



MEETING DATE: February 10, 2026
PRESENTED BY: Vidal Roman, Finance Director
AGENDA ITEM: Approval to Transition of Commercial Charge Services from Citi Bank to U.S. Bank (Texas SmartBuy Contract No. 946-M2) – Roman

NATURE OF REQUEST:

The Texas Comptroller of Public Accounts has awarded Texas SmartBuy Contract No. 946-M2 for Commercial Charge Card Services to U.S. Bank, replacing Citi Bank as the statewide vendor. This contract provides participating governmental entities with procurement and payment card solutions, including purchasing cards (P-Cards), travel cards, and related program administration services.

The City currently utilizes Citi Bank for Commercial Charge Card Services. To remain aligned with statewide contracting and to continue receiving contract pricing, compliance support, and administrative benefits, staff proposes transitioning the City's Commercial Charge Card Services to U.S. Bank under the Texas SmartBuy contract.

There is no anticipated fiscal impact associated with approving this transition. Commercial Charge Card Services are provided under the Texas SmartBuy contract, and costs are paid through existing departmental budgets as applicable.

BUGETED: Yes **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** _____ **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AQ*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____