



Contract Details: # 946-M4

Number	946-M4
Description	Charge Cards
Category	Managed
Type	Term
Start Date	3/1/2025
End Date	3/31/2027
Purchase Category	PCC B (Purchases made with a State of Texas Retail Fuel Card)
Code (Agencies Only)	PCC H (Purchases in any category, except PCC B, paid for with a payment card)
Optional Renewal Terms	April 1, 2027, through March 31, 2028 April 1, 2028, through March 31, 2029 April 1, 2029, through March 31, 2030 April 1, 2030 up to one (1) additional year
Purchase Orders	Purchase orders are not required for this contract. Refer to the Contract Items and Pricing section below for additional details.
NIGP Codes(s)	94635 ; 94670
CPA Contract Management	Questions regarding contract management issues, price changes, amendments or other post-award concerns should be directed to: SPD Contract Management (SCM) Texas Comptroller of Public Accounts (CPA) Phone: (512) 463-3034 option 3 Email: spd.cmo@cpa.texas.gov (mailto:spd.cmo@cpa.texas.gov)

U.S. Bank Account Management Team:**NEW ENROLLMENT - U.S Bank Contact for Joining the State of Texas Program:**

Leslie Massey (leslie.massey@usbank.com) (mailto:leslie.massey@usbank.com)/805-591-7255)

Vendor Contact for U.S. Bank Contract/Rebate/Optimization Questions:

Kara L Walsh (kara.walsh@usbank.com) (mailto:kara.walsh@usbank.com)/651-216-2547)

Amy Delaney (amy.delaney1@usbank.com) (mailto:amy.delaney1@usbank.com)/530-641-7457)

Ronnie Cooper (ronnie.cooper@usbank.com) (mailto:ronnie.cooper@usbank.com)/945-366-1520)

Vendor Contact for Day-to-Day Program Administrator Support:

Log into Access Online (<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.access.usbank.com%2F&data=05%7C02%7Cstacy.robertson%40cpa.texas.gov%7C5c964f5eb1b144f3804308de206a7>)

Choose **Need Help?** Choose **“Message us”**

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855-250-6421

Adam Trimbo ext. 1566296

Jennifer Jones ext. 1566264

FUEL CARD CONTRACT INFORMATION

1. Form of payment for fuel, oil, maintenance, repairs and roadside assistance
2. Net-out taxes for applicable fuel card purchases
3. Fuel payments covered under a single invoice
4. Retail fuel cards can be tailored to meet the needs of State Agencies, Higher Education and Local Governments (e.g. cards can be issued and ass
5. Online program management system and reporting capabilities
6. Semi Annual Rebate based on every dollar spent. Account must be paid within 30 client held days to qualify for the volume rebate
7. No fees with the exception of the Mastercard foreign exchange fee of 1%
8. Fraud losses are absorbed by U.S. Bank National Association.
9. Free training for program administrators
10. Texas Prompt Payment Act determines the late payment interest that can be charged under this Contract to governmental entities and state agen
11. Credit losses are deducted from the rebate.

VOYAGER CUSTOMER SERVICE

Available 24/7/365

VoyagerState@usbank.com (mailto:VoyagerState@usbank.com)

Phone: 800-987-6591

PAYMENT INSTRUCTIONS

State Agencies: Payments from USAS shall be issued as direct deposit using payee number 13108413686, mail code 12. The 9-digit account numb

For questions about using the correct vendor number in the state's Uniform State Accounting System (USAS), state agencies can contact the Expend

Direct Deposit:

US Bank

60 Livingston Ave

St Paul MN 55107

For unique situations, additional payment addresses are as follows:

Regular Mail:

U.S. Bank Voyager Fleet Systems, Inc

PO Box 952818

Saint Louis MO 63195-2818

Overnight Payment:

Voyager Fleet Systems Processing Center

12800 Foster St

	<p>Overland Park KS 66213</p> <p>Local Governments: Contact US Bank if additional payment instructions are required than those noted above. US Bank does also accept ACH payments. Please contact customer service for ACH setup instructions.</p> <p>Additional contract documents and information are available on the Retail Fuel Card Webpage (https://comptroller.texas.gov/purchasing/programs/travel-managemen)</p>
Delivery	If delay is foreseen, Contractor shall give written notice to the Customer and must keep Customer advised at all times of status of order.
Delays by Contractor	Default in promised Delivery Days After Receipt of Order (ARO) without accepted reasons or failure to meet specifications authorizes the Customer to Failure to pay a damage assessment is cause for contract cancellation and/or debarment or removal of the contractor, as applicable, from the State's
Contract Performance	<p>The Statewide Procurement Division Contract Management Office (SCMO), a division of the Comptroller of Public Accounts (CPA), administers a ven more from contracts administered by CPA, or any other purchase of \$25,000 or more made through delegated authority granted by CPA (TAC 20.108 Vendor Performance shall be reported through the CPA VENDOR PERFORMANCE TRACKING SYSTEM (https://www.comptroller.texas.gov/purcha)</p> <p>The purpose of the Vendor Performance Tracking System is to:</p> <ul style="list-style-type: none"> • Identify vendors that have exceptional performance • Aid purchasers in making a best value determination based on vendor past performance • Protect the state from vendors with unethical business practices • Track vendor performance for delegated and exempt purchases

Contractors

Contractor VID: 13108413686
Contractor: U.S. Bank National Association
Contact Name:
Mark Hess
Email: Mark.Hess1@usbank.com
Phone: (612) 436-6544
Alternate Contact Name: Customer Support Services
Alternate Phone: (800) 987-6591
Address: 800 Nicollet Mall Minneapolis, MN 55402



Texas Comptroller of Public Accounts

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Public Information Act (<https://comptroller.texas.gov/about/policies/open-records/public-information-act.php>)

Texas Secretary of State (<https://www.sos.state.tx.us/>)

HB 855

Other State Sites

Texas.gov (<https://texas.gov>)

Texas Records and Information Locator (TRAIL) (<https://www.tsl.state.tx.us/trail/>)

State Link Policy (<https://dir.texas.gov/resource-library-item/state-website-linking-privacy-policy>)

Texas Veterans Portal (<https://veterans.portal.texas.gov>)