



**MEETING DATE:** February 24, 2026  
**PRESENTED BY:** Steven Kotsatos, Director of Health, Code Enforcement and Animal Services  
**AGENDA ITEM:** Authorization to Solicit Bids for the Purchase of Vaccines and Supplies for Animal Shelter - Kotsatos

**NATURE OF REQUEST:**

The Mission Health Department is requesting authorization to solicit bids for the purchase of vaccines and related supplies for the Animal Shelter. These items, including vaccines, medications, and other necessary shelter supplies, will be purchased on an as-needed basis.

**BUGETED:** Yes      **FUND:** General      **ACCT. #:** 01-444-34499

**BUDGET:** \$ 153,440      **EST. COST:** \$ 90,000      **CURRENT BUDGET BALANCE:** \$ 149,749

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_