

EXHIBIT "A"

REQUEST FOR SPEED HUMP INVESTIGATION

The following is a request form for speed humps (please feel free to submit this form as a formal request). Each request must contain the completed information as indicated in sections A, and B. The request will be processed in accordance with the provisions of the Speed Hump Policy, as may be amended from time to time.

A. Street Study Information

Each request must provide the name of the street on which a study is requested, and the proposed boundaries of the street segment. Traffic studies will be conducted by the City of Mission only within the boundaries indicated. Please use street names for boundaries, not block ranges.

ONLY ONE STREET PER APPLICATION

Requested Street: 1708 E. 21st St. Mission
Boundary Area: From: Stewart Rd.
To: E. 20th St.

EXAMPLE:

	Requested Street:	Requested Street: Main Street
	Main Street	Boundary Area: From: 1 st St. To: 2 nd St.
1 st St.	Boundary of Study Area	2 nd St.

B. Evidence of Neighborhood Support

The Homeowner's Association (HOA) must provide evidence of neighborhood support for participation in the program. The attached form can be used for this request. Evidence of support must be within the study area as identified in Section A above.

The HOA must secure at least 2/3rd of the owners' signatures whose property abuts the proposed street segment.

We the undersigned owners of property within _____ hereby offer our support for our neighborhood's participation in the Speed Hump Program inclusive of our acknowledgement that our HOA will be responsible for the costs associated with said speed humps. (Multiple sheets can be used toward the petitioning process).

✓ <u>Sylvia Sanchez</u> Printed Name	<u>1708 E. 21st St. Mission</u> Property Along Street Segment	<u>Sylvia Sanchez</u> Signature
✓ <u>Blanca Wili</u> Printed Name	<u>1704 E. 21st Mission</u> Property Along Street Segment	<u>Blanca Wili</u> Signature
✓ <u>RICHARD GONZALEZ</u> Printed Name	<u>1608 E. 21st STREET</u> Property Along Street Segment	<u>[Signature]</u> Signature
✓ <u>David Villarreal</u> Printed Name	<u>1610 E. 21st St.</u> Property Along Street Segment	<u>[Signature]</u> Signature
✓ <u>JOSE GARCIA</u> Printed Name	<u>1605 E. 21st</u> Property Along Street Segment	<u>[Signature]</u> Signature
✓ <u>Berenice Mendez</u> Printed Name	<u>1603 E. 21st St</u> Property Along Street Segment	<u>[Signature]</u> Signature
- <u>Ray Lowell</u> Printed Name	<u>1701 E 21st</u> Property Along Street Segment	<u>[Signature]</u> Signature
✓ <u>Daniel Salazar</u> Printed Name	<u>1801 E 21st</u> Property Along Street Segment	<u>[Signature]</u> Signature
✓ <u>Eric Ainoosa</u> <u>Contact Person Information</u>	<u>2707 E 21st</u>	<u>[Signature]</u>

Each request for program participation must provide a contact person who owns property on the requested street within the study area's boundary. Please provide the name, address, and telephone number of the duly authorized HOA representative. The contact person will receive all correspondence and will be responsible for gathering evidence of support when requested.

Contact Name: Isaac Sanchez HOA's Name: N/A
Address: 1708 E. 21st St. Mission, Texas 78572
Cell#: 956-703-3883 Phone #: _____ Email: isaacsanchez86@me.com

I agree to be the contact person for the above HOA request, and I understand that a request does not guarantee installation of speed humps. Furthermore, I understand that a request may not be further considered if the City's study determines the street to not be eligible for the speed hump program.

Signature: [Signature]
Date: 4-6-26

Please Return Completed Form To:
City of Mission – Public Works Department (Speed Hump Program)
2801 N. Holland Avenue
Mission, Texas 78572

Guadalupe Lopez 1703 E. 21st St
✓ Daniel Sanchez 1801 E. 21st St

Guadalupe Lopez
Daniel Sanchez

✓ Amanda Kivson 1700 E 21st Street
✓ Diana G Lopez 1703 E 21st St

Amanda Kivson
Diana G Lopez

Debra M. Guerra 1910 E 20th St

Debra Guerra

John D. Blanton 1902 E. 21st St

John D. Blanton

✓ Armando Rostrian 1611 E. 21st St

Armando Rostrian

✓ Eric Hinajosa 1707 E 21st St

Eric Hinajosa

✓ Sean Rowell 1701 E 21st St

Sean Rowell

✓ Cesar F. Lozano 1702 E 21st St

Cesar F. Lozano

✓ Melissa Pena 1805 E 21st St

Melissa Pena

✓ Pineda, Pablo E. 2101 E. 22nd St

Pablo E. Pineda

✓ Espinoza, Miguel 1800 E. 21st St

Miguel Espinoza

✓ David Martinez 1803 E 21st St

David Martinez

✓ Leticia Treviño 1607 E 21st St

Leticia Treviño

✓ Javier Martinez 1808 E 21st St

Javier Martinez

✓ Daniel Rodriguez 1806 E. 21st St

Daniel Rodriguez

✓ Olga Gutierrez 1710 E 21st St

Olga Gutierrez

✓ Javier Alberto Guerra 1910 E. 20th St

Javier A Guerra

SPEED HUMP BULLET POINTS

(Ord. 3644; 4/25/2011)

REQUEST

- 1 PUBLIC street per application (30 mph; 300+ vehicles/day; res street; 30' – 44' pvmnt;
- Show st. name/boundaries (st. has history of need for street calming; may need *signs*)
- HOA Board of Directors must formally approve submitting the application; thus, any petition will require copies of their minutes indicating this.
- HOA sends in a petition to Public Works reflecting a MINIMUM 2/3rd of those living within the study area support the speed hump; petition format must be from Ord. 3644.
- Petition shall have a contact name/ph# that lives within the study area...this person is the one that will receive the calls, letters, notices, etc.

ASSESSMENT OF APPLICATION

1. If street is not eligible to introduce to Traffic Safety Committee (TSC), then written notice will be sent to the contact person with justification.
 - a. Appeal may be filed to Public Works w/in 15 calendar days to discuss with TSC.
 - b. TSC meeting w/in 30 days of filed appeal with notice given to HOA contact rep.
 - c. If '*denied*' by TSC, then applicant can appeal to City Council for final action.
2. If street is eligible (inclusive of verifying petition/% signatures/validate residency), then a mtng will be held w/the HOA/staff as to location, speed, etc. (data gathering)
 - City can also commence conducting traffic engineering studies at this time (to assess & later disclose to the City Council for their final approval/action).
 - City Depts., agencies, BFI, etc., provide input of proposed hump location(s).
 - a. If after assessing the above, the street is deemed '*not eligible*', then city will mail a written notice w/justification to the HOA's contact rep.
 - b. If hump is eligible, it is conditionally placed on a list of "*Speed Humps to Install*" pending final approval by the City Council.
 - c. At this time, the city can also derive the installation costs to be mailed to the HOA contact rep; if paid & IF the City Council approves, then hump is scheduled to be installed.
 - d. If the HOA does not provide full installation costs to the city within one year after the City Council's approval, then the street will be removed from the list and monies returned to the HOA contact rep.
 - e. If replacement is needed (wear & tear), then HOA alerted of \$ needed; if paid, then replaced; if no replacement \$ is forthcoming, then the hump is removed.

ORDINANCE NO. 3644

AN ORDINANCE OF THE CITY OF MISSION, TEXAS ESTABLISHING THE PROCESS BY WHICH HOMEOWNER'S ASSOCIATIONS OF MISSION, TEXAS, MAY REQUEST A SPEED HUMP INVESTIGATION, THE ESTABLISHMENT OF THE PROCEDURES FOR SPEED HUMP INSTALLATION AND THE ESTABLISHMENT OF SPEED HUMP INSTALLATION POLICY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT CHAPTER 110 OF THE CODE OF ORDINANCES IS HEREBY AMENDED BY ADDING THE FOLLOWING:

SECTION 1: Homeowner Associations which are non-profit corporations and are in good standing with the Offices of the Texas Comptroller of Public Accounts and the Texas Secretary of State requesting the installation of speed humps must follow the established process beginning with a Request for Speed Hump Investigation, followed by the Procedures for Speed Hump Installation and Speed Hump Installation Policy for speed humps that are approved.

SECTION 2: The initial request for a Speed Hump on a city street must commence with the filing of a Request for Speed Hump Investigation (See Attachment – Exhibit "A").

SECTION 3: Upon receiving a Request for Speed Hump Investigation, the following Procedures for Speed Hump Installation shall be followed and adhered thereto (See Attachment – Exhibit "B").

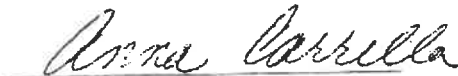
SECTION 4: Upon approval of a Speed Hump as outlined in Section 3, the City of Mission Speed Hump Installation Policy will be followed and adhered thereto (See Attachment – Exhibit "C").

SECTION 5: This ordinance shall become effective when it has been published as prescribed by law.

READ, CONSIDERED, AND APPROVED on this 25th day of April 2011.


Norberto Salinas, Mayor

ATTEST:


Anna Carrillo, City Secretary

