NOTICE OF SPECIAL MEETING
MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC.
MAY 28, 2026

The Board of Directors of the Mission Economic Development Authority, Inc., held a special meeting on Thursday, May 28, 2026, at 4:00 PM, in person, at the Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas 78572, to discuss the following agenda:

1. Call to order and establish quorum.
2. Citizens' Participation.
3. Approval of Minutes: Regular Meeting of April 29, 2026.
4. Deliberation & possible action to authorize the conveyance of two tracts of land consisting of a total of 7.85 acres located west of Conway Avenue and South of Business 83, to the City of Mission.
5. Closed Session Pursuant to V.T.C.A. Gov't Code Sec. 551.001 et seq.
   Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:
   A. MEDA Land – Approximately 12-acre tract (Lot 1)
   B. MEDA Land – Approximately 16.51-acre tract (Lot 3)
   C. MEDA Land – Approximately 2.29-acre tract (Lot 5)
   D. MEDA Land – Approximately 18-acre tract (Lot 2)
   E. MEDA Land – Right of Way to Military Parkway
   Consultation with Attorney and possible action regarding (as permitted under Texas Government Code Section 551.071).
   The Mission Economic Development Authority Board of Directors will reconvene in open session to take any actions necessary.
6. Adjournment.

Minutes are as follows:

PRESENT:
Richard Hernandez, Chair
Deborah Cordova, Vice Chair
Estella Saenz, Secretary
Mayor Norie Gonzalez Garza

ABSENT:
Jose G. Vargas, Treasurer

ALSO PRESENT:
Eugene Vaughan, JGKL LLP
Mark Hanna, Hanna Solutions
Councilwoman Marissa Gerlach

STAFF PRESENT:
Teclo J. Garcia, CEO
Joe Salazar, Financial Officer
Judy Vega, Executive Assistant
Candace Rodriguez, Communications & Public Relations Manager
Brianna Casares, Programs Director
Stephanie Mendiola, Business Development Director
Manuel Rodriguez, CEED Receptionist & Marketing Asst.
Andy Garcia, Co-Interim City Manager

1. **Call to order and establish quorum.**

   After establishing a quorum of the Board of Directors, Chair Richard Hernandez called the meeting to order at **6:02 PM**.

2. **Citizen's Participation:** None.

3. **Approval of Minutes: Regular Meeting of April 29, 2026.**

Vice Chair Deborah Cordova moved for approval of the regular meeting minutes of April 29, 2026. Motion was seconded by Secretary Estella Saenz and approved 4-0.

4. **Deliberation & possible action to authorize the conveyance of two tracts of land consisting of a total of 7.85 acres located west of Conway Avenue and South of Business 83, to the City of Mission.**

Secretary Estella Saenz moved to authorize the conveyance of two tracts of land consisting of a total of 7.85 acres located west of Conway Avenue and South of Business 83, to the City of Mission. Motion was seconded by Vice Chair Deborah Cordova and approved 4-0.

At **6:05 PM**, President Richard Hernandez announced that the Mission Economic Development Authority Inc. Board of Directors would be convening in closed session.

5. **Closed Session Pursuant to V.T.C.A. Gov't Code Sec. 551.001 et seq.**

Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:

A. **MEDA Land – Approximately 12-acre tract (Lot 1)**
B. **MEDA Land – Approximately 16.51-acre tract (Lot 3)**
C. **MEDA Land – Approximately 2.29-acre tract (Lot 5)**
D. **MEDA Land – Approximately 18-acre tract (Lot 2)**
E. **MEDA Land – Right of Way to Military Parkway**

Consultation with Attorney and possible action regarding (as permitted under Texas Government Code Section 551.071).

The Mission Economic Development Authority Board of Directors will reconvene in open session to take any actions necessary.

At **6:39 PM**, President Richard Hernandez announced that the Mission Economic Development Authority board of directors would be convening in open session. Motions are as follows:

Regarding Real Property:

MEDA Land:

A. MEDA Land – Approximately 12-acre tract (Lot 1): Vice Chair Deborah Cordova moved to approve a Real Estate Contract for the sale of a 12-acre tract (Lot 1) on the terms as discussed in closed session, and to authorize the Executive Director to sign the contract. Motion was seconded by Secretary Estella Saenz and approved 4-0.

B. MEDA Land – Approximately 16.51-acre tract (Lot 3): Vice Chair Deborah Cordova moved to approve the execution of a Letter of Intent and Real Estate Contract for the sale of a 16.51-acre tract (Lot 3) as discussed in closed session. Motion was seconded by Secretary Estella Saenz and approved 4-0.

C. MEDA Land – Approximately 2.29-acre tract (Lot 5): Mayor Norie Gonzalez Garza moved to authorize the donation of a 2.29-acre tract (Lot 5) to the buyer of the 16.51-acre tract (Lot 3) contingent upon the closing of the sale of the 16.51-acre tract. and to authorize the executive director to sign any and all conveyance instruments necessary. Motion was seconded by Vice Chair Deborah Cordova and approved 4-0.

D. MEDA Land – Approximately 18-acre tract (Lot 2): Secretary Estella Saenz moved to authorize the execution of a Real Estate Contract for the sale of an 18-acre tract (Lot 2) on the terms as discussed in closed session, and to authorize the Executive Director to sign the contract. Motion was seconded by Vice Chair Deborah Cordova and approved 4-0.

E. MEDA Land – Right of Way to Military Parkway: Mayor Norie Gonzales Garza moved to authorize the dedication and conveyance of this land to the City of Mission for use as a public Right of Way to connect with Military Parkway. Motion was seconded by Secretary Estella Saenz and approved 4-0.

6. Adjournment.

At **6:42 PM**, Vice Chair Deborah Cordova moved to adjourn the meeting. Motion was seconded by Mayor Norie Gonzalez Garza and approved 4-0.

MINUTES OF THE MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC. BOARD OF DIRECTORS SPECIAL MEETING HELD ON MAY 28, 2026 WERE APPROVED ON THIS THE ______ DAY OF _________ 2026.

____

Estella Saenz, Secretary

NOTICE OF REGULAR MEETING
MISSION EDUCATION DEVELOPMENT COUNCIL, INC.
APRIL 29, 2026

The Board of Directors of the Mission Education Development Council, Inc., held a regular meeting on Wednesday, April 29, 2026, at 4:00 PM, at The Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas, 78572, to discuss the following agenda:

1. Call to order and establish quorum.
2. Citizens' Participation.
3. Approval of Minutes – January 22, 2026.
4. Discussion and possible action to accept the Adjusted Financial Report ended March 31, 2026.
5. Executive Directors' Activity Report.
6. Adjournment.

Minutes are as follows:

PRESENT:
Richard Hernandez, Chair
Deborah Cordova, Vice Chair
Estella Saenz, Secretary
Julian Alvarez, Treasurer
Mayor Norie Gonzalez Garza
Carl Davis

ABSENT:
Jose G. Vargas

ALSO PRESENT:

STAFF PRESENT:
Teclo J. Garcia, MEDC CEO
Joe Salazar, Financial Officer
Stephanie Mendiola, Business Development Director
Brianna Casares, Programs Director
Candace Rodriguez, Communications & Public Relations Manager
Judy Vega, Executive Assistant
Manuel Rodriguez, CEED Receptionist & Marketing Asst.
Andy Garcia, Co-City Manager

1. **Call to order and establish quorum.**

   Chair Richard Hernandez called the meeting to order at 6:08 PM.

2. **Citizen's Participation:** None.

3. **Approval of Minutes: Regular Meeting of January 22, 2026.**

   There being no corrections or additions, Mayor Norie Gonzalez Garza moved for approval of the regular meeting minutes of January 22, 2026. Motion was seconded by Secretary Estella Saenz and approved 6-0.

4. **Discussion and possible action for acceptance of Adjusted Financial Report ended March 31, 2026.**

Financial Officer Joe Salazar presented this item by presenting the Adjusted Financial Report ended March 31, 2026.

There being no corrections or additions, Vice Chair Deborah Cordova moved for approval. Motion was seconded by Secretary Estella Saenz and approved 6-0.

5. **Executive Director's Activity Report**

MEDC CEO Teclo J. Garcia presented this item by passing this item over to Communications & Public Relations Manager Candace Rodriguez, so she could elaborate on the status of the Mission Ready Program.

A press conference was hosted on April 1st to commemorate the launch of the Mission Ready Program. Various educational institutions were present, such as: Mission CISD, Sharyland ISD, South Texas College, and University of Texas Rio Grande Valley. In addition to the press conference, a promotional video featuring Programs Director Brianna Casares was posted on the Mission EDC's website and social media accounts to market the Mission Ready Program.

The following businesses have agreed to collaborate with the Mission EDC and take on student interns for the summer: InnerSpark Performing Arts, Consuelo Behavioral Health Services, Brand Geniuz, T-N-T Automotive, The Loretto Bistro, Longoria Realty, Hands in Art Studio, Corazon Consulting, JDG Jewelers, The Mission Veterinary Hospital, and Radio United. Mayor Norie Gonzalez Garza commented that having a financial institution as a potential partner for this program would be advantageous for the applicants because it gives more options to choose from. Currently, there are over 130 submitted applications and these applications come from the following groups: Sharyland ISD (37.3%), Mission CISD (35.8%), University of Texas Rio Grande Valley (6%), South Texas College(1.5%), and Other (19.4%). Applications for Mission Ready will close on April 30th at 11:59PM. In May applications will be reviewed by Ms. Rodriguez and Ms. Casares before being passed onto the partnered businesses for selections and final interviews. Internships will run from early June to the end of July with the program's graduation celebration taking place in August.

6. **Adjournment.**

At 6:24 PM, Mayor Norie Gonzalez Garza moved to adjourn the meeting. Motion was seconded by Treasurer Julian Alvarez and approved 6-0.

MINUTES OF THE MISSION EDUCATION DEVELOPMENT COUNCIL, INC. BOARD OF DIRECTORS SPECIAL MEETING HELD ON APRIL 29, 2026 WERE APPROVED ON THIS THE _______ DAY OF _______ 2026.

____

Estella Saenz, Secretary

NOTICE OF REGULAR MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
JUNE 25, 2026 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVEVELOPMENT

PRESENT:
Deborah Cordova, Vice President
Julian Alvarez, Treasurer
Estella Saenz, Secretary
Jose G. Vargas
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:
Richard Hernandez, President

ALSO PRESENT:
Eugene Vaughan, JGKL LLP
Marissa Gerlach, Councilwoman
Christie Gonzalez, Leadership Mission
Joe Treviño, Leadership Mission
Lee McCormick, President, CDA

STAFF PRESENT:
Teclo J. Garcia, CEO
Belen Guerrero, COO
Joe Salazar, Financial Officer
Judy Vega, Executive Assistant
Stephanie Mendiola, Director of Business Development
Candace Rodriguez, Communications & Public Relations Manager
Brianna Casares, Director of Programs
Manuel Rodriguez, CEED Receptionist & Marketing Asst.
Alyssa Cedillo, MEDC Finance Intern
Regina Valdez, MEDC Marketing Intern

1. **Call to Order and Establish Quorum**

   In the absence of Board President Richard Hernandez, and after establishing a quorum of the Mission Economic Development Corporation, Vice President Deborah L. Cordova called the meeting to order 4:05 PM.

2. **Invocation:** Secretary Estella Saenz.

3. **Pledge of Allegiance:** Mayor Norie Gonzalez Garza.

4. **Citizens' Participation:**

   Leadership Mission President Christie Gonzalez thanked the MEDC Board and staff for their assistance throughout the Leadership Mission Class 42 cohort. Mrs. Gonzalez also presented a video featuring testimonials from cohort members, who shared how the program supported their personal and professional development.

5. **Approval of Minutes: Regular Meeting of May 28, 2026**

   There being no corrections or additions, Mayor Norie Gonzalez moved for approval of the regular meeting minutes of May 28, 2026. Motion was seconded by Secretary Estella Saenz and approved 6-0.

6. Discussion and possible action regarding Resolution No. 2026-03, Resolution of Mission Economic Development Corporation Authorizing the Issuance of One or More Series of Revenue Refunding Bonds and the Loan of the Proceeds Thereof to Natgasoline LLC; Approving Documents Relating Thereto; and Approving Other Matters in Connection Therewith.

Lee McCormick, President of CDA, presented this item (via teleconference) and stated that Natgasoline LLC, owns and operates a methanol production facility in Beaumont. In 2016, the Mission Economic Development Corporation (MEDC), issued approximately $253 million in tax-exempt and taxable debt to finance a portion of the facility. MEDC later refinanced the 2016 bonds with $336,430,000 in Senior Lien Revenue Bonds (Natgasoline Project), Series 2018.

Based on a reduced annual fee schedule, the MEDC expects to receive approximately $435,056 at closing for serving as Issuer of the bonds, as well as $36,369 annually until maturity. Mr. McCormick recommended that the MEDC Board adopts the final Resolution authorizing the issuance of tax-exempt private activity bonds in an amount not to exceed $290,950,000 to finance the Natgasoline LLC Project.

This is a conduit transaction for the MEDC. The borrower/applicant is responsible for repayment of the debt. Approval of this Resolution does not impose any payment or obligation on the MEDC or the City of Mission, in connection with the financing. There is potential "reputational risk" if the borrower defaults, as MEDC'S name is included on the bonds.

Treasurer Julian Alvarez moved to approve Resolution No. 2026-03, Resolution of Mission Economic Development Corporation Authorizing the Issuance of One or More Series of Revenue Refunding Bonds and the Loan of the Proceeds Thereof to Natgasoline LLC; Approving Documents Relating Thereto; and Approving Other Matters in Connection Therewith. Motion was seconded by Jose G. Vargas and approved 6-0.

7. Deliberation and possible action to accept the Adjusted Financial Statement for May 2026.

Financial Officer Joe Salazar presented this item and recommended approval.

There being no corrections or additions, Secretary Estella Saenz moved for acceptance of the Adjusted Financial Statement for May 2026. Motion was seconded by Carl Davis and approved 6-0.

8. Discussion regarding preliminary Fiscal Year 2027 budget.

CEO Teclo J. Garcia reported that the Fiscal Year 2027 budget summary was presented for discussion only. He encouraged the Board to review the summary and contact Financial Officer Joe Salazar or himself with any questions. He said a second, preliminary draft will be presented next month for the Board's review, with final approval expected in August, and that an additional draft will be discussed at the July board meeting.

No action was taken.

9. Discussion and possible action for approval of a Reimbursement Agreement between Mission EDC & City of Mission for property improvement work performed by the City at the Mission Crossing (located on the north frontage road near Bryan Road).

Secretary Estella Saenz exited the meeting at 4:32 PM.

CEO Teclo J. Garcia presented this item and stated that the City of Mission completed improvements on MEDC-owned property located at 1407 E. Expressway 83, next to Olive Garden. The work included excavation and grading of a detention pond, installation of a storm drain, installation of sanitary sewer lines, erosion and sediment controls, and utility coordination and protection. The reimbursement request is for $42,040 and recommends approval.

Carl Davis moved to approve a reimbursement agreement between Mission EDC & the City of Mission for property improvement work performed by the City at the Mission Crossing. Motion was seconded by Jose G. Vargas and approved 5-0.

10. Discussion and possible action for approval of a Reimbursement Agreement between Mission EDC & City of Mission for property maintenance work performed by the City at Cimarron Country Club.

Teclo J. Garcia presented this item by stating that the City of Mission provided mowing services at the Cimarron Country Club property over the last few months. The amount requested for this reimbursement is $78,800.00, he recommends approval.

Jose G. Vargas moved to approve a Reimbursement Agreement between Mission EDC & City of Mission for property maintenance work performed by the City at Cimarron Country Club. Motion was seconded by Treasurer Julian Alvarez and approved 5-0.

Secretary Estella Saenz joined the meeting at 4:36 PM.

At **4:36 PM**, Vice President Deborah L. Cordova announced that the Mission Economic Development Corporation Board of Directors will convene in closed session.

11. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001

Deliberation and possible action regarding economic development negotiations or prospects (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following:

Report from CEO as to potential prospect(s.):

Project 495X **Project Greens**

Deliberation and possible action regarding real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:

A. M.E.D.C. Land
B. Perkins Lots Update

Consultation with Attorney and possible action (as permitted under Texas Government Code Section 551.071): Uncommonly LLC Litigation

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary.

At **5:00 PM**, Vice President Deborah L. Cordova announced that the Mission Economic Development Corporation Board of Directors would be reconvening in open session. Motions are as follows:

Report on Potential Project(s):

Project 495X: Mayor Norie Gonzalez Garza moved to authorize the CEO Teclo J. Garcia to execute a Letter of Intent for Project 495X as discussed in closed session. Motioned was seconded by Carl Davis and approved 6-0.

Project Greens: No action.

Regarding Real Property:

A. MEDC Land: No action..

B. Perkins Lots Update: No action.

Consultation with Attorney and possible action (as permitted under Texas Government Code Section 551.071):

Uncommonly LLC Litigation: No action.

12. CEO Report on Economic Activity.

CEO Teclo J. Garcia presented this item and invited Programs Manager Brianna Casares to provide an update on the Mission Ready Program. Ms. Casares stated that the program held orientation earlier this month and emphasized the importance of professionalism, to ease the interns into their new positions. She also highlighted three interns in the program: Aeryn Bautista with Progress Times, Jesus Peña with JD Jewelers, and America Escamilla with Longoria Realty.

Following the Mission Ready Program update, Mr. Garcia introduced MEDC interns Alyssa Cedillo and Regina Valdez. Ms. Cedillo graduated from Sharyland Pioneer High School attending the University of Texas at Austin. She plans to pursue a career in accounting and is currently an MEDC intern working closely with Financial Officer Joe Salazar. Ms. Valdez graduated from Sharyland High School and attending the University of Texas Rio Grande Valley with a focus on entrepreneurial studies. She currently works with Communications and Public Relations Manager Candace Rodriguez as an MEDC marketing intern.

Mr. Garcia stated that the Council for South Texas Economic Progress held an "Automotive Cluster Presentation and Panel Discussion" earlier in June. The event featured representatives from the automotive manufacturing industry in San Luis Potosí, where he collaborated with all parties involved to exchange ideas.

Mr. Garcia also provided an update on recent community events. He stated that a press conference took place on June 19 to announce the sale of the Cimarron Country Club and golf course to a new group of investors featuring Mission native and Professional Golfers' Association player Abraham Ancer. Later that evening, the ribbon cutting for the Starlight nighttime golf course took place, with Mr. Ancer as well.

In addition, Mr. Garcia reported that the Don Pepe's groundbreaking took place on June 2. This $4 million capital investment project will create a minimum of 40 jobs, with the potential to reach approximately 75 jobs. He also stated that the 14,000-square-foot facility will include a vendor market in addition to the restaurant.

To conclude the update, Mr. Garcia invited Financial Officer Joe Salazar to present a sales tax update for the last two months. Mr. Salazar stated that sales tax collections for May and June of fiscal year 2026 exceeded fiscal year 2025, compared to last year and that MEDC estimates a 2.75% to 3%

increase within the next few months.

13. President Comments.

Vice President Deborah L. Cordova thanked the MEDC staff for their work on recent and ongoing projects, especially the Cimarron Country Club sale press conference held on June 19. COO Belen Guerrero informed the Board on upcoming July events, including the State of the City of Mission, Downtown Assistance Program Awarding Event, Business Over Breakfast, and the Century Recycling Groundbreaking.

14. Adjournment.

Secretary Estella Saenz moved to adjourn the meeting. Motion was seconded by Jose G. Vargas and approved 6-0. The meeting was adjourned at 5:22 PM.

Richard Hernandez, President

ATTEST:

Estella Saenz, Secretary

Ambulance Board Meeting
Mission City Hall
April 15, 2026 at 3:00 pm

MINUTES

PRESENT:

Andy Garcia, Co-Interim City Manager
Mike Silva, Fire Chief
Jorge Flores, Deputy Chief
Adelina Reyna, EMS & CD Administrative Assistant
Juanita Alvarez, Administrative Coordinator
Robert Lopez, EMS Captain
Cesar Torres, Chief of Police
Reynaldo Perez, Assistant Chief of Police

ALSO PRESENT:

Tim Brown – Presiding Chair
Rene Lopez Jr. - Board Member
Kane Dawson – Board Member
Dr. Ivan Melendez – Board Member

CITIZENS PRESENT:

Diego Jimenez - Dispatcher
Alma Santos
Elizabeth Aguirre
Carlos Repetto - Ayala

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Presiding Chair Tim Brown called the meeting to order at 3:01 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Chief Mike Silva led the invocation and Pledge of Allegiance.

INTRODUCTION OF City Management/ Council Members:

Andy Garcia, Co-Interim City Manager

INTRODUCTION OF GUESTS

Fire Chief Mike Silva, Robert Lopez, Adelina Reyna, Juanita Alvarez, Joey Flores and Diego Jimenez from the Mission Fire Department were present.

Emergicon Jimmy White was present via Microsoft Teams

Approval of minutes from December 17, 2025 board meeting - Action Item
Kane Dawson makes a motion to approve the minutes. Chief Rene Lopez Jr. makes a second motion

PRESENTATIONS

1. **Mission Fire Department Quarterly Reports – Deputy Chief Jorge Flores**
   Qtr 1 – October 1, 2025 – December 31, 2025 Qtr 2 – January 1, 2026 – March 31, 2026
   - Numbers were presented for 10/01/2025- 03/31/2026
   - Total Call Volume Qtr 1 - October 574, November 594 and December 607
   - Total Call Volume Qtr 2 – January 602, February 550, March 583
   - 15% non-transports which are patient contact
   - 81% Transports and 4% other dispositions (no patient contact made)
   - Total Call Volume of 3,512 for both quarters
   - Average Response Time Qtr 1 – 6:52 seconds, 67% respond time
   - Average Response Time Qtr 2 – 7:00 minutes, 63% respond time
   - Percentage of Transports by Destination Qtr 1; Mission Regional Medical Center 46%, STHS McAllen Hospital 20.5%, Rio Grande Regional Hospital 9.2% and DHR 9%
   - Percentage of Transports by Destination Qtr 2; Mission Regional Medical Center 43.8%, STHS McAllen Hospital 21.7%, DHR 10.7% and Rio Grande Regional Hospital 10.3%

- Call Volume Distribution by EMS Unit Qtr 1 - Medic 1 is 25.66%, Medic 2 is 12.10%, Medic 3 is 23.75%, Medic 4 is 25.89% and Medic 5 is 12.61%
- Call Volume Distribution by EMS Unit Qtr 2 - Medic 1 is 22.79%, Medic 2 is 11.91%, Medic 3 is 19.20%, Medic 4 is 24.47% and Medic 5 is 16.25%
- Call Volume of Overlapping Incidents 81%, 1401 overlapping incidents with a total of 1735 incidents for quarter 1
- Call Volume of Overlapping Incidents 82%, 1390 overlapping incidents with a total of 1692 incidents for quarter 2
- Mutual Aid Received Totals Qtr 1 – Skyline EMS 29, Palmview Fire/EMS 7, Pharr EMS 0, MTS EMS 27, Lone Star EMS 19 and La Joya Fire/EMS 0
- Mutual Aid Provided Totals Qtr 1 – Skyline EMS 3, Palmview Fire/EMS 0, Pharr EMS 1, MTS EMS 0, Lone Star EMS 18 and La Joya Fire/EMS 0
- Mutual Aid Received Totals Qtr 2 – Skyline EMS 11, Palmview Fire/EMS 8, Pharr MS 0, MTS EMS 43, Lone Star EMS 8 and La Joya Fire/EMS 0
- Mutual Aid Provided Totals Qtr 2 – Skyline EMS 3, Palmview Fire/EMS 2, Pharr EMS 0, MTS EMS 0, Lone Star EMS 11 and La Joya Fire/EMS 0

2. **Mission Police Department Presentation – Assist Chief of Police Reynaldo Perez**
   - Still continues to support and assist the Fire Department

3. **Old Business**
   - Medic 5 & Medic 6 in service

Advanced life support engines

- Doing well, continue to have all engines on ALS at all stations. If mutual aid is requested, we send out an engine that can stabilize patients with IV and medications

CAD (Computer Aided Dispatch)

- new system, Diego is helping set up dispatch system to have better response with engines and medics
- Inputting district maps to ensure we are sending closest unit to call, matrix integrated into system, will ensure that amount of time from getting call to send unit will become shorter.
- Will improve communication with units out on field, able to see patients info jn real time by crews.
- Testing will be done April 15, 2026 and expected to go live April 27, 2026
- Dr. Melendez- Figure out a way to have a report on what it was like before CAD system and how it is now with the CAD system

4. **New Business**

- Medic 6 is in service

5. **Comments**

- Tim Brown – Believes we have the best Police Department and Fire Department in the valley. Citizens of Mission are very grateful for our Police Department and Fire Department.
- Kane Dawson – Agrees with Tim Brown in regards to his comments
- Dr. Ivan Melendez – Doing a great job, happy with the way the community is going, remember what your role is.
- Chief Cesar Torres – Honored to be here. Continue to work to eliminate/reduce crime, takes a team to do this.
- Co-Interim City Manager Andy Garcia – Wants to thank committee for joining again. Thanks the Fire Department and Police Department for supporting EMS operations and Dr. Melendez for providing guides.
- Chief Mike Silva – Thanks everyone for the support. We remain committed to providing the best service to our community and helping it continue to thrive.

ADJOURNMENT

At 4:19 p.m., Dr. Ivan Melendez moved motion for adjournment. Motion was seconded by Kane Dawson and approved unanimously.

Mike Silva, Fire Chief

ATTEST:

Adelina Reyna

Adelina Reyna, EMS & CD Administrative Assistant

KEEP MISSION BEAUTIFUL MEETING – MAY 21, 2026

CALL TO ORDER: Meeting started at 5:08 p.m. Present: Mario Cantu, Toni Chapa, Louie Ortega, Lisa Salinas, Christie Gonzalez, Roel Mendiola, Brad Bentsen, Pete

APPROVAL OF MEETINGS: No minutes

PRESENTATION BY IRASEMA DIMAS, CODE ENFORCEMENT OFFICER: She couldn't attend meeting; however, Mr. Mendiola briefed us on the program she wanted to present. It was agreed that we would participate in the Neighborhood Cleanup, starting in Madero by placing roll-off containers in designated areas to help with collection of trash. We agreed that we would come up with a name for the program.

DISCUSSION OF UPCOMING TRASH FREE GULF INITIATIVE EVENT W/GULF TRUST: It was discussed and agreed that we would meet on Saturday, May 30, 2026, at Bannworth Park on Shary Rd at 8:00 am to clean up the duck pond. Mario mentioned that gulf Trust was going to send some materials to use the day of event. Louie motioned to approve the date & time for the event. Lisa seconded the motion and was approved unanimously.

DISCUSSION AD POSIBLE ACTION REGARDING THE PLANNING AND EXECUTION OF PROJECT 1000 FOR TRASH BASH 2027: It was discussed that next year we give assignments to each individual so that we can execute and accomplish more things more efficiently. We also discussed that we should include Sharyland ISD schools and buses to route the volunteers. It was also discussed that we should have better maps and divide the areas into quadrants to cover more ground. It was agreed that Louie would oversee Logistics (Buses and Routes), Candace would oversee Media, Mario and Lisa would be in charge of fundraising, Anais can do work organizing volunteers and assembling packages. Toni would oversee the food.

DISCUSSION AND POSSIBLE ACTION REGARDING RECOGNITION OF MARCELL ELEMENTARY SCHOOL FOR ORGANIZING THE LARGEST VOLUNTEER GROUP: It was discussed that we could present them with a plaque on the June 9 City Council meeting. It was agreed the award would be called TRASH BASH CHAMPS 2026. Louie motioned to approve we present Marchell Elementary School with a recognition plaque. Christie seconded the motion and was approved unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING THE PLANNING AND EXECUTION OF A GROUDBREAKING CEREMONY OF THE NEW RECYCLING CENTER IN COLLABORATION WITH LEADERSHIP MISSION: It was discussed we could have a mock groundbreaking presentation on June 1. Candace would check with Mission Chamber of Commerce to see if they were available to attend. Christie motioned to approve and Lisa seconded the motion.

Minutes

TRAFFIC SAFETY COMMITTEE
Thursday May 21, 2026 12:00 Noon
Mission Police Department – Conference Room
1200 E. 8th Street
Mission, Texas 78572

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT	GUESTS PRESENT
Rodolfo Treviño	Luis Dovalina	Chief Cesar Torres	Juliua Buchli
Gilbert Salinas		Maribel Castellanos	Richard Buchli
Orlando Barrera		FD Chief Mike Silva	Ann Camarillo
Manuel Salinas		Cpl. Victor Arispe	Rene Gonzalez
Apolinar Solis			Yasmin Sanchez
Luis Moreno			Alberto Sanchez

Call To Order

With a quorum being present, Chairman Mr. Rodolfo Treviño called the Regular Meeting to order at 12:04 p.m.

Invocation

Mr. Orlando Barrera led the Invocation

Pledge of Allegiance

Mr. Gilbert Salinas led the pledge of allegiance.

Citizens' Participation

Chairman Mr. Rodolfo Treviño asked if there was any citizen's participation. The following citizens were present but want to wait for their agenda item to express their concerns;

Julia Buchli, Richard Buchili, Ann Camarillo, Rene Gonzalez, Yasmin Sanchez and Alberto Sanchez.

Approval of Minutes

Chairman Mr. Rodolfo Treviño asked if there were any corrections to the minutes. Mr. Apolinar Solis moved to approve of the minutes as presented. Mr. Orlando Barrera seconded the motion. Upon a vote, the motion passed unanimously.

New Business

Item 1.1 Discussion and possible action on matters related to placing speed humps on Cimarron Subdivision.

Concern citizen Mr. Rene Gonzalez started expressing his concern due to speeders driving 65 mph or higher where there's people walking and children at play mornings and evenings. He also stated that most speeders are not residence but they go through the subdivision to cut and get to their destination faster. Ms. Ann Camarillo, another concerned citizen started by agreeing about the speeders and added that she has witness 3 dogs killed, 3 cats ran over and 1 child almost ran over, people texting while driving so in order to prevent future tragedies she is requesting 3 speed humps in Cimarron Drive and 2 speed humps in Rio Grande Drive. Chairman Rodolfo Trevño asked who will pay for the speed humps and Ms. Ann Camarillo responded that the City is proposing it under general improvement of the street. Mr. Luis Moreno asked again, who is paying for the speed humps then Chief Cesar Torres reply that this request was presented to Council on May 12, 2026 directing the Police Chief, Fire Chief and City Engineer to evaluate traffic conditions within the Cimarron Subdivision for potential speed hump installation in accordance with City policies and that's why we are here having this meeting. City has not approved anything yet. Council direct me to present to the Traffic Safety Board a survey on how many accidents, how many speed citations. The survey was done with an unmark unit and a speed radar gun. Chief Torres asked Ms. Ann Camarillo what is that you are requesting as far as traffic control and who is paying for it. Ms. Ann Camarillo responded 5 speed humps in Cimarron Drive and 2 in Rio Grande Drive and for the City to pay under general improvement on the street. Ms. Ann Camarillo also added that Cimarron will pay for any signs needed. Fire Chief Mike Silva expressed his concern stating that the fire trucks have a lot of issues going over the speed humps due to all the weight that the truck carries, he stated that he understands their concern and agrees that there are speeders all around the City and he sees all these request for speed humps and he is raising his concern about speed humps damaging the fire trucks. Chief Torres stated that the main concern on the police side is public safety and hope there is a good resolution to this request. Chairman entertained a motion for the installation of speed humps on Cimarron, Mr. Manuel Salinas is for the installation of speed humps. Upon a vote, recommendation for the installation of speed humps at Cimarron was denied.

Item 1.2 discussion and possible action on matters related to placing a 4 way stop sign on the Intersection of Inspiration and Mile 1 South Road.

Concern citizen Mr. Richard Buchili started explain the Board about the traffic that accumulates on Inspiration and Mile 1 South due to the stop sign on S. Mile , Inspiration does not have a stop sign so it accumulates a terrible line of cars. He added that line gets really bad in the morning and after school due to people going in to work, people dropping off kids at school and now there's new subdivisions that makes the traffic worst. Mrs. Yazmin Sanchez also lives nearby and agrees that traffic gets bad everyday, she is hoping for a traffic light better than a stop sign because she feels a stop sign can make it worst. Chief Torres commented to the Board that he was there a day before and he is concern about traffic and speeders and feels a stop sign can be faster than a traffic light. Chairman Mr. Rodolfo Treviño entertained a motion for the installation of a 4 way stop on the intersection of Inspiration and Mile 1 South Road and Mr. Orlando Barrera seconded the motion. Upon a vote, the motion passed unanimously.

Old Business

Chairman Mr. Rodolfo Treviño asked if there was any old business.

There was none.

Adjournment

There being no further discussion, Chairman Mr. Rodolfo Treviño entertained a motion to adjourn. Mr. Apolinar Solis seconded the motion. Upon a vote, the meeting was adjourned at 12:47 pm.

Cesar Torres, Chief of Police

CITIZEN'S ADVISORY COMMITTEE
June 10, 2026
Regular Meeting

Members Present	Member Absent	Staff Present
Lorenzo Garza-Chairman	Emigdio Villanueva Jr. -Vice Chairman	Michael J. Elizalde
Roxanne Mendez	Marsha Terry	Esther G. Rivera
Zoreida Lopez		
Monika Rosales-Flores		
Ruben Davila Lozano		
Clarisa Y. Rios		
Berenice González		

Call Public Meeting to Order and Establish Quorum

The meeting was called to order by Chairman Garza at 6:00 p.m. Roll was taken by Ms. Rivera, who reported that seven members were present. With a quorum established, the meeting proceeded as scheduled.

Citizen Participation

Chairman Garza invited any citizens present to address the Board regarding items on the agenda or other concerns. No citizens were in attendance, and no public comments were received. Chairman Garza then proceeded to the next agenda item.

Discussion and Possible Action on Matters Related on the Approval of Minutes for Regular Meeting held on May 27,2026

Chairman Garza asked the members if they had reviewed the minutes to the approval of minutes for regular meeting held on May 27,2026. Following a brief discussion, Chairman Garza requested a motion for approval. Ms. Lopez moved to approve the minutes as presented, and Ms. Mendez seconded the motion. The motion carried unanimously (7–0).

Discussion and Possible Action on Matters Related to the Approval of an Amendment to the Citizens Participation Plan.

Mr. Elizalde presented the proposed amendments to the Citizen Participation Plan and reviewed the changes recommended during the previous meeting. He noted that this was the final version of the plan incorporating the committee's suggested revisions. Following a brief discussion, Chairman Garza requested a motion for approval. Ms. Lopez moved to approve the amended plan, and Ms. Gonzalez seconded the motion. The motion carried unanimously (7–0).

Discussion and Possible Action on Matters Related to the Proposed Funding Allocation for Annual Action Plan FY 2026-2027.

Mr. Elizalde informed the committee that two public meetings will be held regarding the proposed funding allocations, one during a City Council meeting and another at the Speer Memorial Library, and invited committee members to attend. Chairman Garza inquired whether the City Managers had submitted any recommendations on the proposed funding allocations. Mr. Elizalde responded that no recommendations had been received at this time. Following a brief discussion, no action was taken and no motion was required.

Discussion and Possible Action on Matters Related to Other Business

A. **Progress Report: CDBG- May**

Ms. Rivera presented the May unofficial CDBG Expenditure Progress Report and provided updates on funded agencies and City projects. She reported that Amigos Del Valle had expended 71% of its funds, Area Agency on Aging and Disability Services 54%, Area Agency on Aging 46%, and Silver Ribbon 34%. Comfort House and CASA had fully expensed their allocations. Ms. Rivera also reported that Parks and Recreation received BABA clearance and is processing a purchase order, Public Works is preparing bid documents, Mission Fire Department has purchased portable radios and is awaiting delivery, and Planning and Code Enforcement remains pending HUD clearance. Public Administration expenditure is currently at 42%. Committee members requested a list of homes scheduled for demolition through the Planning and Code Enforcement project. Staff informed the committee that a kickoff meeting for the project will be held soon. Following a brief discussion, Chairman Garza called for a motion to approve the May CDBG Progress Report as presented. Ms. Gonzalez moved for approval, and Ms. Rios seconded the motion. The motion carried unanimously (7–0).

Citizen's Advisory Committee Member/Director Comments.

A. **Chairman's Comments**

Chairman Garza requested that staff provide the committee with a list of homes scheduled for demolition through the Planning and Code Enforcement project. He also thanked everyone for attending the meeting.

B. **Committee Member's Comments**

Ms. Mendez informed the committee of upcoming recruitment events being hosted by Mission CISD and encouraged members to share the information with anyone who may be interested in attending. Ms. Gonzalez also invited the committee to a press conference at the EDC, where the new owners of the Cimarron Golf Course will be announced.

C. **Director's Comments**

Mr. Elizalde thanked the committee members for their continued hard work and dedication.

Adjourn

Chairman Garza inquired if there were any additional items for discussion. Hearing none, he requested a motion to adjourn the meeting. Ms. Mendez moved to adjourn, and Ms. Gonzalez seconded the motion. The motion carried unanimously (7–0), and the meeting was adjourned at 6:39 p.m.

____

Lorenzo Garza, Chairman

CITIZEN'S ADVISORY COMMITTEE
July 1, 2026
Regular Meeting

Members Present
Lorenzo Garza-Chairman
Emigdio Villanueva Jr. -Vice Chairman
Marsha Terry
Zoreida Lopez
Clarisa Y. Rios
Berenice Gonzalez

Member Absent
Monika Rosales-Flores
Roxanne Mendez
Ruben Davila Lozano

Staff Present
Michael Elizalde
Monica Gonzalez
Martha Lopez
Esther G. Rivera

Call Public Meeting to Order and Establish Quorum
The meeting was called to order by Chairman Garza at 6:04 p.m. Roll was taken by Ms. Rivera, who reported that six members were present. With a quorum established, the meeting proceeded as scheduled.

Citizen Participation
Chairman Garza invited any citizens present to address the Board regarding items on the agenda or other concerns. No citizens were in attendance, and no public comments were received. Chairman Garza then proceeded to the next agenda item.

Discussion and Possible Action on Matters Related on the Proposed Annual Action Plan FY 2026-2027.
Mr. Elizalde informed the Committee that two public hearings were required as part of the Annual Action Plan process. He explained that the originally scheduled public hearing had been canceled and rescheduled for today's meeting. Mr. Elizalde asked the Committee if they had an opportunity to review the proposed Annual Action Plan and whether they had any questions. He also stated that no written or in-person public comments had been received during the public comment period. Following, a brief discussion, Chairman Garza requested a motion to approve the proposed Annual Action Plan. Ms. Terry made the motion, and Ms. Lopez seconded it. The motion carried unanimously (6–0).

Discussion and Possible Action on Matters Related on the Proposed Amendment to the Citizens Participation Plan.
Mr. Elizalde informed the Committee that no changes had been made to the Citizen Participation Plan. He stated that the draft plan is available for public review and will remain posted on the City's website until it is finalized. Following a brief discussion, Chairman Garza requested a motion to approve the proposed amendment to the Citizen Participation Plan. Ms. Gonzalez made the motion, and Vice Chairman Villanueva seconded it. The motion carried unanimously (6–0).

Close Public Hearing and Open Regular Meeting
Chairman Garza closed the Public Hearing at 6:08 p.m. Ms. Gonzalez made a motion to close the Public Hearing, which was seconded by Vice Chairman Villanueva. The motion carried unanimously (6–0). Chairman Garza then called the Regular Meeting to order at 6:08 p.m.

Discussion and Possible Action on Matters Related on the Approval of Minutes to the Approval of Minutes for Regular Meeting held on June 10,2026
Chairman Garza asked the members if they had reviewed the minutes to the approval of minutes for regular meeting held on June 10,2026. Following a brief discussion, Chairman Garza requested a motion for, approval. Ms. Terry moved to approve the minutes as presented, and Ms. Lopez seconded the motion. The motion carried unanimously (6–0).

Discussion and Possible Action on Matters Related to Other Business

A. Progress Report: CDBG- June
Ms. Rivera presented the June unofficial CDBG Expenditure Progress Report and provided updates on funded agencies and City projects. She reported that Amigos Del Valle had expended 79% of its funds, Area Agency on Aging and Disability Services 62%, Area Agency on Aging 63%, and Silver Ribbon 57%. Comfort House

and CASA had fully expended their allocations. Ms. Rivera also reported that the Parks and Recreation Department has placed its order and is awaiting delivery of the items. Public Works is coordinating with the Purchasing Department to prepare the bid packet and begin advertising for bids. The Mission Fire Department has expended 100% of the funding for the inflatable fire safety house project. For its second project, the department has placed the order for the radios and is awaiting delivery. Planning and Code Enforcement has received final approval from HUD, funding has been released, and staff has held an initial kickoff meeting to begin scheduling demolition activities for eligible properties.

Ms. Rivera also provided an update on the housing rehabilitation program. She stated that staff had been working with two clients; however, one applicant was determined to be ineligible, while the second project has been delayed because the home requires lead testing due to its age. She also reported that Public Administration expenditures are currently at 54%. Mr. Elizalde discussed challenges encountered with the housing rehabilitation program, explaining that participants must be recertified annually to ensure continued eligibility. He recommended forfeiting the current year's $90,000 rehabilitation allocation and reallocating those funds to next year's reconstruction projects. Committee members asked whether the reallocation would require City Council approval. Mr. Elizalde explained that a substantial amendment would be prepared and presented to the CAC Committee for review and discussion before being submitted to the City Council for consideration. The Committee requested that staff provide an updated waiting list of applicants for the housing rehabilitation program, including each applicant's current status and position on the waiting list, at a future meeting. Vice Chairman Villanueva asked whether there were any concerns about the City's ability to fully expend its CDBG funds. Mr. Elizalde stated that he did not anticipate any issues but noted that the Public Works project is expected to extend beyond the current fiscal year. Following a brief discussion, Chairman Garza called for a motion to approve the June CDBG Progress Report as presented. Vice Chairman Villanueva moved for approval, and Ms. Rios seconded the motion. The motion carried unanimously (6–0).

Citizen's Advisory Committee Member/Director Comments.

A. Chairman's Comments

Chairman Garza wished everyone a happy and safe Fourth of July.

B. Committee Member's Comments

Vice Chairman Villanueva requested an update on the Safe Haven Home. No other Committee members had comments at that time.

C. Director's Comments

Mr. Elizalde presented the City Manager's funding recommendations for the upcoming program year and opened the floor for discussion. Chairman Garza requested additional clarification on one of the recommended funding items. Mr. Elizalde assured the Committee that no changes would be made before the recommendations were presented to the CAC for review and discussion. Committee members expressed concerns regarding the reduction of funding for local agencies. Mr. Elizalde explained that the City received a reduced CDBG allocation this year, which limited the funding available for outside agencies. He encouraged Committee members to attend the upcoming City Council meeting, where the funding recommendations would be presented and discussed. Vice Chairman Villanueva expressed concern regarding the level of funding recommended by the City Manager for local agencies and questioned the reduced funding amounts.

Adjourn

Chairman Garza inquired if there were any additional items for discussion. Hearing none, he requested a motion to adjourn the meeting. Ms. Gonzalez moved to adjourn, and Ms. Rios seconded the motion. The motion carried unanimously (6–0), and the meeting was adjourned at 7:02 p.m.

Lorenzo Garza, Chairman

MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
June 19, 2026

Commission-Present
Polo Garza-Chairman
Memo Delgadillo-Vice Chair
Robert Pena-Member

Staff Present
Noemi Munguia-HR Director
Rey Perez- Asst Chief of Police
Mike Silva-Fire Chief
Jesse Lerma Jr-CS Director

Call to Order
Mr. Polo Garza called the meeting to order at 8:15 a.m.

Roll Call
All present

Pledge of Allegiance
Mr. Garza led the Pledge of Allegiance

Approval of Minutes-April 27, 2026
Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Delgadillo made a motion to approve the minutes as submitted. Mr. Pena seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department Entry Level Scores and the Creation of a New Eligibility List
Mr. Lerma advised the Commission that they had conducted an entry level examination for the fire Department on June 10, 2026. He advised them that they had 72 applicants with 58 showing up. We had 47 that passed and 11 failed. Chief Silva advised them that the physical was going to be held that Saturday for those that passed. After a brief discussion, Mr. Pena made a motion to approve the scores and to create a new eligibility list. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Pending Business
Mr. Lerma went over pending disciplinary issues at both departments.

Adjourn
Meeting was adjourned at 8:30 a.m.

ZONING BOARD OF ADJUSTMENTS
MAY 27, 2026
CITY HALL'S COUNCIL CHAMBERS

ZBA PRESENT	ZBA ABSENT	STAFF PRESENT	GUESTS PRESENT
Alberto Salazar	William Ueckert Jr.	Xavier Cervantes	Rebecca Castillo
Humberto Garza		Susie De Luna	Dilbag Singh
Heraclio Flores		Jessica Munoz	Arturo Gonzalez
Dolly Elizondo		Alex Hernandez	Amparo Gonzalez
		Ana Bazaldua	J. Shi
		Eden Ramirez	Joel R. Saenz

CALL TO ORDER

Chairman Salazar called the meeting to order at 4:30 p.m.

CITIZENS PARTICIPATION

Chairman Salazar asked if there was anyone in the audience who had anything to present or express that was not on the agenda.

There was none.

APPROVAL OF MINUTES FOR MARCH 25, 2026

Chairman Salazar asked if there are any corrections to the minutes. Ms. Elizondo moved to approve the minutes as presented. Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

ITEM # 2
PUBLIC HEARING AND CONSIDERATION OF A VARIANCE REQUEST TO ALLOW A 10' REAR SETBACK INSTEAD OF THE REQUIRED 15' FOR A PROPOSED COMMERCIAL BUILDING, BEINGLOT 1, PEDIATRICS AT SHARYLAND SUBDIVISION, LOCATED AT 2403 COLORADO STREET, REQUESTED BY: JOSE DE LEON

Ms. De Luna stated the request is not to comply with subdivision plat note #3 rear setback, which states the following: Front setback: 30 feet along Colorado Street Rear setback: 15 feet or greater for easement Side Setback: 0 feet or greater for easement Mr. De Leon is proposing to construct a 6,825 square foot commercial plaza. He would like the board to consider the proposed adjustment to provide sufficient space for the required site operations and to ensure a functional, efficient site layout. The requested reduction is limited in scope and intended only to accommodate the property's operational needs. Pediatrics at Sharyland Subdivision was recorded on May 26, 2011. The subject property is located approximately 294' east of Shary Road along the north side of Colorado Street. The lot fronts Colorado Street with a width of 120.87 feet and a length of 192.53' for a total of 23,271.10' square feet. The property is currently vacant. The lots to the north, south and west are vacant; and the lot to the east has a commercial building. Staff has not received any calls regarding this variance request. Staff mailed out 9 notices to the surrounding property owners. Staff notes that no other variances have been considered in this subdivision. The City of Mission Code of Ordinances Appendix A – Zoning, Section 1.17 states ZBA may: "Permit the reconstruction, extension, or enlargement of a building occupied by a non-conforming use on the lot or tract occupied by such building provided such reconstruction does not prevent the return of such property to a conforming use", and "Authorize in specific cases a variance from the terms of a zoning ordinance if the variance is not contrary to the public interest, and due to special conditions, a literal enforcement of the ordinance would result in unnecessary hardship, and so that the spirit of the ordinance is observed and substantial justice is done". There is a new state law, HB1475, that allows variances to be granted if: The financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessors for the municipality under Section 26.01, Tax Code; Compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur; Compliance would result in the structure not being in compliance with a requirement of a municipal ordinance, building code, or other department; Compliance would result in the unreasonable encroachment on an adjacent property or easement; or the municipality considers the structure to be a nonconforming structure.

STAFF RECOMMENDATION:
Staff recommends approval of the variance request.

Mr. Flores asked is this was for the rear setback

Ms. De Luna replied Yes, there's a 15 foot rear setback. But there's a 10 foot utility easement, so they're wanting to move the building five feet within into the 15 foot setback. Not the easement, but within the setback.

Chairman Salazar asked if there was anyone in pro or against the item.

Mr. Dilbag Singh. The owner of the Holiday Inn Hotel on Shary Road. expressed deep safety concerns regarding the variance request and the possible effects if could have in the event of an emergency. He expressed concern as to this being the first time the City gets this sort of request to what Ms. Elizondo and Mr. Flores appeased his concern letting him know this is a routine procedure and it's very frequent for this sort of request to be presented before the Zoning Board of Adjustments.

Mr. Joel Saenz assistant Fire Marshal from the Mission Fire Department took the stand to share his findings in conjunction with the Fire Marshal, stating that the variance request presented no fire hazard to the Holiday Inn, Wings and Rings and/or adjacent buildings, remarking that Holiday Inn and Wings and Rings are 100% sprinklered and can be accessed from parking lot areas. Mr. Saenz remarked the different access points for ladder trucks and aerial devices and explained that no matter if there were to be a fence around Holiday Inn, they would have to comply with all City Codes and safety requirements.

Chairman Salazar proceeded to ask if the applicant was present and Ms. De Luna stated the applicant was not present but had designated a person to represent him, but they were also absent. Chairman Salazar proceeded to push the item towards the end of the meeting and advised staff to try to make contact with owner or representative to make themselves available to prevent the item from being tabled since the board had questions for the applicant.

There being no further discussion, Chairman Salazar entertained a motion to close the public hearing. Mr. Garza moved to close the public hearing. Ms. Elizondo seconded the motion. Upon a vote, the motion passed unanimously

ITEM # 3
PUBLIC HEARING AND CONSIDERATION OF A VARIANCE TO ALLOW A 5-FOOT REAR SETBACK INSTEAD OF THE REQUIRED 25-FOOT REAR SETBACK/UTILITY AND IRRIGATION EASEMENT FOR A PROPOSED SWIMMING POOL, BEING LOT 35, CROWN POINTE PHASE 4 SUBDIVISION, LOCATED AT 1607 LILA BETH LANE, APPLICANT – REBECCA CASTILLO

Ms. De Luna stated the request is for a variance not to comply with Section 1.37 (5) (f) of the Mission Code of Ordinances, which states: Minimum depth of rear setback: 10 feet. The site is located 110 feet East of Melissa Rea Street along the North side of Lila Beth Lane. The applicant is requesting a variance to construct a swimming pool with a 5-foot rear setback instead of the required 25-foot rear setback/utility, and irrigation easement. Crown Pointe Phase 4 Subdivision was recorded on February 22, 2000. The subject lot has a total area of 14,630.00 square feet. The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out 22 legal notices to surrounding property owners. Staff notes that Z.B.A. has considered the following variances in this subdivision. Legal Description Variance Request Date of Meeting Recommendation Lot 34, Phase IV 18'-8" rear setback 09-21-2000 Approved.

STAFF RECOMMENDATION:
Staff recommends denial. This request does not qualify as an undue hardship.
However, if ZBA is inclined to approve this variance request then the applicant would need to comply with the following: 1) Sign a hold harmless agreement stating that the structure will remain perpetually "open and to its footprint," and if the structure is ever removed, the prevailing setbacks shall be complied with thereafter, and 2) obtaining a building permit fee.

Chairman Salazar asked if the applicant was present.

Ms. Rebecca Castillo at 1607 Lila Beth stated that after doing some research with her neighbors she found of lots 34 and 37 have requested similar variances for swimming pools and have gotten them approved. She also stated that she is following all the proper steps gathering the proper documentation to support this request.

There being no further discussion. Chairman Salazar entertained a motion. Ms. Elizondo moved to approve the variance request Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously.

ITEM # 4
PUBLIC HEARING AND CONSIDERATION OF A VARIANCE TO ALLOW A 5-FOOT REAR SETBACK INSTEAD OF THE REQUIRED 10-FOOT REAR SETBACK/UTILITY EASEMENT FOR A PROPOSED SWIMMING POOL, BEING LOT 64, TAURUS ESTATES NO. 9 PHASE 1 SUBDIVISION, LOCATED AT 2001 W. 42 ½ STREET, APPLICANT – VICTOR PENA

The request is for a variance not to comply with Section 1.37 (5) (f) of the Mission Code of Ordinances, which states: Minimum depth of rear setback: 10 feet. The site is located 72 feet East of Hillcrest Drive along the South side of W. 42 ½ Street. The applicant is requesting a variance to construct a swimming pool with a 5-foot rear setback instead of the required 10-foot rear setback/utility easement Taurus Estates No. 9 Phase 1 Subdivision was recorded on January 9, 2002. The subject lot has a total area of 6,700.00 square feet. The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out 28 legal notices to surrounding property owners. Staff notes that Z.B.A. has considered the following variances in this subdivision. Legal Description Variance Request Date of Meeting Recommendation Lot 11, Blk 4, Phase I 14-foot corner 04-15-2009 Denied Lot 61, Blk 3 Phase I 1.1' side/ 1.3' rear/ 7-20-2022 Approved 6' rear & 3' side Lot 91, Blk 3 Phase I 0' front 4-21-2021 Approved

STAFF RECCOMENDATION:
Staff recommends denial. This request does not qualify as an undue hardship.
However, if ZBA is inclined to approve this variance request then the applicant would need to comply with the following: 1) Sign a hold harmless agreement stating that the structure will remain perpetually "open and to its footprint," and if the structure is ever removed, the prevailing setbacks shall be complied with thereafter, and 2) obtaining a building permit fee.

Chairman Salazar asked if the applicant was present.

Victor Peña from 2001 West 42 ½ Street stated his case and detailed all the steps he has taken to take all safety and City mandated precautions. Complying with utility easements in regards to the new utilities being moved to the front of the property.

There being no further relevant discussion in regards to the request. Chairman Salazar entertained a motion. Ms. Elizondo moved to approve the variance request Mr. Flores seconded the motion. Upon a vote, the motion passed unanimously

BREAK: 5:10 PM

Chairman Salazar called a break in the meeting to give time for the owner/representative of Item # 2 to show up for further clarification in regards to the request.

CALL TO ORDER

Chairman Salazar went back to item # 2 on the agenda at 5:13 p.m.

Mr. Gutierrez spoke on behalf of Jose de Leon and stated the case and the need to encroach in the 5 ft. requested in order to comply with the parking requirements set by the City and satisfy the needs of Mr. De Leon and his project development, Mr. Gutirrez further more stated that this approval depends on whether Mr. De Leon further invests in the land and project overall.

There being no further relevant discussion in regards to the request. Chairman Salazar entertained a motion. Ms. Elizondo moved to approve the variance request Mr. Garza seconded the motion. Upon a vote, the motion passed unanimously

ADJOURNMENT
There being no further business, Chairman Salazar entertained a motion, Mr. Flores moved to adjourn. Mr. Elizondo seconded the motion. Upon a vote, the motion passed unanimously at 5:19 p.m.

Alberto Salazar, Chairman
Zoning Board of Adjustments