



**MEETING DATE:** September 22, 2026

**PRESENTED BY:** Xavier Cervantes, AICP, CPM - Director of Planning

**AGENDA ITEM:** Discussion and possible action on matters related to authorizing the purchase of a three-year subscription and implementation services for GovWell software from Carahsoft Technology Corporation through OMNIA Partners Contract No. R240303, in an amount not to exceed \$202,000, and authorizing the City Manager or designee to execute the necessary agreements or contracts – Cervantes

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**NATURE OF REQUEST:**

The City of Mission is seeking to purchase and implement GovWell software to modernize and streamline the City's permitting, licensing, inspections, and related development services. The software will provide a centralized platform intended to improve workflow efficiency, reduce manual processes, enhance communication between City departments, and provide residents and businesses with improved online access to City services.

The proposed purchase includes a three-year software subscription, implementation, configuration, data migration, training, integrations, and support. The purchase will be made from Carahsoft Technology Corporation through OMNIA Partners Contract No. R240303.

The total three-year cost is \$202,000, consisting of \$82,000 for the first year, including implementation and data migration services, and \$60,000 annually for years two and three.

**BUGETED:** FY26-27 **FUND:** Permitting Technology **ACCT. #:** 33-414-44640

**BUDGET:** \$80,000 **EST. COST:** \$82,000 **CURRENT BUDGET BALANCE:** \$80,000

**BID AMOUNT:** \$

**STAFF RECOMMENDATION:**

Staff recommends that the City Council authorize the purchase and implementation of GovWell software and authorize the City Manager or designee to execute the necessary agreements and contracts.

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**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval JP7

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**RECORD OF VOTE:**

**APPROVED:**

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**DISAPPROVED:**

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**TABLED:**

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\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING

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