

CITIZEN'S ADVISORY COMMITTEE
August 29, 2023
Special Meeting

Members Present

Lorenzo Garza
Roxanne Mendez
Alma Garcia
Zoreida Lopez
Francisco Cadena
Marsha Terry

Members Absent

Cynthia Pacheco
Alex Guerra

Staff Present

Esther Rivera
Helen Torres
Jo Anne Longoria

Call Special Meeting to Order

Chairman Lorenzo Garza called the Special Meeting to order at 5:41 p.m. Ms. Jo Anne Longoria conducted roll call. She stated six members were present, therefore there was a quorum.

Citizens Participation

Chairman Garza asked if there were any citizens present that wanted to express their concerns at this Special Meeting. With no one present and no comments, he continued with the next agenda item.

Discussion and Recommendation to Approve Minutes for Regular Meeting held on July 25, 2023

Ms. Helen Torres presented the minutes of the Regular Meeting held on July 25, 2023. There being no questions or comments, Chairman Garza asked for a motion to approve the minutes as presented. Ms. Alma Garcia motioned to approve the minutes as presented. Vicechair Zoreida Lopez seconded the motion. Motion carried. (6-0)

Discussion on Final Five-Year Consolidated Plan & Strategy 2023-2027 Annual Action Plan 2023-2024

Ms. Longoria presented the Final Five-Year Consolidated Plan & Strategy 2023-2027 and Annual Action Plan 2023-2024. She stated the correct awarded amount \$962,334 and the funding recommendations made by City Council were approved on July 24, 2023. She mentioned the document consisted of program and specific goals. Ms. Longoria went over the amounts awarded to each agency and department. The document was submitted to HUD on August 16, 2023 and are waiting for approval. The members expressed concern on funding increases for Silver Ribbon (\$3,000), and Affordable Homes of South Texas (\$100,000), and Amigos del Valle was decreased (\$17,000). Ms. Longoria stated that the Mayor and Council Members opted for City Manager and staff recommendations which were slightly modified. After a brief discussion, Chairman Garza continued with the next agenda item. No action was taken.

Discussion and Recommendation on Status of Housing Assistance Program Applicant Waiting List

Ms. Esther Rivera presented the Status of Housing Assistance Program Applicant Waiting List. She provided a list of the applicants on the waiting list and stated there was one applicant at 604 N Nicholson Ave. that was pending title clearance. She mentioned the next applicants to be assisted

are number five through number ten. After a brief discussion, Chairman Garza asked for a motion to approve the Status of Housing Assistance Program Waiting List as presented. Ms. Garcia motioned to approve the Status of Housing Assistance Program Waiting List as presented. Mr. Francisco Cadena seconded the motion. Motion carried. (6-0)

Presentation on Housing Assistance Program (HAP) Phase 22-I Welcome Home Events & HAP 22-II Construction Phase

Ms. Rivera presented a PowerPoint on Housing Assistance Program (HAP) Phase 22-I Welcome Home Events and HAP 22-II Construction Phase. She showed the HAP Phase 22-I Welcome Home Events for the following projects: 209 E Melba Carter Rd; 128 S Slabaugh Ave; 213 Del Mar St; 969 N Los Ebanos pending final inspection; 415 N Slabaugh Ave pending electrical pole installation. She also showed the construction pictures for three projects HAP Phase 22-II: 202 El Ranchito at 10% complete; 917 Rankin St at 10% complete; 4027 E Beatty St at 10% complete. After a brief discussion, Chairman Garza continued with the next agenda item. No action was taken.

Presentation on Emergency Assistance Program (EAP)

Ms. Rivera presented a PowerPoint on Emergency Assistance Program (EAP). She stated that eleven (11) households attended the “One Stop Shop” event held on August 23, 2023. In addition, Ms. Rivera mentioned staff will continue to reach out to churches, home healthcare offices, adult daycares, children daycares, and Mission CISD to distribute information about the program. After a brief discussion, Chairman Garza continued with the next item. No action was taken.

Other Business

A. Progress Reports- July 2023

Ms. Torres presented the Unofficial Progress Report for July 2023. Chairman Garza expressed concerns for Silver Ribbon not utilizing the funds. Ms. Torres mentioned she had contacted the agency regarding the pending months and stated Silver Ribbon will process their payment requests and continues to work on qualifying applicants to utilize their funding. After a brief discussion, Chairman Garza asked for a motion to approve the progress report. Ms. Garcia motioned to approve the progress report. Ms. Marsha Terry seconded the motion. Motion carried. (6-0).

B. Chairman’s Comments

Chairman Garza mentioned we are at the end of the fiscal year and need to stay focused on the expenditures for the agencies programs that utilize the funds. Ms. Longoria invited the members to visit the agency’s office and to attend City Council meetings for support. The members present stated they would like to visit the agency’s and attend City Council Meetings.

C. Committee Member’s Comments

Vicechair Lopez wished everyone a safe Labor Holiday. Ms. Mendez expressed concerns between 15th St and Perkins Ave (821 W. 15th St.) street parking due to road been narrow and heavy traffic during school hours and wished everyone a restful day. Ms. Garcia recommended the department provide a personalized welcome home sign provided by the city for the recipients of the Housing Assistance Program. Ms. Longoria stated the signs and house warming gifts are already being purchased by the city. Mr. Cadena expressed

concerns on S Mayberry St & Citriana Dr. (Castro Elementary School) with weeds growing between sidewalks/streets. No other comments were made by the members present.

Adjourn

Chairman Garza asked for a motioned to adjourn the meeting. Ms. Garcia motioned to adjourn the meeting. Mr. Cadena seconded. Motion carried (6-0). The meeting was adjourned at 6:30 P.M.

Lorenzo Garza, Chairman

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
August 21, 2023**

Commission-Present

**Jerry Saenz-Chairman
Polo Garza-Vice-Chair
Michael Davis-Member**

Staff Present

**Jesse Lerma Jr-CS Director
Noemi Munguia-HR Director
Victor Flores-City Attorney
Robert Hinojosa-Director OD
Cesar Torres-Chief of Police
Alexandra Leal-Cpl PD
Adrian Alejandro-Cpl PD**

Call to Order

Mr. Jerry Saenz called the meeting to order at 9:00 a.m.

Approval of Minutes-June 29, 2023

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Davis made a motion to approve the minutes as submitted. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Mission Police Department SGT's Promotional Examination Scores and the Creation of a New Eligibility List (pending appeal)

Mr. Lerma advised the Commission that they held a promotional examination for SGT for the Mission Police Department on August 10, 2023. He advised them that five (5) individuals had participated and these were the scores pending the APPEAL:

1. Adrian Alejandro 71 plus 10 seniority points-81
2. Marco Bazaldua-69 plus 10 seniority points-79
3. Alejandra Leal-68 plus 10 seniority points-78
4. Tomas Garces-63 plus 10 seniority points-73
5. Mario Monforte-60 plus 10 seniority points-70

Mr. Lerma advised the Commission that Alejandra Leal and Adrian Alejandro had submitted appeals and that those would be heard today then we would approve the final scores and the eligibility list for the position. Mr. Lerma advised the Commission that both individuals submitted their appeals in writing as required, both received the same packets as the Commission, and both were advised to show up to the meeting.

Appeal #1-Both appealed question #27, included in your packets. CPL Alejandro did not show up so CPL Leal was up. The question was:

A basic principle of what scholars label the morality of law is that for a criminal statute to carry moral authority it must be which of the following:

- A. Be understandable by the average person
- B. It is specific enough and focused enough to avoid the suggestion that it is too vague to be understood
- C. Specific
- D. All of the Above

ANSWER: D

CPL Leal stated that in the sentence the word must making it singular. I was aware that all 3 pertained to the question but when it said must I chose to be which and selected specific

CPL Alejandro stated that he could not find answer B so it could not be all of the above. The testing agency and the sources specifically and respectfully showed where all the answers were there and therefore concluded that the question was valid, accurate, and required no action. After a brief review and discussion, Mr. Davis made a motion to deny the appeal, to approve the scores as presented and to create an eligibility list for SGT. Mr. Garza seconded the Motion. Motion was approved unanimously. Mr. Lerma advised the Commission that CPL Alejandro and CPL Bazaldua would be promoted immediately and CPL Leal would remain as #1.

Approval of Mission Policed Department Promotional Examination Resource List for CPL

Mr. Lerma advised the Commission that with the promotions of the CPLs it created two opening so we needed to start the process to fill the position. Chief Torres and his staff were recommending the following sources for approval:

- 1. High Risk Patrol-Reducing the Danger to You, 4th Edition
- 2. Common Sense Police Supervision-Practical Tips for the First Line Leader-6th Edition
- 3. Mission Police Department Policy Manual

After a brief discussion, Mr. Garza made a motion to approve the resource list as presented. Mr. Davis seconded the motion. Motion was approved unanimously.

Approval of Mission Police Department Promotional Examination Schedule for CPL

Mr. Lerma was requesting the following examination schedule for approval:

- 1. Post Resource List-August 21, 2023
- 2. 30 Day Notice-October 31, 2023
- 3. Deadline to submit MOI-November 9, 2022
- 4. Date of Examination-November 30, 2023

After a brief discussion, Mr. Davis made a motion to approve the schedule as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Classified Positions for the Mission Police Department for FY2023-24

Mr. Lerma advised the Commission that we needed to approve the classified positions as required by law for the next fiscal year. Chief Torres was recommending the following positions for FY 2023-24: LT, SGT, CPL, and Patrolman. After a brief discussion, Mr. Davis made a motion to approve the classified positions as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Base Pay & Incentive Package for the Mission Police Department for FY 2023-24

Mr. Lerma advised the Commission that we needed to approve the base pay and incentive package for the next fiscal year. Mr. Lerma advised the Commission that the numbers presented reflected an increase of 6% to all police officers and they would be presented for approval at the next city council meeting. He advised them that if any changes were made at city council they would be presented at the next CS meeting. After a brief discussion, Mr. Garza made a motion to approve the base pay and incentive package as presented. Mr. Davis seconded the motion. Motion was approved unanimously.

Approval of Classified Positions for the Mission Fire Department for FY 2023-24

Mr. Lerma advised the Commission that we needed to approve the classified positions as required by law for the next fiscal year. Chief Garcia was recommending the following positions for FY 2023-24: Deputy Chief, Captain, LT, ENG, and FF. After a brief discussion, Mr. Davis made a motion to approve the classified positions as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Base Pay & Incentive Package for the Mission Fire Department for FY 2023-24

Mr. Lerma advised the Commission that we needed to approve the base pay and incentive package for the next fiscal year. Mr. Lerma advised the Commission that the numbers presented reflected an increase of 5% to all firefighters and they would be presented at the next city council meeting for approval. He advised them that if any changes occurred at city council they would be presented at the next CS meeting. After a brief discussion, Mr. Garza made a motion to approve the base pay and incentive package as presented. Mr. Davis seconded the motion. Motion was approved unanimously.

Pending Business

No pending business

Adjourn

Meeting was adjourned at 9:35 a.m.

PARKS AND RECREATION BOARD MEETING

August 8, 2023

<u>BOARD MEMBERS PRESENT</u>	<u>STAFF</u>
Tony Guerrero	Brad Bentsen
Chris Voss	Pete Lopez
Jesus Mendiola	Ricardo Contreras
Maggie Guajardo Pena	Juan Carlos Calderon
Melissa Reyna	
Mark Minton	
Karina Garza	

Call to Order

Tony Guerrero called the meeting to order.

Roll Call

Roll call was taken and quorum was met.

Prayer

Mark Minton led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the June 13, 2023 Board meeting. Motion to approve was made by Mark Minton and seconded by Melissa Reyna. The motion to approve minutes passed unanimously.

CITIZEN PARTICIPATION

Patricia Castillo from the South Texas CTA presented to the board her interest in a partnership with the City to help operate the tennis center at the Birdwell Tennis Courts. Through the partnership they are hoping to bring structure, education, and high-level coaching to the tennis community in the RGV while operating as nonprofit.

The South Texas CTA is currently operating out of the Birdwell Tennis Courts and is hosting classes every other Saturday for children between the ages of 4-18. The program has had a great response as participants have increased from 6 to 16. A L5 tennis tournament was also hosted at the Birdwell Tennis courts in the month of July through STX CTA.

With the lack of a tennis center, there is currently no supervision to help control and operate the Birdwell Tennis courts. South Texas CTA would like the opportunity to be the ones to do so, however the board mentioned it may be best to hire someone through the city to run the facility, just how the Aquatics department has lifeguards to run the pool.

The main concern for establishing the tennis center is the funds, the South Texas CTA encouraged a joint fundraising campaign to help generate money to build the tennis center. The board also mentioned that with having the tennis center, it would only be fair that the City facility be used for city events and can be used by others on a rental basis, just how the baseball fields are rented out.

UPDATE OF PARKS

Parks Department is still helping clean up damage from the storm at different parks and city facilities, some structures are still in need of getting repaired, such as the fence at Bannworth Park.

Due to the extreme heat, Parks employees have agreed to start coming in at 6:00 A.M. – 3:00 P.M. to avoid working during the hottest hours.

The month of July was National Parks and Recreation Month so staff was treated to a breakfast by the Human Resources Department.

Parks Department assisted with the 4th of July event at the Mission Event Center, street dedication for Sandra Coronado, event at Market Square for Locks of Love, Mission PD Safety Zone unveiling event, and the Texas Citrus Car Show.

We are currently still working on projects such as pressure washing and painting the pavilion at Bannworth park, and digging holes at Astroland and Lions Park.

UPDATE OF RECREATION

The Recreation department hosted a track meet at Tom Landry stadium before the state meet in Brownsville and had great participation from other cities.

The state meet took place from July 27-30, all participants had their own transportation while coaches were transported through rental vehicles provided by the City.

At the Games of Texas, we had participants in our summer track program place 4th, 5th, 6th, 8th, and 9th. For the summer tennis program three participants placed 2nd, and two placed 3rd.

Aquatics Update

This summer, the TAAF Swim team was made up of 180 members, 80 of those swimmers made it to State with 28 swimmers getting 1st place, 16 swimmers getting 2nd place, and 10 swimmers getting 3rd place.

A TAAF record for boys was set by Mission Marlins, Gerardo Tellez in the 50-yard freestyle.

To finish up the summer, the Aquatics Department hosted a regional swim meet consisting of 15 teams from across the valley.

Other Business

N/A

Adjournment

Mark Minton made a motion to adjourn the meeting and was seconded by **Melissa Reyna**. The Board voted unanimously to approve.



BOYS AND GIRLS CLUB OF MISSION

Minutes of the Boys and Girls Club Mission
Youth Advocacy Advisory Board Meeting, July 11th, 2023

The Youth Advocacy Advisory Board of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, July 11th, 2023 at 12:30 p.m. at the Main Unit of the Boys and Girls Club Mission

Board Members Present:

April Chapa	Reynaldo Reyna
Rebecca Lopez	Scott Meyer
Henry Rodriguez	Jennifer Lee Venecia
Nanette Ortiz (Z)	Sergio Cruz (Z)

Christine Barrera
Jesus Garcia

Board Members Absent:

Joel Garcia

BGCM Staff:

Rick Venecia	Nanette Galvan
Xavier Sanchez	Abraham Gutierrez
Cayla Garza	Esau Garza
Edgar Villarreal	

Guests:

David Flores, A. C. M.

I. Call to Order

H. Rodriguez called the meeting to order at 12:33 p.m.

II. Approval of Minutes for May 10th, 2022 Meeting

After a brief review, a motion was made by Jesus Garcia to approve the minutes for the June 13th, 2023 meeting; the motion was seconded by April Chapa; the motion carried unanimously.

III. Citizen Participation

No citizens participated . . .

IV. Director's Report

R. Venecia reported that the Sumer Program is running exceptionally smooth. He reviewed the current numbers at each unit and the status of the Clubs that have students. He also expressed his gratitude for the staff that are doing a tremendous job with our students. There was some discussion concerning social interactions with the students and the pandemic may have influenced their behavior. Mr. Venecia did mention that the possibility of using a Licensed Professional Counselor was a possibility but more further research would have to be initiated.

V. Programs Reported

N. Galvan reported that the Summer Program has been going great with little to no incidents with the daily average attendance being 140 members at Main Unit and 100 members at our Bannworth Unit. N. Galvan also mentioned the field trips scheduled for the Summer Program. H. Rodriguez stated that he may be able to find sponsors for some of the activities planned.

VI. Athletics Report

E. Villarreal reviewed with the Board the outcome of the scheduled Summer Soccer League. He stated that the Soccer League play would resume in November and that they were working on refunds for those parents who requested one. He also mentioned the start of registration for Flag football and Volleyball will begin July 10th, 2023.

VII. Grants Report

C. Garza reported to the Board the current number of grants that the Club has been able to secure. She also added the monetary amounts associated with the grants. Some discussion was generated concerning the number of grants being applied for and the actual acquisition of said grants. More data would need to be reviewed for future Board Meetings.

VIII. Chairperson Comments

None at this time . . .

IX. Adjournment

After a brief discussion, H. Rodriguez entertained a motion to adjourn. A motion was made by J. Venecia; the motion was seconded by R. Reyna; the motion passed unanimously. Adjournment time was 12:55 p.m.

Minutes of the Boys and Girls Club Mission
Board of Director's Regularly Scheduled Meeting, July 11th, 2023

The Board of Directors of the Boys and Girls Club of Mission held a regularly scheduled meeting on Tuesday, July 11th, 2023, 12:30 p.m. at the Main Unit of the Boys and Girls Club Mission

I. Call to Order

H. Rodriguez called the meeting to order at 1:00 p.m.

II. Approval of 501c3 Minutes for June 13, 2023 Meeting

After a brief review, a motion was made by Jesus Garcia to approve the minutes for the June 13th, 2023 501c3 meeting; the motion was seconded by J. Venecia; the motion carried unanimously.

III. 501C3 Financial Report

No official financial report was presented; however, R. Venecia did review with the Board basic account status.

IV. Approval of Tax Services – Margaret Baldwin

R. Venecia announced to the Board the Tax Services to prepare the I. R. S. Tax Form 990 will be due soon. He also stated that Margaret Baldwin has been doing the 990 taxes for several years now. After a brief discussion, a motion was made by A. Chapa to approve an amount for Margaret Baldwin's quote when presented to the Club. The motion was seconded by R. Lopez; the motion carried unanimously.

V. BGCA Southwest Conference

R. Venecia stated to the Board the importance of the Southwest Conference for Board members. He emphasized the fact that this conference addresses issues relating to Club leaders including Directors and Board Members. Several members did state that they would be very interested in attending. More information to follow.

VI. Blind Tennis Request

R. Venecia announced to the Board that the Club would like to sponsor a blind tennis player to compete in Poland. The cost of the fees would be approximately \$5,000.00. After several rounds of discussion, a motion was made by Jesus Garcia to approve the allocated amount to the Club member and his coach; the motion was seconded by A. Chapa; the motion carried unanimously.

VII. Movies at the Club

R. Venecia informed the Board that the Club will be hosting Movies in the evenings at the Main Unit Gymnasium. The first showing will be July 22nd, 2023. He stated that in order to show the movies, he would need to purchase a movie license to allow people to come into the Club. The cost associated for the license is \$495.00. After a brief discussion, a motion was made by R. Lopez to allocate the funds to Mr. Venecia; the motion was seconded by S. Cruz; the motion carried unanimously.

VIII. Skate Park Report

R. Venecia shared with the Board that a private citizen donated \$2,000.00 for the renovation of the Mission Skate Park located just behind the CWV Gymnasium on Mayberry Rd. The funds will be used to purchase painting supplies and materials for our Teen Center to re-paint the park. Mr. Venecia also noted that a local painter will be helping the students with certain aspects of the park. More information to be forthcoming.

IX. Bentsen Palm Park Project

R. Venecia informed the Board that BGCM will be playing its Flag Football League on Mission High School practice fields. He also expressed a need to improve the fields at the Bentsen Palm Park on Inspiration Rd. He emphasized that the park is capable of supporting Flag Football fields but the land will need to be developed. More information to be forthcoming.

X. Scholarship Awards


R. Venecia reviewed with the Board those members who are part of the Scholarship Committee. He emphasized the fact that the current 2023 Scholarship Applications have not been scored and when might be a good time to meet to score them. Those Board Members agreed to meet with Mr. Venecia and select a time which is suitable for the Board.

XI. Announcements

No announcements at this time . . .

XII. Adjournment

After a brief discussion, H. Rodriguez entertained a motion to adjourn. A motion was made by S. Cruz; the motion was seconded by R. Reyna; the motion passed unanimously. Adjournment time was 1:29 p.m.



Xavier Sanchez
Operations Administrator

Sergio Cruz
BGCM Board Secretary