



**MEETING DATE:** May 12, 2025  
**PRESENTED BY:** Juan Pablo “JP” Terrazas, P.E., Asst. City Manager  
**AGENDA ITEM:** Authorization to Solicit for Bids for Pump Repair & Maintenance Services for City’s Utility Divisions – Terrazas

**NATURE OF REQUEST:**

The City’s Water Treatment Plants, Wastewater Treatment Plant, Pre-Treatment Plant, and Water Distribution Division require reliable access to pump repair and maintenance services to ensure uninterrupted operations. These services are needed on an as-needed basis, including emergency and non-emergency repairs, preventive maintenance, diagnostics, and full rebuilds of various pump types.

In accordance with Texas Local Government Code Chapter 252, a formal bid process is required for services exceeding the competitive bidding threshold. .

<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility - SWTP	<b>ACCT. #:</b> 02-413-44640
<b>BUDGET:</b> \$150,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$61,370
<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility - NWTP	<b>ACCT. #:</b> 02-430-44640
<b>BUDGET:</b> \$220,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$15,491
<b>BUDGETED:</b> Yes	<b>FUND:</b> Utility - WWTP	<b>ACCT. #:</b> 02-414-44640
<b>BUDGET:</b> \$350,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$53,959
<b>BUDGETED:</b> Yes	<b>FUND:</b> Water Distribution	<b>ACCT. #:</b> 02-412-44625
<b>BUDGET:</b> \$800,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$84,093
<b>BUDGETED:</b> Yes	<b>FUND:</b> Pre-Treatment	<b>ACCT. #:</b> 02-415-44640
<b>BUDGET:</b> \$10,000	<b>EST. COST:</b> \$	<b>CURRENT BUDGET BALANCE:</b> \$10,000

**STAFF RECOMMENDATION:**

Motion to approve the solicitation of competitive sealed bids for pump repair and maintenance services, on an as-needed basis, for the City’s utility divisions.

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager’s Recommendation:** Approval *MRP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_  
                                 **DISAPPROVED:** \_\_\_\_\_  
                                 **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_