



Information Technology

Departmental Report April 2025

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Equip new and existing units with new Technology

Equip units with in new in car video system, and tablet. Pending arrival of 10 new units

Multifactor Authentication

Configure Multi Factor Authentication to strengthen security posture. In progress

Work Orders

IT goal is to close tickets within 12 business hours. Priority work orders are worked on first. About 232 Work orders closed April 2025.

Windows 10 End of life

Windows 10 is reaching its end-of-life October 14, 2025. All city computers need to be upgraded to windows 11. 95 percent complete.

PD End of Life Computers

Replace all end-of-life computers at PD. Complete.

Technology Equipment and Application Inventory

Confirm all technology inventory city wide. In progress

Data Integrity

Review accounts on all systems. In progress.

Cyber Security Incident Response

Detection & analysis- Complete

Containment-Complete

Eradication & recovery-In progress

Post-incident activity- In Progress

Immutable Backups at PD and City Hall

Purchase and install immutable backups for PD and City Hall. In progress

24/7 Security Operation Center

Cybersecurity services that specialize in providing managed security operations services. In progress.

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: MIKE PEREZ, CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, APRIL 2025
DATE: MAY 4, 2025

1. Mission Fire Department LT's promotional examination will be held on May 1, 2025. Three (3) participants will be taking the exam.
2. Mission Fire Department started the process for an entry level examination to be held on May 29, 2025. Three (3) openings as of April 30, 2025.
3. Mission Police Department working on filling open (12) positions. We should be close to fully staffed by the end of May 2025
4. Mr. Jerry Saenz resigned from the CS Commission effective April 30, 2025 after 23 years of service. Robert Pena was appointed to complete the unexpired term set to end on December 31, 2026.
5. Pending Hearings:
 1. PO Esteban Jara-Indefinitely Suspended March 28, 2024-Hearing was conducted on January 30, 2025-**APPEAL DENIED**
 2. PO Sergio Martinez-15 Day Suspension Without Pay-Arbitrator has been selected-hearing set for May 13-14, 2025
 3. PO Ruben Gaytan-Suspended for 15 days without pay-hearing set for August 7-8, 2025

THANKS



CODE ENFORCEMENT

MONTHLY REPORT

APRIL 2025

WEEDY LOT LETTERS	84
PROPERTIRES SENT TO MOWER'S LIST	52
PROPERTIES MOWED	24
SIGNS PICKED UP/RIGHT OF WAYS, BANDIT, TELEPHONE & GARAGE	175
ACCUMULATION OF ITEMS	1
COMMERCIAL PARKING LOT MAINT.	4
CONSTRUCTION W/O PERMITS /SETBACKS	5
DEMOLITION OF UNSAFE BUILDINGS	0
DOUBLE OCCUPANCY/HOOKED RV	2
HEALTH & SANITATION	11
HOME OCCUPATION	4
ILLEGAL DUMPING	9
IPMC VIOLATIONS	4
JUNKED VEHICLES/ BOATS	3
NO BUSINESS LICENSE/CUP REQ'D/ NO GARAGE SALE PERMITS	6
NON-RESIDENTIAL PARKING/SEMI TRUCKS	1
P & Z ZONING VIOLATONS/SUBDIVISION	0
PARKING ON LAWN	3
SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS	9
STORAGE OF VEHICLES/BOATS/TRAILERS	1
UNSAFE / UNSECURED BUILDING	0
WEEDY LOTS	63
DEAD TREES	0
CASES FILED IN COURT/ PENDING WITH ATTORNEY	21
CASES SEEN IN COURT	116
CASES CLOSED	52



MEMO

Office of the Director of Environmental Health

117 E. Tom Landry Drive Mission, TX 78574 Office (956)580-8692

To: Mayor and City Council
Through: Mike Perez, City Manager
From: Steven M. Kotsatos, Director of Health
Subject: April 2025 - 311 Monthly Report
Date: May 2, 2025

Dear Mayor and Council,

Please find attached the April 2025 - 311 Monthly Report for all Departments in the City of Mission, Texas.

- We have a total of 1058 unique 311 cases that have been entered and addressed in the 311 GoGov software for the month of April 2025.
- We continue to On - Board City Departments to fully take advantage of this robust platform of customer service.

Thank you for your time and consideration.

Kindest Regards,

Steven Kotsatos



Grant Name	Funding Agency	Department	Application Amount	Matching Amount	Due Date	Status
FY22 Building Resilient Infrastructure and Communities (BRIC)	TDEM	Executive	\$ 415,000	25%		Submitted-Tracking
Animal Welfare Organization	Petco Love	Health	\$ 50,000	None		Submitted-Tracking
Energy Efficiency & Conservation Grant (EECBG)	DOE	Executive	\$ 140,450	None		Submitted-Tracking
FY26 Project Safe Neighborhood	OOG	Police	\$ 250,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Police	\$ 50,000	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Fire	\$ 200,527	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Police	\$ 100,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Fire	\$ 158,900	None		Submitted-Tracking
FY26 Criminal Justice Program	OOG	Police	\$ 54,000	None		Submitted-Tracking
FY Fire Responder Mental Health	OOG	Fire	\$ 70,000	20%(In-Kind)		Submitted-Tracking
FY26 General Victim Assistance Program	OOG	Police	\$ 40,000	20%(In-Kind)		Submitted-Tracking
FY26 State Crisis Intervention	OOG	Police	\$ 74,500	None		Submitted-Tracking
FY26 Bullet Resistant Shields Program	OOG	Police	\$ 129,595	None		Submitted-Tracking
FY26 Body Worn Camera	OOG	Police	\$ 37,500	25%		Submitted-Tracking
FY26 Rifle-Resistant Body Armor	OOG	Police	\$ 278,747.10	None		Submitted-Tracking
Community Wildfire Defense Grant	USDA	Fire	\$ 250,000	None		Submitted-Tracking
FY26 Border Zone Fire Department	OOG	Fire	\$ 250,000	None		Submitted-Tracking
FY26 Operation Lone Star Grant	OOG	Police	\$ 1,839,262.35	None		Submitted-Tracking
FY26 Operation Lone Star Grant	OOG	Fire	\$ 1,741,496.50	None		Submitted-Tracking
OVAG-Victim Services	OAG	Police	\$ 49,500	None		Submitted-Tracking
Community Providers Grant Program	Superior HealthPlan	Utility	\$ 10,000	None		Submitted-Tracking
Resilient Communities Program	TX GLO	Executive	\$ 300,000	None		In Progress



Grants Activity Report- April 2025

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY25 Rifle Resistant Body Armor	OOG	Police	\$ 189,505 \$	47,325	None	Awarded/Active
FY24 Operation Stonegarden	OOG	Police	\$ 300,000 \$	300,000	None	Award/Active
FY25 Project Safe Neighborhood	OOG	Police	\$ 49,680 \$	49,680	None	Awarded/Active
FY24 Edward Byrne Memorial Justice Assistance Grant (JAG)	BJA	Police	\$ 12,134 \$	12,134	None	Awarded/Active
FY25 Border Zone Fire Dept.	OOG	Fire	\$ 250,000 \$	250,000	None	Awarded/Active
FY25 Local Border Security Program	OOG	Police	\$ 180,000 \$	180,000	None	Awarded/Active
FY25 Operation Lone Star	OOG	Police/Fire	\$ 5,000,000 \$	250,000	None	Awarded/Active
FY25 Comprehensive Grant	TXDOT	Police	\$ 37,000 \$	37,000	20%	Awarded/Active
DWI Phlebotomy Program Grant	TXDOT	Police	\$ 187,557.88 \$	187,557.88	20%	Awarded/Active
FY25 STEP CMV Grant	TXDOT	Police	\$ 29,975 \$	29,975.00	20%	Awarded/Active
OVAG-Victim Services (Year Two)	OAG	Police	\$ 49,500 \$	49,500	None	Awarded/Active
FY24-25 Regional Solid Waste Grant Program	LRGVDC	Sanitation	\$ 30,000 \$	30,000	10%	Awarded/Active
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 288,000 \$	288,000	10%	Awarded/Active
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16 \$	1,000,000	25%	Awarded/Active
FY24 General Victim Assistance Grant Program	OOG	Police	\$ 50,000 \$	50,000	None	Awarded/Active
FY23 Transportation Alternatives	RGVMPO	Executive	\$ 200,000 \$	200,000	25%	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000 \$	997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000 \$	999,162	1%	Awarded/Active
Trail Connectivity Project	VBLLF	Park	\$ 500,000 \$	500,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38 \$	229,962.91	(Year 1) 20%	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000 \$	20,000	None	Awarded/Active
Grand Total: \$				5,707,533.54		