



MEETING DATE: May 28, 2024
PRESENTED BY: Jesse Mares, Facilities Supervisor
AGENDA ITEM: Authorization to re-solicit bids for monthly air conditioner filter service- Mares

NATURE OF REQUEST:

Staff is seeking authorization to re-solicit bids for the monthly air conditioner filter service for all city facilities. On December 18, 2023, staff requested authorization for solicitation and received a total of five (5) bids. However, due to discrepancies on the filter types, sizing, and pricing, solicitation was cancelled.

BUGETED: Yes **FUND:** General Fund **ACCT. #:** 01-415-44610

BUDGET: \$122,250 **EST. COST:** _____ **CURRENT BUDGET BALANCE:** \$68,645

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ **AYES**

_____ **NAYS**

_____ **DISSENTING** _____