

To: Mayor and Town Council  
From: Michellee Metteer  
Date: July 17, 2024  
Agenda Item: Resolution 36 – Series 2024; A Resolution Approving the Installation of a PRV in the Master Meter House for the Complete Utilization of Tanks #2 and #3



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**REQUEST:**

Staff is recommending the Council approve Resolution 36 – Series 2024; A Resolution Approving the work to construct a PRV Meter house within the Minturn potable water distribution system.

**INTRODUCTION:**

Staff is seeking confirmation from Council to move forward with the Request for Proposal process to install a pressure reducing valve (PRV) on the potable water distribution system. This PRV will allow for full storage utilization of both Minturn tanks #2 and #3. The only remaining work, which is not included in this project or cost estimate, will be the relining of tank #2 at an estimated cost of approximately \$140,000.

**ANALYSIS:**

Because Minturn's two main water storage tanks are located at different elevations, a PRV is needed to allow each tank to fully function without overflow. This work would be conducted within the current master meter housing and entirely within an already-created structure. If approved, an RFP would be issued, Council would approve the recommended contract and work could commence as early as this fall with a completion date of late winter/early spring.

**COMMUNITY INPUT:** The community is encouraged to provide input.

**BUDGET / STAFF IMPACT:**

By paying cash and not utilizing Minturn's State Revolving Funds (SRF) leftover from the water tank construction, staff estimates a 25% cost savings with a PRV Meter house project cost of approximately \$304,000.

**STRATEGIC PLAN ALIGNMENT:**

In accordance with Strategy #4 the Town will advance decisions/projects/initiatives that expand future opportunity and viability for Minturn.

**RECOMMENDED ACTION OR PROPOSED MOTION:** Motion to approve Resolution 36 – Series 2024 as presented.

**Attachments:**

- Resolution 36 – Series 2024
- Engineer's Opinion Probable Construction Cost
- Meter House Drawings