

**Minturn Planning Department**  
Minturn Town Center  
302 Pine Street  
Minturn, Colorado 81645



**Minturn Historic Preservation  
Commission**  
Chair – Ken Halliday  
Tracy Andersen  
Kenneth J. Howell  
Larry Stone  
Kelly Toon

**To:** Town Council  
**From:** Madison Harris, Planner I  
**Date:** July 12, 2024  
**Re:** Historic Preservation Commission Appointments

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### **Request**

Council is asked to approve Resolution 37 - Series 2024 appointing two Historic Preservation Commission Members to the Historic Preservation Commission (“HPC”).

### **Introduction**

The HPC is a five member commission appointed with “three year staggered terms...” - Minturn Municipal Code (“MMC”) Sec. 19-2-30 (1). Sec. 19-2-20 of the MMC states that “At least 3 of the voting members shall be full time Residents, Property or business Owners, or designated representatives of Property or business Owners within the Town” and that “At least 2 of the voting members shall be professionals or shall have extensive expertise in a preservation-related discipline, including but not limited to History, Architecture, Landscape Architecture, American Studies, American Civilization, Construction and Building Trades; Cultural Geography, Cultural Anthropology, Environmental Expertise, Planning, Real Estate, or Archeology. The Town Council may waive this requirement on a determination that there are not eligible prospective members who meet these criteria.” There are no term limits, only that public review and appointment take place.

Staff has advertised the openings of the HPC and received two applications, who are qualified to serve. Council is asked to appoint two applicants to the two open three year terms.

### **Applicants:**

- Robert Creasy - 453 Pine Street
- Lynn Teach - 253 Pine Street

The applicants will have time to answer questions from the Council. Ballots will be provided to the Council with the applicants names. Council will be asked to choose their top applicants.

### **Analysis**

Meetings are held once a month on the third Tuesday, with the ability to add more should the occasion call for it. Of the three HPC members still appointed, there is a mix of full time residents, property owners, business owners as well as experience in Architecture, Education, and Building Trades.

### **Community Input**

Candidates were solicited through public notice via e-blast, the newsletter, and public notices in the Vail Daily legal section.

### **Budget/Staff Impact:**

TBD.

### **Strategic Plan Alignment**

The Town Council's review and approval of the resolution aligns with the following key strategies:

#### **PRACTICE FAIR, TRANSPARENT AND COMMUNICATIVE LOCAL GOVERNMENT**

THE TOWN WILL SEEK TO MAKE INFORMED, DATA-BASED DECISIONS WITH A STANDARD OF "DOING IT RIGHT." WITH AN HONEST APPROACH TO ALL ASPECTS OF LOCAL GOVERNMENT AND A FOCUS ON THE PUBLIC PROCESS, THE TOWN COUNCIL AND STAFF ARE COMMITTED TO SERVING MINTURN WITH THE HONESTY AND INTEGRITY EXPECTED OF A SMALL-TOWN GOVERNMENT.

#### **SUSTAIN AND INVEST IN THE THINGS THAT DEFINE MINTURN AS A PROUD, STURDY MOUNTAIN TOWN TO "KEEP MINTURN MINTURN"**

Minturn strongly values its full-time resident community. Founded by the working-class, the town continues to emphasize the local's experience and quality of life. To maintain the character of Minturn and its ability to transcend time, the community must continually make strides to emphasize the working class.

### **Recommended Action or Proposed Motion**

"I make a motion to approve Resolution 37 - Series 2024 appointing \_\_\_\_\_ and \_\_\_\_\_ to serve on the Minturn Historic Preservation Commission through July 31, 2027."

### **Attachments**

- Resolution 37 - Series 2024
- HPC Applications