



To: Town Council

From: Cindy Krieg

Date: June 14, 2024

Agenda Item: Resolution 28 - Series 2024 A Resolution Approving a Temporary Use Permit for the Town of Minturn at 171 / 191 Main St.

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**UPDATE:**

At the June 12, 2024 Planning Commission meeting, the Minturn Planning Commission recommended for approval Resolution 28 - Series 2024, a resolution approving a temporary use permit for the Town of Minturn at 171 / 191 Main St. The resolution was recommended for approval with some specific recommendations by the commission.

**REQUEST:**

Review and approve Resolution 28 - Series 2024, a resolution approving a temporary use permit for the Town of Minturn at 171 / 191 Main St.

**INTRODUCTION:**

The Town of Minturn wishes to erect a temporary 20x20 tent for summer bike parking, to allow for bike parking for the Minturn Market and other events as well as general bike parking, and to create a sense of “place” for said parking. The hope is to create a consolidated location for bike parking, vs. having bikes strewn about various areas of downtown.

The Town has a 20x20 white tent with metal poles, which would need to be staked into the ground in the proposed area. The tent would be erected upon approval, hopefully in time for the first Market on June 22<sup>nd</sup>, 2024. The tent would remain up only through the summer, proposed through October 3<sup>rd</sup>, 2024. Utility locates have been requested, and are scheduled to be completed by Tuesday, June 18<sup>th</sup>.

The Town would like to create a sense of place with some custom designed signage, as well as painting of the bike racks. The town is working with a local artist to bring a fun, colorful design to the bike racks.

The Town has obtained approval from the property owners of both the 171 Main St. lot as well as the 191 Main St. lot. The tent would be erected on the 171 Main St. lot, but may very slightly encroach onto 191 Main St. The tent is proposed to be placed next to the Colorado Mattress building, on the south side of the building.

**ANALYSIS:**

At the June 12, 2024 Planning Commission Meeting, they reviewed the resolution and forwarded a recommendation of approval to the Town Council, with some additional recommendations. Recommendations and staff responses are noted below:

- Wayfinding Signage
  - Staff is working on a strategic wayfinding signage plan
- Fencing
  - Staff is recommending that we be strategic with how we place the racks vs. installing a fence
- Proper revegetation after (if damage occurs)
  - The Town is willing to evaluate the location at the end of the summer season to determine any damage and any necessary revegetation. However, currently the yard is in poor condition. See included photos. This is not Town property and is not maintained by the Town. Town staff (Public Works) will mow the location prior to installation of the tent.

#### **COMMUNITY INPUT:**

Public notice was provided in accordance with the Minturn Municipal Code as a matter of posting of the official agenda and packet materials for public review prior to the hearing, and following Section 16-21-610 Public notice.

**BUDGET / STAFF IMPACT:** TBD. The Town already owns the tent and the bike racks, so cost will be minimal. A wayfinding signage plan is in progress, so there would be some costs with design and print of signage.

#### **STRATEGIC PLAN ALIGNMENT:**

PRACTICE FAIR, TRANSPARENT AND COMMUNICATIVE LOCAL GOVERNMENT

SUSTAIN AND INVEST IN THE THINGS THAT DEFINE MINTURN AS A PROUD, STURDY, MOUNTAIN TOWN TO “KEEP MINTURN MINTURN”

#### **RECOMMENDED ACTION OR PROPOSED MOTION:**

- Approve Resolution 28 - Series 2024, a resolution approving a temporary use permit for the Town of Minturn at 171 / 191 Main St.

#### **ATTACHMENTS:**

- Photos of existing yard condition
- Staff Report
- Temporary Use Permit Application
- Letter of Intent
- Resolution 28 – Series 2024