



To: Mayor and Council  
From: Katie Sickles  
Date: June 4, 2025  
Agenda Item: Little Beach Park

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There are several items that I could not complete before the packet deadline and this item may need to be continued.

## **REQUEST FOR PROPOSALS**

### **Design/Build of Little Beach Park**

#### **1. Background**

The Town of Minturn, Colorado (Town), is seeking proposals for Design/Build of Little Beach Park fulfilling the scope and criteria outlined in this Request for Proposals. The Town of Minturn has completed a Recreation Plan and will be moving forward with implementing many of the recreational features. The desire is to build a playground meeting Americans with Disabilities Act (ADA) Accessibility Standards that would be open to the public. The park is located at 801 Cemetery Road along the Eagle River. This area is currently a developed park with a playground, amphitheater, outdoor sitting area, picnic areas, basketball court, restroom and a small beach. A retaining wall adjacent to the park will be reconstructed along with a service road. Removal of the playground, restroom, basketball court will take place to construct the retaining wall and service road. The goal is to complete the retaining wall and service road construction and implement the following:

1. Multi-Use Court
2. Construct two or three picnic pavilions (Covered shade is preferred but not required.)
3. Replace the playground
4. Construct an ADA Ramp
5. Expand outdoor seating
6. Prepare a site plan for a historic barn in coordination with future restroom and concession area.

We want to establish a playground that considers safety and sustainable, long-term maintenance. The goal is to have this project break ground no later than May 11, 2026, to prepare for a busy concert series and special community events.

#### **2. Scope Of Services**

The Town seeks a qualified consultant or team of consultants that will facilitate a design for the park and provide:

- landscape architectural, electrical, mechanical, civil, structural engineering, construction plans and specifications, permits and bidding documents to build an ADA accessible park
- The park will need to be designed and constructed in compliance with local, state and federal guidelines.
- The consultant will need to define and execute a public engagement strategy to collect input on design utilizing surveys, the Town's social media platforms and website, in-person town hall style meetings, and project updates. Some public engagement has already occurred. A final report summarizing the findings of the engagement shall be presented to town staff.
- The consultant will design a park space with the following features and other features determined by community engagement:

The next pages will be provided on June 4.