



To: Mayor and Council
From: Jay Brunvand
Date: June 4, 2025
Agenda Item: Manager Appointment

REQUEST:

Swearing in of Rob Gutierrez as Minturn Town Manager.

INTRODUCTION:

Over the winter, the town has undertaken the task of hiring a new town manager for the Town of Minturn. This search included hiring a recruiting firm, receiving 28 applications, and several online and in person interviews, and contract negotiations, the town passed Resolution 21 – Series 2025 appointing Robert Gutierrez as Town Manager. During the 6/4/25 meeting it is requested that Mr. Gutierrez be sworn in as Minturn Town Manager. He has been in the office several times to date getting acclimated and his first official day is Monday June 9, 2025.

ANALYSIS:

N/A

COMMUNITY INPUT:

N/A

BUDGET / STAFF IMPACT:

The replacement of the Town Manager with a permanent hire will require significant effort and costs. The intent is to place qualified interim individuals while the permanent hire search is undertaken.

STRATEGIC PLAN ALIGNMENT:

In accordance with Strategy #1 to practice fair, transparent, and communicative local government and in accordance with Strategy #4 to advance decisions, projects, and initiatives that expand future opportunity and viability for Minturn.

RECOMMENDED ACTION OR PROPOSED MOTION:

No motion is required, the Mayor will swear in Mr. Gutierrez as Town Manager.

ATTACHMENTS:

- Swearing in Certificate



MINTURN OATH OF OFFICE STATE OF COLORADO

County of Eagle,

Town of Minturn

I, Rob Gutierrez, do solemnly swear that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado, and the Ordinances of the Town of Minturn, and that I will faithfully perform all the duties of the office of Town Manager, upon which I am about to enter.

Signed _____

Sworn to and subscribed before me this 4th day of *June*, 2025.

Signed _____
Earle Bidez, Mayor

