



To: Historic Preservation Commission (“HPC”)
From: Madison Harris
Date: February 22, 2024
Agenda Item: Historic Plaque Program

INTRODUCTION:

At the January 16, 2024 Historic Preservation Commission Meeting, the HPC requested that there be a discussion about historic plaques at the next HPC Meeting.

REQUEST:

Review the attached plaque examples and pick one to move forward on. All proposed design options can be customized to some extent. For example, the shine / matte, borders, etc, can all be changed / customized.

ANALYSIS:

Staff has done research of different plaque examples which are attached to this memo. There are a number of different designs to choose from, but it was a priority for staff that we choose ones that appear the most “Minturn” and not just a standard square or rectangular plaque. The inscription would likely say something similar to “This property has been placed on the Minturn Historic Register via Ord ___ - Series ____ by the Minturn Historic Preservation Commission”.

Staff would like input on the wording and design of the plaque, with the understanding that this will be the plaque used for every property to create uniformity throughout.

COMMUNITY INPUT: Ongoing

BUDGET / STAFF IMPACT: \$500-800 per plaque, depending on size chosen and character count / design. The plaque can be just text, or could also include the Town Seal. Including the seal would increase the cost.

It is recommended to use Erie Landmark Company (<https://www.erialandmark.com/>), as the Town already has a relationship with them (they have been doing our memorial bench plaques, and they are reasonably priced compared to some other vendors). Please see attached for “rough” pricing estimates.

STRATEGIC PLAN ALIGNMENT:

PRACTICE FAIR, TRANSPARENT AND COMMUNICATIVE LOCAL GOVERNMENT
SUSTAIN AND INVEST IN THE THINGS THAT DEFINE MINTURN AS A PROUD,
STURDY MOUNTAIN TOWN TO “KEEP MINTURN MINTURN”

Erie Landmark “Rough” Estimates (the exact pricing will depend on the extent of the customization).

Custom Bronze plaques:

10” x 7” = \$258.00 plus shipping; character allowance 140.

11” x 8” = \$355.00 plus shipping; character allowance 176.

12” x 10” = \$483.00 plus shipping; character allowance 240.

12” x 12” = \$580.00 plus shipping; character allowance 288.

15” x 10” = \$604.00 plus shipping; character allowance 300.

15” x 12” = \$726.00 plus shipping; character allowance 360.

A character is each individual letter, number, or punctuation.