

Town of Minturn -Administrative Fees

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

ITEM	DESCRIPTION	FEE 2024	FEE 2025
Administration			
Copies	per page	\$0.25	
Bad Check fee		\$35.00	
<u>Open Records Request</u>			
Attorney-Administrative	per hour, minimum 1hr after first hour in 15min increments	\$185.00	
Town Staff-Administrative	per hour, minimum 1hr. After first hour, billed in 15min increments	\$33.58	40.00 per state
Professional Use Fee	Use of town Eng, Lawyer, Other Consultants, etc	Cost + 20%	
Past due monthly fee		\$35.00 plus 1.5%/month	
Real Estate Transfer Tax	per sale due at time of sale	1%	
Lodging Tax - Residential		1.5%	6.0%
Lodging Tax - Commercial		1.5%	6.5
Sales Tax - City		4%	
Use Tax - Construction		4%	
Credit Card Fees	For in-person payments, charges in excess of \$500 incur a processing fee.	3%	
	For online portal payments, all transactions incur a processing fee.	Varies depending on type of payment, and amount 2 - 3% Fee	
Application for Encroachment	Sec. 11-3	\$40.00	
Encroachment Fee		\$16sqft annually	

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code				
Town of Minturn - Town Clerk Fees				
ITEM	DESCRIPTION	FEE 2024	FEE 2025	DETAIL
Business Licenses:				
Initial License Fee		\$75.00		
	Prorated at \$10/month			
Business License Fee	(Fiscal Period is 4/1-3/31)	\$75.00		
Home Occupation License Fee		\$75.00		
Home Business License Fee	(Major household income)	\$75.00		
Mobile Food Vendor License		\$75.00		
Outdoor Recreation License		\$75.00		
Short Term Rental License		\$300 PER Bedroom or Sleeping Area		
Snow Plow Business		\$75.00		
Each additional vehicle		\$20.00		
Peddler or Solicitor:				
License Fees				
1 Day		\$15.00		
2 Days Consecutively		\$30.00		
3 Days Consecutively		\$45.00		
5-Days Consecutively		\$75.00		
7 Days Consecutively		\$75.00		
30 Days consecutively		\$75.00		
Annual License	(Due 4/1)	\$75.00		
Contractor License:				
Annual License Fee - General		\$100/yr		
Business List Print Fee		\$40.00		
LIQUOR LICENSE APP FEES	All fees as set or modified by State			
PUBLIC WORKS				
Snow Dump - Tandem		\$75.00		
Snow Dump - End Dump		\$125.00		
Use of Snow Dump at Community Garden	Must have prior written approval. User (not operator) will be billed.	\$150/SEASON		
Snow Dump - FINE	Illegal Dumping - Minimum x 4			
Eagle River Fire Protection District Impact Fees*	THESE WILL AUTO UPDATE WHEN SET BY ERFPD IN JANUARY			
new meter size:	3/4 inch	\$1,939.00		
	1 inch	\$3,297.00		
	1.5 inch	\$6,401.00		
	2 inch	\$10,278.00		
	3 inch	\$21,333.00		
	4 inch	\$32,970.00		
	6 inch	\$64,001.00		
	8 inch	\$116,754.00		
	10 inch	\$149,596.00		
	12 inch	\$279,681.00		
*Fees may be increased administratively to adjust for inflation. MMC Sec. 18-16-110				

Town of Minturn -Utility Fees

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

ITEM	DESCRIPTION	FEE 2024	FEE 2025	DETAIL
WATER				
Cash deposit		\$100.00		
Debt Service Fee	Per SFE/Month	\$17.37		
Turn-on/Reconnect Fee		\$50.00		
Turn-off/Disconnect Fee		\$50.00		
Turn-on/Reconnect	For non metered water only	\$400.00		
Tap, inspection, connection fee				
(1) Residential Unit; per unit plus Tier fee per sq foot floor		Tap Fee \$12,940 SIF Tier 1 \$10.95/sqft SIF Tier 2 \$14.52/sqft SIF Tier 2 \$17.47/sqft		
Accessory Dwelling Unit (>750sf)	.5sfe	10.95sf		
Cash in Lieu of Water		\$40,501.00		
(2) Hotel/Lodge/Motel/Lock-off/Accommodation Unit:				
(a) per efficiency room		\$9,652.45		
(b) per room		\$6,650.00		
Out of Town Tap Fees are 25% higher				
Tap, Inspection, Connection Fee				
Commercial Service Line Size in inches: Set to equal ERWSD rates		These will automatically change once set by ERFPD in January		
	3/4in (1.5 SFE)	\$17,840.00		
	1in (2.6 SFE)	\$30,918.00		
	1in 1/2 (5.8 SFE)	\$68,973.00		
	2un (10.3 SFE)	\$125,730.00		
	3in (23.0 SFE)	\$275,911.00		
	4in (40.9 SFE)	\$486,376.00		
	6in (92.1 SFE)	\$1,095,240.00		
All out of Town Taps	Sec. 13-29(b)(1)	+ 50%		
Construction Use Rates	Sec. 13.65			
Any water use for construction	Setup fee plus use	\$100.00	\$150.00	
Portable meter fee		\$100.00		
Portable meter water use		\$10.00/1000 gal	\$25.00/1000 gal	
Portable meter deposit or lost meter		\$1,750.00		
Unusual Water User Fee	Sec. 13.66	set Administratively		
Unmetered Water Rate	Sec. 13-4	Base x3		
Monthly rate per SFE for Residential		\$330.48		Base + 25%
Policy related to other uses Commercial		\$330.48		Base + 25%
Replaces Sec. 13-29(b)(2) Residential out of Town		\$498.15		Base + 50%
Commercial out of Town		\$578.34		Base + 75%
Seniors-Grandfathered (65 years or older)		\$247.86		Base -25%
Metered Water Rate	Sec. 13-4			
(a) Residential, basic monthly charge per SFE		\$116.77		
plus a monthly above 0 gals. Use charge per 1,000 gallons		\$8.82		
(b) Commercial, basic monthly charge per SFE		\$116.77		
plus a monthly above 0 gals. Use charge per 1,000 gallons		\$8.82		
(c) 25% discount for Residential Owner-Occupant over 65 years of age		\$87.58		
Out of Town Water Rate are 50% higher for Residential and 75% higher for Commercial	Sec. 13-29(b)(2)	R=\$175.16 C=\$204.35		
Irrigation / Sprinkler Usage Rates (No Structure)	Irrigation	Sprinkler Usage Rates		Sprinkler
Trash Collection	Plus \$10/can more than one	34.98		

IRRIGATION USAGE RATES (NO STRUCTURE)		SPRINKLER USAGE RATES	
SFE factor based on meter size/kgal		(SFE based on associated structure)/kgal	
Tier 1 (0-8)	\$10.24	Tier 1 (0-20)	\$10.24
Tier 2 (8-16)	\$15.36	Tier 2 (21-30)	\$15.36
Tier 3 (16-24)	\$23.05	Tier 3 (31-40)	\$23.05

Tier 4 (24-32)	\$34.58	Tier 4 (more than 40)	\$34.58
Tier 5 (more than 32)	\$51.86		

Residential Water Irrigation Rate Fees

The in-Town metered Water fees for any single-family residence that is greater than 1 SFE, the SFE multiplier is only applied to the base and debt rates are set and hereby adopted effective June 5, 2024 as follows (out of town rates are 50% higher)		<ul style="list-style-type: none"> • Tier 1 – 0 – 4,000 gallons \$ 4.25/1,000 gallons • Tier 2 – 4,001 – 6,000 gallons \$ 9.75/1,000 gallons • Tier 3 – 6,001 or more gallons \$15.00/1,000 gallons
The in-Town metered Water fees where a single meter is utilized for multiple dwelling units, that the multiplier on the tiered rate structure will continue to apply to the base, debt, AND tiered rates are set and hereby adopted effective June 5, 2024 as follows (out of town rates are 50% higher)		<ul style="list-style-type: none"> • Tier 1 – 0 – 4,000 gallons \$ 4.25/1,000 gallons • Tier 2 – 4,001 – 6,000 gallons \$ 9.75/1,000 gallons • Tier 3 – 6,001 or more gallons \$15.00/1,000 gallons
The in-Town metered Water irrigation fees for potable water are set and hereby adopted effective June 5, 2024 as follows		<ul style="list-style-type: none"> • Tier 1 – 0 – 8,000 gallons \$ 6.38/1,000 gallons • Tier 2 – 8,001 – 16,000 gallons \$14.63/1,000 gallons • Tier 3 – 16,001 – 24,000 gallons \$22.50/1,000 gallons • Tier 4 – 24,001 – 32,000 gallons \$27.50/1,000 gallons • Tier 5 – 32,001 or more gallons \$32.50/1,000 gallons
The in-Town metered Water irrigation fees for non-potable water are set and hereby adopted effective June 5, 2024 as follows		<ul style="list-style-type: none"> • Tier 1 – 0 – 8,000 gallons \$ 2.13/1,000 gallons • Tier 2 – 8,001 – 16,000 gallons \$ 4.88/1,000 gallons • Tier 3 – 16,001 – 24,000 gallons \$ 7.50/1,000 gallons • Tier 4 – 24,001 – 32,000 gallons \$12.50/1,000 gallons • Tier 5 – 32,001 or more gallons \$17.50/1,000 gallons

**Town of Minturn -Event / Facility
Rental Fees**

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

ITEM	DESCRIPTION	FEE 2024	FEE 2025
Town Hall / Council Chambers			
Set-Up Fee	Used only in Special circumstances, for Town related business or for Town partners, and must set up on own.	\$50.00	
Full Room with Kitchen		\$300.00	
Full Room Without Kitchen		\$200.00	
Flip Chart and Easel		\$25.00	
Use of Monitor for Presentations		\$100.00	
Sound System/Microphones		\$100.00	
Cleaning Deposit	Based on actual cost	\$250.00	
Nonprofit		\$50 set up fee	
Little Beach Park			
Little Beach Park Minturn Resident Non Profit Non Resident		\$150/half day \$250/full day \$50/half day \$100/full day \$300/half day \$500/full day	
Special Event Permit (for Public Event)		\$250/Town Property \$100/Private Property	
Minturn Bike Park			
Programs-fee based	less than 4hrs/14ppl	\$100.00	
Programs-fee based	more than 4hrs/14ppl	\$200.00	
Exclusive Use for camp or clinic	less than 4hrs/14ppl	\$250.00	
Exclusive Use for camp or clinic	more than 4hrs/14ppl	\$500.00	

Town of Minturn -Planning Fees

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

ITEM	2024 FEE	DETAIL	2025 FEE
PUD Applications			
PUD Concept Plan	\$850 + \$40/Unit + \$5,000 Deposit		\$1000 + \$50/Unit + \$6,000 Deposit
PUD Preliminary Development Plan	\$2500 + \$40/Unit + \$5,000 Deposit		\$3000 + \$50/Unit + \$6,000 Deposit
PUD Final Development Plan	\$1500 + \$40/Unit + \$5,000 Deposit		\$1775 + \$50/Unit + \$6,000 Deposit
Minor PUD Concept/Preliminary Development Plan	\$1000 + \$40/Unit + \$5,000 Deposit		\$1175 + \$50/Unit + \$6,000 Deposit
Changes to Approved PUD Plans-			\$425 + \$1,175 Deposit
(Minor) Approved by Planning Director	\$350 + \$1,000 Deposit		\$600 + \$25/Additional Units + \$1,175 Deposit
(Minor) Approved by Planning Commission	\$500 + \$25/Additional Units + \$1,000 Deposit		\$1175 + \$25/Additional Units + \$6,000 Deposit
(Major) Approved by Town Council	\$1000 + \$25/Additional Units + \$5,000 Deposit		
Subdivision Application			
Administrative Replat	\$500 + Cost		\$600 + Cost
Correction Plat	\$350 + Cost		\$425 + Cost
Preliminary Subdivision Plat	\$1500 + 25/Lot + \$5,000 Deposit		\$1775 + 25/Lot + \$6,000 Deposit
Final Subdivision Plat	\$1000 + 25/Lot + \$3,000 Deposit		\$1175 + 25/Lot + \$3,550 Deposit
Minor Subdivision			
Amended Final Plat	\$650 + Cost		\$775 + Cost
Minor Type A Subdivision	\$850 + Cost		\$1000 + Cost
Minor Type B Subdivision	\$850 + Cost		\$1000 + Cost
Miscellaneous			
Annexation	\$5,000 + \$10,000 Deposit		\$6,000 + \$12,000 Deposit
Disconnect/De-Annexation	\$3,000 plus associated costs		\$3,550 plus associated costs
Amendments To Text of Land Use Regulations	\$1,750 + Cost		\$2,075 + Cost
Amendments To Official Zone District Map	\$1,000 + Cost		\$1,175 + Cost
Conditional Use Permit Application	\$800 + Cost		\$950 + Cost
Limited Use Review	\$150 + Cost		\$175 + Cost
Temporary Use Permit	\$425 + Cost		\$500 + Cost
Temporary Use Permit Security Deposit	TBD on Per Case Basis		
Variance	\$575 + Cost		\$675 + Cost
Vacation of Public Easements and ROW	\$750 + Cost		\$900 + Cost
Sign Permit	\$60 + 1.50/Sq. Ft.		\$75 + 1.75/Sq. Ft.
Design Review Board			
Major Design Review Application	\$200		\$250
Minor Design Review Application	\$75		\$100
Special Planning Commission meeting	\$500 + Cost		\$600 + Cost
Appeal - Planning Commission or Town Council	\$300 + Cost		\$350 + Cost
Professional Review - Single structure project < 1 acre			
Multiple structure projects or projects 1 to 3 acre			
Buidling Permits new construction - based on valuation:**			
\$1.00 to \$500.00	\$ 29.85		\$ 35.22
\$501.00 to \$2,000.00		\$3.87 for each additional \$100 valuation over \$500.00	\$4.57 for each additional \$100 valuation over \$500.00
\$2,001.00 to \$25,000		\$17.78 for each additional \$1,000 valuation over \$2,000	\$20.98 for each additional \$1,000 valuation over \$2,000
\$25,001.00 to \$50,000		\$12.83 for each additional \$1,000 valuation over \$25,000	\$15.14 for each additional \$1,000 valuation over \$25,000
\$50,001.00 to \$100,000.00		\$8.89 for each additional \$1,000 valuation over \$50,000	\$10.49 for each additional \$1,000 valuation over \$50,000
\$100,001.00 to \$500,000.00		\$7.11 for each additional \$1,000 valuation over \$100,000	\$8.39 for each additional \$1,000 valuation over \$100,000
\$500,001.00 to \$1,000,000.00		\$6.03 for each additional \$1,000 valuation over \$500,000	\$7.12 for each additional \$1,000 valuation over \$500,000
\$1,000,001.00 and up		\$4.64 for each additional \$1,000 valuation over \$1,000,000	\$5.48 for each additional \$1,000 valuation over \$1,000,000
Construction without a permit		Purchase of Building Permit plus Fine of 100% value of permit to be determined by Town	
Plan Review		65% of permit fee	
Cleanup Deposit			
Street Use Fee		1/2% of the project valuation that is valued at \$500 or greater	
Street Cut Fee			
Basic permit fee	Performance Bond may Required	\$75.00	\$100.00
Basic utility fee		\$50.00	\$75.00
	per Sec. 11-26		
	replacement of paving w/oil&chip surface/ per sq. ft.	Per Bid	
	dirt cuts	Per Bid	
	Backfilling	time, material, staff time	
	Saw cuts per lineal foot w/min fee 25.00	time, material, staff time	
	Any re-work	time, material, staff time	

Application Review Deposit:

Deposits are required to cover staff and consultant time attributable to a particular land use application review, meeting attendance, and phone consultations over and above the minimum application fee required for the application. Applicant will bear the burden of all staff & consultant costs above and beyond the first staff member. For multi-step applications (e.g. PUD Concept, PUD Preliminary Plan, PUD Final Plan) any unused deposit amounts from one application may be applied toward the next application. Minimum deposit balances for each land use application type must be maintained or replenished upon notice by the Town.

Costs:

Costs attributable to the review by consultant, and additional staff time, are billed at actual hourly rates. Cost assessed after first hour.

Temporary Use Permit Security Deposit:

Security deposit amounts for the cleanup or restoration following the termination of an approved temporary use are determined by the Planning Director on a case by case basis dependent on the intensity, scope, timing, and location of the use; and, upon the intensity, scope, timing, and location of the anticipated mitigation needed to return the unit, site, or area to its pre-permit condition.

** Valuation is based upon the national average per/square foot construction cost published semi-annually by the International Code Council, with a 1.4 multiplier applied as a regional cost differential.

Other:

*For all applications requiring legal descriptions to be published in the newspaper, additional fees will be charged on a per cost basis, for publications that are in excess of \$50

*No application shall be considered or reviewed until the application fees are paid in full and the application is deemed complete. Where multiple applications are required, multiple fees shall be assessed. Fees are not required for Town-initiated applications.

*Review fees charged by a state or federal agency shall be made payable to the reviewing agency based on current rates and paid at the time of application.

*Application fees shall be paid by cash or by a check made payable to the Town of Minturn, and shall be submitted with the application to the Town of Minturn Planning Department.
*Additional Town Staff services may be billed at an hourly rate as deemed necessary.

Minturn Municipal Court Fees**Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code****PUBLIC SAFETY / COURT FEES**

ITEM	DESCRIPTION	FEE 2024	FEE 2025
Incarceration Fee	Assessed at current daily fee charged by the Eagle County Sheriff's Office		
Records Requests-Criminal Justice	There is no charge for the first copy of the report if you are the defendant, the victim, another court, or a law enforcement agency	.25pg + \$5.00 Admin Fee	
Clearance Letter		\$10.00	
Court Transcripts		\$250.00 Deposit/Actual Cost	
Court Fines	Minturn Municipal Court has adopted the Colorado Model Traffic Code	per Judge / per Model Traffic Code	
Court Fines-Payment Plan Fee	Per court direction	\$25.00	
Court Cost Fee		\$25 + 25% Administrative Fee	
Community Service Fee		\$25.00	