

To: Mayor and Town Council
From: Cindy Krieg, Court Clerk
Date: 05/10/2024
Agenda Item: Resolution 22-2024, A Resolution Appointing a Deputy Municipal Judge



REQUEST:

Town Council is asked to appoint a Deputy Municipal Judge for a two-year term.

INTRODUCTION:

Town Council appoints the Municipal Judge by resolution in accordance with state law and Minturn Municipal Code. The previous Deputy Judge is now a County Judge, and is no longer available to serve as the Deputy Judge. In accordance with the Town's procurement policies, an RFP was sent out and staff received one submission. The single submission was from experienced local attorney (and existing Municipal Judge for Gypsum) Courtney Holm.

ANALYSIS:

Ms. Holm was interviewed by a committee consisting of the Court Clerk, the Town Manager, and Council Member Lynn Feiger. It is staff's opinion that Ms. Holm is well qualified to serve this role, and will meet the needs of the Minturn Municipal Court.

COMMUNITY INPUT: Applications have been solicited from the public through the RFP process.

BUDGET / STAFF IMPACT: The position of Municipal Judge is included in the annual budget.

STRATEGIC PLAN ALIGNMENT:

- **PRACTICE FAIR, TRANSPARENT AND COMMUNICATIVE LOCAL GOVERNMENT**

RECOMMENDED ACTION OR PROPOSED MOTION:

The Council is asked to appoint the Deputy Municipal Judge for an initial two-year term commencing on May 15, 2024.

ATTACHMENTS:

- Resolution
- RFP Submission Cover Letter