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Minturn Planning Commission Chair – Lynn Teach Jeff Armistead Michael Boyd Amanda Mire Eric Rippeth Darell Wegert

## <u>Memorandum</u>

Date:May 3, 2024To:Minturn Planning CommissionFrom:Madison Harris, Planner IRe:Planning Department Update

## 161 Main Street - Limited Use Permit and Sign Permit

The code requires all sheds in all zone districts to be processed under a Limited Use Review application. Stef and Spence Neubauer applied for a Limited Use Review permit for a shed at 161 Main Street to function as their tasting room as they work on plans for a more permanent structure. That application was approved by the Planning Director on April 12, 2024. Subsequently, the Town received an application for signage on the structure which was approved April 24, 2024. The site plan and the approved signage are attached.

## 1111 Main Street - Fence Permit

The Town received an application for a fence at 1111 Main Street for their backyard. That was administratively approved on April 23, 2024.

## **Planning Commission Appointment**

Tom Priest was recently elected to the Town Council which left a vacancy to fill on the Planning Commission for the remainder of his term. At the May 1, 2024 Council meeting, Darell Wegert (Alternate) was promoted to full time member for the remainder of the term through March 31, 2025, and Eric Rippeth was appointed to the two year Alternate term through March 31, 2026. Congratulations to both!