



## Minturn Forward Open Houses

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TO: Minturn Planning Commission  
FROM: Matt Farrar, Western Slope Consulting  
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### 1. OPEN HOUSE FORMAT

The intent of the open houses is to provide community members with an opportunity to provide input on the following:

- The physical characteristics (i.e., types of land use activities, architectural styles, building scale, street and streetscape design, etc.) that make distinct areas/neighborhoods in Minturn unique places.
- Physical changes that they'd like to see occur in the future, as well as changes that they would not want to occur.
- Other thoughts that they want to offer to help guide the town's effort to update local land use regulations.

The open houses will take place concurrently with the online survey and while staff works on updating sections of the Town's land use regulations that are more focused on administrative and process-related sections of the code.

The open houses will provide community members with an opportunity to have group discussions about areas/neighborhoods in Minturn and to offer an opportunity for people to provide input to supplement their survey responses or as an alternative to participating in the survey. Further, the open houses will also provide an opportunity to spread the word about the Minturn Forward Code Update project and the survey. This is why the activities are being held concurrently.

The open houses will offer different activities aimed at gathering input from participants. These activities will likely include sticky note and/or sticky dot exercises, as well as facilitated group discussions.

Each open house will be advertised as an opportunity to discuss certain areas/neighborhoods in Minturn. However, if participants are interested in offering input about areas/neighborhoods other than those advertised, they will have the option to do so.

### 2. OPEN HOUSE SCHEDULE

- Open House #1 | Monday, March 11 | 5:30-7:30pm  
Description: Open House for **areas A, B, C, D.**

- Open House #2 | Thursday, March 14 | 5:30-7:30pm  
Description: Open House for **areas D, E, F, G.**
  
- Open House #3 | Thursday, March 21 | 5:30-7:30pm  
Description: Open House for **areas H, I, J, K, L.**
  
- Presentation of Survey Results & Open Houses | Wednesday, April 10 | 6:00-7:30pm  
Description: Presentation of the findings of the survey and open houses at the Planning Commission's first meeting in April.

### **3. COMMUNITY OUTREACH**

Outreach for the open houses will include the following:

- Social media posts
- Email blasts
- Word of mouth
- Flyers/posters
- Newspaper ad(s)