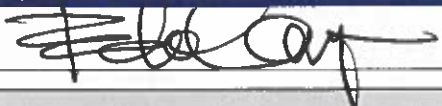




## DESIGN REVIEW APPLICATION

TOWN OF MINTURN PLANNING AND ZONING DEPARTMENT  
P.O. Box 309 302 Pine Street Minturn, Colorado 81649-0309  
Phone: 970-827-5645 Fax: 970-827-5545 Email: planner1@minturn.org

<b>Project Name:</b> Riverview Cemetery - Maintenance Shed			
<b>Project Location</b> Street Address: 806 Cemetery Road, Minturn, CO 81645			
<b>Zoning:</b> Lionshead Light Industrial and Public Facilities		<b>Parcel Number(s):</b> 210335110002	
<b>Application Request:</b> Construction of a new maintenance shed on the northwest corner of the property. The shed will be utilized for equipment storage and maintenance.			
<b>Applicant:</b> Name: Zehren and Associates - Pedro Campos			
Mailing Address: PO Box 1976, Avon, CO 81620			
Phone: 970.949.0257		Email: pedroc@zehren.com	
<b>Property Owner:</b> Name: Minturn Cemetery Association			
Mailing Address: PO Box 297, Minturn, CO 81645			
Phone: 970.827.4160		Email: office@minturncemetery.org	
<b>Required Information:</b>			
Lot Size: 2.37 Acres	Type of Residence (Single Family, ADU, Duplex) No Residential	# of Bedrooms N/A	# On-site Parking Spaces 4
# of Stories: 1	Snow storage sq ft: 1,089	Building Footprint sq ft: 864	Total sq ft Impervious Surface: 16,201.5
<b>Signature:</b>  Pedro Campos 9/26/2023.			
<b>Fee Paid:</b> _____ <b>Date Received:</b> _____ <b>Planner:</b> _____			

# DESIGN REVIEW APPLICATION

## SUBMITTAL CHECKLIST REQUIREMENTS (TO BE INCLUDED WITH APPLICATION)

Applicant    Staff

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Application Fee</b> (Non-Refundable application fee shall be collected)                   |
|                                     |                          | <ul style="list-style-type: none"> <li>● Design Review Board - \$200.00 —</li> </ul>         |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Letter of Intent</b>  |
|                                     |                          | -- What is the purpose of the project including;   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Relevant Background  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Current Status of the Site   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● All Proposed Uses and Structures   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● How the Proposal Differs from what already exists  |
| <input type="checkbox"/>            | <input type="checkbox"/> | ● Information regarding Easements or Dedicated Tracts, etc.                                  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Vicinity Map</b>  |
|                                     |                          | -- Directional Map indicating how to get to the Property involved in the request.            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Zoning of Property   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Site Plan showing Precise Nature of the Proposed Use —</b>                                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>To Scale</b>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Scaled Drawings of Proposed Design of Structure  |
|                                     |                          | ○ Plan View and Sections   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Building Heights – all 4 directions N/S/E/W  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● topography   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Building Location and impervious coverage  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Setbacks   |
| <input type="checkbox"/>            | <input type="checkbox"/> | <i>NA</i> Ordinary High Water Mark determined by the Town Engineer and paid for by Applicant |
| <input type="checkbox"/>            | <input type="checkbox"/> | <i>NA</i> Parking Plan   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Traffic Circulation  |
|                                     |                          | ○ Location and Width of Existing and Proposed Access Points                                  |
|                                     |                          | ○ Location of Existing Driveways and Intersections   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Landscaped Area – Plan including existing and proposed vegetation.                         |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Approximate Location of Existing Wooded Areas and Rock Outcrops                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | ● Location and Type of Existing and Proposed Easements                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | ● Utility Easements  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Drainage Features  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Snow Storage areas expressed in square feet as a percentage of the overall site area       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Preliminary Building Plans and Elevations</b>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Indicates Dimensions   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● General Appearance   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Scale  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | ● Interior Plan for the Buildings  |

<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Elements needed on the Site Plan**

- Scale
- North Arrow
- Date Prepared
- Lot Dimensions, Area, Entire Site Acreage

<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Architecture Details – Materials Board**

- Windows – Placement and Color
- Doors – Placement and Color
- Siding – Type and Color
- Roof Material – Type and Color
- Paint Color

<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Boundary Survey with a stamp and signature of a licensed surveyor**

- Date of survey (survey date must be within 6 months of the project application date)
- Right-of-way and property lines; including bearings, distances and curve information.
- Labeled ties to existing USGS benchmark.
- Property boundaries to the nearest one-hundredth (.01) of a foot accuracy. Distances and bearings and a basis of bearing must be shown. Show existing pins or monuments found and their relationship to the established corner.
- All existing easements recorded with the County Clerk and Recorder. Include bearings and distances.
- Spot elevations at the edge of asphalt along the street frontage of the property at five-foot intervals, and a minimum of two (2) spot elevations on either side of the lot.
- Topographic conditions at two-foot contour intervals.
- Existing trees or groups of trees having trunks with diameters of four (4) inches or more.
- Rock outcroppings and other significant natural features.
- All utility meter locations, including any pedestals on site or in the right-of-way adjacent to the site and the exact location of existing utility sources.
- *NA* Environmental hazards where applicable (i.e., rock fall, wetlands and floodplain).
- *NA* Watercourse setbacks, if applicable. Show centerline and edge of stream or creek in addition to the required stream setback from the ordinary high water mark.

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**Grading and Drainage Plan**

- Existing contours. Existing two-foot contours must be provided for all disturbed areas. Contours for undisturbed areas must be shown when drainage in those areas impacts the disturbed area.
- Proposed contours. Proposed two-foot contours for all disturbed areas must be shown and must demonstrate positive drainage.
- Spot elevations. Show critical spot elevations, as necessary to demonstrate positive drainage and the direction of flow. Finished grade at all building corners must be provided.
- Top-of-foundation elevations. The top-of-foundation elevation must be shown on the plan and must be consistent with the foundation plan. For buildings on slopes of thirty percent (30%) or greater, elevations for stepped foundation walls must be shown.
- Drainage arrows. Include drainage arrows that show how stormwater will be routed around buildings and where stormwater will exit the property. Stormwater cannot cause damage to any adjacent property. Drainage and erosion control features needed to prevent damage must be included.
- Drainage facilities. Proposed drainage facilities, such as French drains or culverts, must be shown.
- Retaining walls. Retaining wall details are required and must include drainage details. Note top- and bottom-of-wall elevations at each location where the retaining wall steps up or down, and include the tallest point of the retaining wall.

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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