



Historic Preservation Commission (HPC) Official Minutes

Tuesday, October 17, 2023 5:30 PM

Minturn Town Hall / 302 Pine St Minturn, CO

The agenda is subject to change, include the addition of items 24 hours in advance or the deletion of items at any time. The order and times of agenda items listed are approximate. This agenda can be viewed at www.minturn.org.

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/85446135241>

Zoom Call-In Information: **1 651 372 8299 or 1 301 715 8592 Webinar ID: 854 4613 5241**

Please note: all virtual participants are muted. In order to be called upon and unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Madison Harris, Planner I, prior to the meeting and will be included as part of the record.

1. CALL TO ORDER – 5:30 PM

Historic Preservation Commission Chair Ken Halliday called the meeting to order at 5:30 p.m.

2. ROLL CALL & PLEDGE OF ALLEGIANCE

Those present at the meeting: HPC Chair Ken Halliday and HPC Members Tracy Andersen, Kenneth J. Howell, Larry Stone, and Kelly Toon.

3. APPROVAL OF MINUTES

3.1 September 19, 2023

Motion by Kenneth H., second by Kelly T., to approve the minutes of September 19, 2023 as presented. Motion passed 5-0.

4. APPROVAL OF AGENDA *Opportunity for amendment or deletions to the agenda.*

Motion by Ken H., second by Kenneth H., to approve the agenda of October 17, 2023 as presented. Motion passed 5-0.

5. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest

6. PUBLIC COMMENT *Citizens are invited to comment on any item not on the regular*

Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person unless arrangements have been made for a presentation with the HPC Secretary. Those who are speaking are requested to state their name and address for the record.
No public comment.

7. **SPECIAL PRESENTATIONS** *Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the HPC Secretary.*
8. **BUSINESS ITEMS** *Items and/or Public Hearings are listed under Business may be old or new and may require review or action by the HPC.*
9. **DISCUSSION / DIRECTION ITEMS**

9.1 Incentives – Manitou Springs and Pueblo

Madison H. introduced the topic going through the incentives that Pueblo, Manitou Springs, and Steamboat Springs have.

Kelly T. pointed out that it might not be that much of a burden if only a couple of structures had reduced taxes.

- Larry S. said that due to TABOR he doesn't think it's a good idea.

Kenneth H. thinks this is a great document to keep in our reference when dealing with Planning Commission and Town Council as recreation increases and other things increase tax revenue. Some of the items crossed out might not work now, but they could work down the road.

Kelly T. said that parking regulation incentives might be an option.

- Kenneth H. pointed out that Manitou Springs has a community parking solution.

Larry S. pointed out that the Town was built before we were a Town so we have our challenges cut out for us to help create incentives to promote what we are looking for and balance that with what Planning Commission and Town Council are doing towards the community plan. Curious about outreach that Pueblo has done to connect with the community.

Kenneth H. suggested a biannual community discussion to workshop possibilities.

- Tracy A. suggested piggybacking off the Council's open hours.

Kelly T. pointed out that the Saloon is using being a historic building as a marketing strategy.

Larry S. would like to have a discussion with Planning Commission about variances.

- Tracy A. said that she disagrees with variances for new construction but for historic properties it makes sense.
- Kelly T. is in favor of anything that doesn't encourage people to bulldoze their houses.

Ken H. would like to direct staff to draft an ordinance with all of the items in the memo plus potential parking incentives.

Kenneth H. would like to discuss what the parking incentives would look like.

Madison H. explained current parking requirements and the non-conformities section and that putting into words parking variances might be difficult at this time.

Discussion ensued.

Direction to staff was to draft an ordinance with incentives that allows for variances based off of historic preservation as an incentive.

10. STAFF REPORTS

10.1 Annual Report

As part of being a CLG there is a requirement that an annual report be submitted. That is currently being worked on and will be submitted in a couple of weeks.

10.2 Grant

The window for the grant cycle has opened up to apply for a grant for a historic survey of the Town. Staff is currently working on that grant application. It is due in January.

11. HISTORIC PRESERVATION COMMISSION COMMENTS

Discussed Thanksgiving and Christmas meetings.

Tracy A. would like to build a marketing plan after the incentive package.

Kelly T. got to see a show at the historic Tabor theater in Leadville.

12. FUTURE AGENDA ITEMS

12.1 Ordinance for incentives

12.2 Update on Historic Plan

13. ADJOURN

Motion by Kenneth H., second by Kelly T., to adjourn the regular meeting of October 17, 2023 at 6:47 p.m. Motion passed 5-0.

Ken Halliday, Commission Chair

ATTEST:

Michelle Metteer, Town Manager