



Historic Preservation Commission (HPC) Official Minutes

Tuesday, August 15, 2023 5:30 PM

Minturn Town Hall / 302 Pine St Minturn, CO

The agenda is subject to change, include the addition of items 24 hours in advance or the deletion of items at any time. The order and times of agenda items listed are approximate. This agenda can be viewed at www.minturn.org.

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION

This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/85605903633>

Zoom Call-In Information: **1 651 372 8299 or 1 301 715 8592 Webinar ID: 856 0590 3633**

Please note: all virtual participants are muted. In order to be called upon and unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

PUBLIC COMMENTS: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Madison Harris, Planner I, prior to the meeting and will be included as part of the record.

1. CALL TO ORDER – 5:30 PM

Historic Preservation Commission Chair Ken Halliday called the meeting to order at 5:33 p.m.

2. ROLL CALL & PLEDGE OF ALLEGIANCE

Those present at the meeting: HPC Chair Ken Halliday and HPC Members Tracy Andersen, Kenneth J. Howell, and Kelly Toon.

Staff Member Present: Planner I Madison Harris

Note: HPC Vice Chair Larry Stone is excused absent.

3. APPROVAL OF MINUTES

3.1 July 18, 2023

Motion by Kelly T., second by Tracy A., to approve the minutes of July 18, 2023 as presented. Motion passed 4-0.

Note: Larry S. is excused absent.

4. APPROVAL OF AGENDA *Opportunity for amendment or deletions to the agenda.*

Motion by Kelly T., second by Tracy A., to approve the agenda as presented. Motion passed 4-0.

Note: Larry S. is excused absent.

5. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest.

6. PUBLIC COMMENT *Citizens are invited to comment on any item not on the regular Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person unless arrangements have been made for a presentation with the HPC Secretary. Those who are speaking are requested to state their name and address for the record.*

7. SPECIAL PRESENTATIONS *Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the HPC Secretary.*

8. BUSINESS ITEMS *Items and/or Public Hearings are listed under Business may be old or new and may require review or action by the HPC.*

9. DISCUSSION / DIRECTION ITEMS

9.1 Tax Credits and Incentives – History Colorado, Sara Kappel

Sara Kappel, State Incentives and Tax Credits, gave a presentation which is attached to these minutes as an appendix.

Ken H. described what he, Kelly T. and a member of the public are working to accomplish with moving a recently designated structure to Little Beach Park which will need a foundation which is has not historically had.

- Ms. Kappel did not know if this would qualify for the tax credits and said that more conversations would need to take place with additional State Historical Fund (SHF) staff, but restoring things that have been lost could qualify. A non-profit organization is the one who will need to apply for the work to be done as well as the tax credits.

Kelly T. said that people are often intimidated by grant applications so wanted to know the extent experience needed to apply for these grants.

- Ms. Kappel said that the tax credit applications can be filled out by the everyday person, the main proponent is a work plan. For the SHF grant, it takes more work, but examples of successful applications are provided to see what other people have done.

Note: Kenneth H. left the meeting at 7:15 p.m.

10. STAFF REPORTS

10.1 Historic Preservation Commission Appointment

Ms. Tracy Andersen's seat on the commission was up on July 31, 2023. She reapplied to fill that seat and was appointed by the Town Council via Resolution 20 - Series 2023 to the Historic Preservation Commission for a three year term. Congratulations Ms. Andersen!

11. HISTORIC PRESERVATION COMMISSION COMMENTS

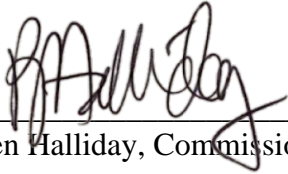
Tracy A. said it might behoove one of the HPC to stand up at an event like the Hometown Throwdown to talk about Historic Preservation.

12. FUTURE AGENDA ITEMS

13. ADJOURN

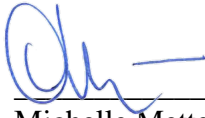
Motion by Tracy A., second by Kelly T., to adjourn the regular meeting of August 15, 2023 at 7:31 p.m. Motion passed 3-0.

Note: Larry S. and Kenneth H. are excused absent.



Ken Halliday, Commission Chair

ATTEST:



Michelle Metteer, Town Manager