



To: Historic Preservation Commission (“HPC”)
From: Madison Harris
Date: December 1, 2023
Agenda Item: Historic Preservation Plan Review

INTRODUCTION:

At the October 17, 2023 meeting the HPC asked for an update on our implementation of the 2022 Historic Preservation Plan. That update is below.

ANALYSIS:

Goal 1: Create a foundational toolbox for the execution of Minturn’s Historic Preservation Program

Objective 1.1: Establish the application process for Historic District and Landmark Designation, Design Review, and Demolition with clearly defined supplemental materials for supporting applicants.

Response: Application forms are available to the public on the Historic Preservation page of the Town website. Staff has reviewed online and print materials of other Certified Local Government communities in Colorado to facilitate the best practices when creating Minturn’s materials. Staff has also created a flow chart to assist an applicant through the various steps of the application process for Historic Landmark and District, Alterations, Relocations, and Demolitions which also lives on the website. This goal is complete.

Objective 1.2: Build upon the education of Minturn’s Historic Preservation Commission and staff to better enable the promotion and execution of Minturn’s Historic Preservation Program.

Response: Staff believes that education is a continuous process. As the Town processes more applications, and staff and HPC familiarize themselves with the guidelines available through resources such as History Colorado, we will continue to build on the foundation that we are working with.

Objective 1.3: Clearly define the roles and responsibilities of the Historic Preservation Commission, staff, contributing third-party organizations, and the public.

Response: We rely on Chapter 19 of the Minturn Municipal Code as well as adopted plans like the Historic Preservation Plan and Council’s Strategic Plan to help inform us of this. This goal is completed.

Objective 1.4: Become a Certified Local Government

Response: We have been designated as a Certified Local Government as of February 28, 2023. This goal is completed.

Goal 2: Promote public awareness of Minturn's Historic Preservation Program

Objective 2.1 Collaborate with third-party organizations to celebrate Minturn's history.

Response: No update.

Objective 2.2 Promote the benefits of Minturn's Historic Preservation Program through resource development.

Response: Staff has worked with the HPC and with History Colorado to better understand resources available through the State of Colorado offices to promote Minturn's Historic Preservation Program. This goal is ongoing.

Objective 2.3 Expand public awareness and outreach to all citizens, property owners, businesses & visitors.

Response: In the monthly newsletters, the Town gives updates to designations and what the HPC is accomplishing, as well as sending out eblasts when applications come in to alter structures that are over 75 years old. This goal is ongoing.

Objective 2.4 Build revenue streams to support Minturn's Historic Preservation efforts.

Response: No update.

Goal 3: Collaborate with property owners for the voluntary participation in Minturn's Historic Preservation Program

Objective 3.1 Proactively communicate the benefits of Minturn's Historic Preservation Program with local property owners.

Response: As people enquire with the Planning Department about developing their property, staff is careful to ensure that the property owner is aware (if the structure is over 75 years old or has some potential significance) of Chapter 19 and any benefits and impacts Historic Preservation may have on their property. This goal is ongoing.

Objective 3.2 Educate and promote Minturn Municipal Code, Chapter 19, Article 6 which encourages the relocation of structures over demolition.

Response: The Meyer's Barn which was recently designated is currently in line to be the first to take advantage of this section of code promoting relocation over demolition.

Objective 3.3 Actively identify town-owned structures and landmarks for the nomination of historical structures.

Response: The first historic landmark nomination and designation within the Town was the Town's iconic water tank that sits above the 100 Block.

COMMUNITY INPUT: Ongoing

BUDGET / STAFF IMPACT: TBD

STRATEGIC PLAN ALIGNMENT:

PRACTICE FAIR, TRANSPARENT AND COMMUNICATIVE LOCAL GOVERNMENT
SUSTAIN AND INVEST IN THE THINGS THAT DEFINE MINTURN AS A PROUD,
STURDY MOUNTAIN TOWN TO “KEEP MINTURN MINTURN”

ATTACHMENTS:

- 2022 Historic Preservation Plan