



## **OFFICAL MINUTES**

### **Minturn Fitness Center Board Meeting**

**Wednesday, September 04, 2024**

**Virtual Attendance Only**

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#### **MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION:**

This will be a virtual meeting with access for the public to attend via the Zoom link included.

Zoom Link: <https://us02web.zoom.us/j/82217162507>

**Zoom Call-In Information:** 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 822 1716 2507

**Please note:** All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

#### **1. CALL TO ORDER**

Brian R. called the meeting to order at 10:00am

Those present Brian Rooney, Amy Roberts, Tiffany Hoversten, Michelle Metteer, Gusty Kanakis, and Lynn Feiger.

Staff Present: Tom Priest

Minutes by: Jay Brunvand, Town of Minturn Clerk

#### **2. APPROVAL OF REGULAR AGENDA**

Opportunity for amendment or deletions to the agenda.

Motion by Gusty K., second by Michelle M., to approve the agenda as presented. Motion passed 6-0.

#### **3. STAFF REPORTS**

**A. MFC Analysis - Tom Priest**

Discussion was had regarding using a Consent Agenda format in future meetings. Motion by Gusty K., second by Lynn F., to approve using a consent agenda for general items. Motion passed 6-0.

Tom P. updated on a number of pro hockey players are now locals and are attending the MFC. He noted sales remain strong and our general attendance is above the last two years month over month. He noted the main computer is due for replacement and he will move on this. Tom P. updated on events being held this winter both on the outdoor X-country track and in the gym itself. The funds that were directed toward Radio Free Minturn are being redirected to these events and scholarships.

Michelle M. noted the hockey users were not the best fit for the MFC. Tom P. concurred and this previous program is not being utilized.

Tiffany H. agreed with Tom P. and indicated the revenues are up and in line with the increased enrollment. She noted this is only three months and summer months which are normally quieter than in the winter months.

Lynn F. was encouraged that older people are utilizing the facility. Tom P. noted they are working to encourage and welcome seniors without getting payments from insurance providers. It was noted the MFC is not staffed to handle insurance providers. It was discussed how updates could be posted where it would best reach people.

#### **4. BUSINESS ITEMS**

Items may be old or new and require review or action by the Board.

##### **A. 04/09/2024 Minutes**

Motion by Tiffany H., second by Michelle M., to approve the minutes of 04/09/2024 as presented. Motion passed 6-0. It was noted there were no minutes from the 07/09/2024 meeting as the meeting was not held due to a lack of a quorum.

##### **B. Board Appointments**

President, Vice President, Secretary & Treasurer

Discussion and nominations were considered for Board Officers. These are annual appointments as per Bylaws Section 3.

President: Brian R.

Vice President: Gusty K.

Secretary: Michelle M.

Treasurer: Tiffany H.

Motion by Lynn F., second by Amy R., to appoint the Board as presented. Motion Passed 6-0.

Meetings: per the Bylaws, meetings are to be held not less than once per year. After review of Bylaws Section 5, 6, and 7 it was recommended the meetings be held Oct, Jan, April of each year. Bryan R. noted in dropping the July meeting it could open a space for a board retreat.

Motion by Gusty K., second by Tiffany H. to approve the next three meetings as 10/8/2024, 1/7/2025, and 4/8/2025 at 1pm. Motion passed 6-0.

Michelle M. will send calendar invites to all for those meetings.

**5. DISCUSSION / DIRECTION ITEMS**

**6. FUTURE AGENDA ITEMS**

October meeting items:

- Add discussion of operations and the Town of Minturn contributions. She desired to discuss who will mow/landscape, etc. and the cash contributions.
- Michelle M. encouraged the need for a mission statement and vision statement. It was agreed this could be tackled in a board retreat date to be scheduled.
- Financial review of May-September.
- Update on membership and fall and winter programs

**7. FUTURE MEETING DATES**

October 8, 2024

January 7, 2025

April 8, 2025

**7. ADJOURN**

Motion by Michelle M., second Lynn F., to adjourn at 10:45am

These minutes were approved by motion on: \_\_\_\_\_