



To: Mayor and Council
From: Jay Brunvand
Date: May 21, 2025
Agenda Item: Public Hearing and consideration for approval – Special Event Permit

REQUEST:

Staff is requesting Council to review and approve the attached Special Event Permit.

INTRODUCTION:

Council is asked to approve a Special Event Permit for the Bindu Memorial Fund/Eagle County Community Foundation for an event to be held May 26, 2025 at Vail Ski and Snowboard Academy property located at 1 Academy Loop Minturn, CO. The intent is that the Bindu Memorial Fund will plan, manage, and run the event and the Town will assist in carrying the license. Beer has been donated and will be available thus requiring the permit.

This application will require a Public Hearing to allow input on the request.

ANALYSIS:

Not Applicable

COMMUNITY INPUT:

As of this writing I have not received any remonstrances from the public in any form.

BUDGET / STAFF IMPACT:

Not Applicable.

STRATEGIC PLAN ALIGNMENT:

In accordance with Strategy #3 the Town will sustain and invest in the things that define Minturn as a proud, sturdy, mountain town to “Keep Minturn Minturn”.

RECOMMENDED ACTION OR PROPOSED MOTION:

Motion to approve the proposed Special Event Permit to sell Malt, Vinous and Spirituous liquor beverages to be located as defined in the attached application as presented with the following conditions:

- 1) That the selling of liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- 2) Staff requests at least one T.I.P.S., or equivalent, certified server be present, and at least one person to check ID's be present at all times while alcoholic beverages are sold.
- 3) Staff request each entrance/exit and premises be monitored and secured to ensure crowd control and that no outside liquor is introduced to the event and that no liquor is removed from the premises.

ATTACHMENTS:

- Application and supporting documentation for the license renewal.

**TOWN OF MINTURN
LIQUOR LICENSING AUTHORITY**

Follow-up findings and report for application of a Special Event Liquor Permit.

Owner Name and Address: The Vail Valley Community Fund, P.O. Box 1580 Vail, CO 81658

Event Location and Address: Vail Ski and Snowboard Academy, 1 Academy Loop, Minturn, CO 81645

Event Date: May 26, 2025

TO THE ABOVE APPLICANT AND OTHER INTERESTED PARTIES;

Pursuant to Colorado Revised Statutes, 12-47-312(1), the applicant is hereby advised that with regard to the application for a Special Event Liquor Permit, an investigation has been made, and based on the results thereof, the following has been determined:

That the application was filed on April 29, 2025 in the Town Treasurer's office and a public hearing has been scheduled for Wednesday May 21, 2025.

That the premise being considered is Vail Ski and Snowboard Academy, 1 Academy Loop. This property is owned by the Eagle County School District and the Minturn Community Fund has received permission to use the facility in such a manner.

That the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on Thursday May 8, 2017 at least 10 days prior to the hearing (14 Days).

That from the evidence submitted the Eagle County School District owns the property and has given written authorization via letter to hold the event on the premises as required by the application.

That selling liquor in the manner currently proposed in the application is not in violation of the zoning codes as stated in the Minturn Municipal Code.

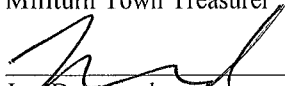
That a background investigation has been conducted on the principals involved in this application and no issues that would indicate poor moral turpitude were identified.

The public hearing on this application will be held on Wednesday, May 21, 2025 at 5:30pm in the Council Chambers of the Minturn Town Hall, 302 Pine St, Minturn, CO. At said hearing, the applicant shall have an opportunity to be heard regarding all matters related to this application, including all matters set forth herein. The application was approved at staff level with the following findings and conditions:

- The application was received on May 9, 2025 by the Treasurer at least 10 days prior to the Council Meeting consideration.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- Staff requests at least one T.I.P.S, or equivalent certified server be present, and at least one person to check ID's be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Staff requests each entrance/exit and premises be monitored and secured to ensure crowd control and that no outside liquor is introduced to the event and that no liquor is removed from the premises.

The applicant is advised and encouraged to read a copy of the State of Colorado Liquor and Beer Codes and Regulations. This memorandum was delivered to the applicants on May 16, 2025.

Local Liquor Licensing Authority
Minturn Town Treasurer


Jay Bruhvand

Dated this 16th day of May, 2025.

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- ☒ Social ☐ Athletic ☐ Philanthropic Institution
☐ Fraternal ☐ Chartered Branch, Lodge or Chapter ☐ Political Candidate
☐ Patriotic ☐ National Organization or Society ☐ Municipality Owned Arts Facilities
☐ Political ☐ Religious Institution ☐ Chamber of Commerce

LIAB Type of Special Event Applicant is Applying for:

- 2110 ☒ Malt, Vinous And Spirituous Liquor \$25.00 Per Day
2170 ☐ Fermented Malt Beverage \$10.00 Per Day

Name of Applicant Organization or Political Candidate

State Sales Tax Number (Required)

Eagle Valley Community Foundation

Mailing Address of Organization or Political Candidate

PO Box 1580

City

Vail

State

ZIP Code

CO

81658

Address of Place to Have Special Event

1 Academy Loop

City

Minturn

State

ZIP Code

CO

81645

Authorized Representative of Qualifying Organization or Political Candidate

MELINA VALSECIK

Date of Birth (MM/DD/YY)

Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

City

State

ZIP Code

Event Manager

Samuel Bennett

Date of Birth (MM/DD/YY)

Phone Number

Event Manager Home Address

1233 Deer Boulevard

City

Avon

State

ZIP Code

CO

81620

Email Address of Event Manager

1. Is the place to have the Special Event located on State-owned property?

☒ Yes ☐ No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

☒ No ☐ Yes, How many days?

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

☒ No ☐ Yes, License Number

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

☒ Yes ☐ No

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

☐ Yes ☒ No

6. For Chambers of Commerce - Please list all members participating in the SEP.

List Below the Exact Date(s) for Which Application is Being Made for Permit

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Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Executive Director, EUCF

Signature

[Signature]

Date (MM/DD/YY)

04/29/25

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

Town of Arden



City



County

Telephone Number of City/County Clerk

970-827-5645 Ext 1

Title

Mayor

Signature

Date (MM/DD/YY)

05/21/25

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number

Liability Date

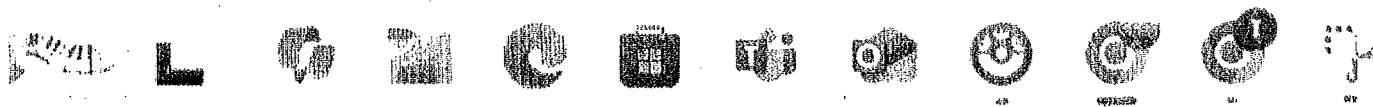
Sign

Total

-750 (999)

\$

.00



Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☒ Appropriate fee.
 - ☒ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
 - ☒ Copy of deed, lease, or written permission of owner for use of the premises.
 - ☒ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
 - ☐ If not incorporated, a NONPROFIT charter; or
 - ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.
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- ☐ Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
 - ☐ Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
 - ☐ State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
 - ☐ Check payable to the Colorado Department Of Revenue
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Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.



04/21/25

To Whom It May Concern:

With full support and authority, I support the Bindu Beats and Brews event to be held by the Minturn Community Fund at the Vail Ski & Snowboard Academy. The Bindu events bring a positive and active community that aligns with our core values, and raising funds for the foundation is one that we enthusiastically support.

I formally grant permission for the facility use of the Vail Ski & Snowboard Academy and Maloit Park, under the terms of an acceptable school-based event that allows for the consumptive use of alcohol, by its parent organization, Eagle County School District. The event organizers assume all responsibility for the event.

Please feel free to contact me with any further questions concerning the use of our facilities.

Your neighbor and community partner,

Wade Hill

Wade Hill, Principal

Alcohol Management & Control Plan

Event: Bindu Beats & Brews

Date: May 26, 2025

Location: Maloit Park, Minturn, CO

Applicant: Eagle Valley Community Foundation (under Bindu Memorial Fund project)

1. Licensed Area

- The entire **Maloit Park field** will be licensed for alcohol service and consumption.
- This area is defined and bordered on all sides by natural terrain, road, and signage.
- See attached site map for full layout and access points.

2. Access Control

- A **single entrance checkpoint** will be established at the start of Maloit Park Road.
- All attendees will be funneled through this checkpoint where:
 - **ID checks** will be performed
 - **Wristbands** issued to those 21+
 - **Bag checks** to prevent outside alcohol

3. Service & Consumption Rules

- Alcohol (beer/wine only) will be served from two monitored bar stations.
- Only individuals wearing verified **21+ wristbands** may be served.
- All alcohol must remain within the licensed field — **no re-entry with alcohol.**

4. Staff & Enforcement

- **4 TIPS-certified bartenders** will serve alcohol.
- **Security personnel** will be posted at the bar area and perimeter of the field.
- Additional volunteers will patrol and monitor crowd behavior, wristbands, and waste.
- Event signage will clearly state:

"Alcohol must stay within the event area. No outside alcohol allowed."

5. Insurance & Compliance

- Proof of liability insurance (min. \$1M) with the Town of Minturn named as additionally insured is attached.
- School District written permission has been secured.
- Bindu Memorial Fund agrees to work in full compliance with Colorado liquor laws and Minturn municipal code.

6. Map

Digital version

