

To: Mayor and Town Council
From: Cindy Krieg
Date: December 10, 2024
Agenda Item: Resolution 65-Series 2024, A Resolution to Approve a Professional Services Agreement for Window Replacement at Minturn Town Hall



REQUEST:

Approve Resolution 65-Series 2024, A Resolution to Approve a Professional Services Agreement for Window Replacement at Minturn Town Hall.

INTRODUCTION:

The Minturn Town Hall windows are original to the building. Many have warped due to weather conditions and other factors. Most no longer close properly so they have become inefficient. Town Staff recommends window replacement.

ANALYSIS:

Town staff posted an Invitation to Bid for 30 days (10/22 – 11/22). This notice was also published in the newspaper. We received 4 total bids, 3 from in-state and 1 from out of state. Based on a multitude of factors including product quality, company reputation, warranty, and contractor recommendations, Town Staff is recommending to enter into an agreement with Renewal by Andersen of Colorado.

COMMUNITY INPUT: This item was part of the public hearings related to the budget discussions. The IFB was posted on the Town website for 30 days, and published in the local newspaper.

BUDGET / STAFF IMPACT:

This item was accounted for in the 2025 budget.

STRATEGIC PLAN ALIGNMENT:

In accordance with Strategy #1 the Town will practice fair, transparent, and communicative local government.

RECOMMENDED ACTION OR PROPOSED MOTION: Recommend to enter into an agreement with Renewal by Andersen of Colorado for window replacement.

Attachments:

- Town of Minturn Professional Services Agreement for Window Replacement
- Renewal by Andersen Contract