

**Minturn Planning Department**  
Minturn Town Center  
302 Pine Street  
Minturn, Colorado 81645



**Minturn Historic Preservation  
Commission**  
Chair – Ken Halliday  
Tracy Andersen  
Robert Creasy  
Lynn Teach  
Kelly Toon

**To:** Town Council  
**From:** Madison Harris, Planner I  
**Date:** August 2, 2024  
**Re:** Resolution 43 - Series 2024 A Resolution Approving a Contract with Tatanka Historical Associates, Inc. to Execute the Historic Resource Survey Grant

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### **Request**

Council is asked to approve Resolution 43 - Series 2024 authorizing the Mayor to sign a contract with Tatanka Historical Associates, Inc. in order to execute a Historic Resource Survey.

### **Introduction**

The Town received a \$25,000 grant from History Colorado to conduct a Resource Survey with. A committee conducted interviews after sending out a Request for Proposals (RFP) and are recommending to the Town Council that they authorize the Mayor to sign a contract with Tatanka Historical Associates, Inc.

### **Analysis**

Town staff sent out an RFP soliciting proposals to help the Town conduct a Resource Survey. The Town has committed \$1,600 of Town funds to this endeavor, so together with the \$25,000 grant, there is a budget of \$26,600. In response to the RFP, the Town received five proposals. A committee consisting of Historic Preservation Commissioner Kelly Toon, Town Manager Michelle Metteer, and Planner I Madison Harris interviewed all five respondents. After evaluating both the submittals and the interviews, the committee decided on Tatanka Historical Associates, Inc.

### **Community Input**

Proposals were solicited through the Vail Daily, the Town website, and Bidnet.

### **Budget/Staff Impact:**

\$26,600

### **Strategic Plan Alignment**

The Town Council's review and approval of the resolution aligns with the following key strategies:

### **PRACTICE FAIR, TRANSPARENT AND COMMUNICATIVE LOCAL GOVERNMENT**

THE TOWN WILL SEEK TO MAKE INFORMED, DATA-BASED DECISIONS WITH A STANDARD OF "DOING IT RIGHT." WITH AN HONEST APPROACH TO ALL ASPECTS OF LOCAL GOVERNMENT AND A FOCUS ON THE PUBLIC

PROCESS, THE TOWN COUNCIL AND STAFF ARE COMMITTED TO SERVING MINTURN WITH THE HONESTY AND INTEGRITY EXPECTED OF A SMALL-TOWN GOVERNMENT.

**SUSTAIN AND INVEST IN THE THINGS THAT DEFINE MINTURN AS A PROUD, STURDY MOUNTAIN TOWN TO “KEEP MINTURN MINTURN”**

Minturn strongly values its full-time resident community. Founded by the working-class, the town continues to emphasize the local’s experience and quality of life. To maintain the character of Minturn and its ability to transcend time, the community must continually make strides to emphasize the working class.

**Recommended Action or Proposed Motion**

“I make a motion to approve Resolution 43 - Series 2024 authorizing the Mayor to sign a contract with Tatanka Historical Associates, Inc. in order to execute a Historic Resource Survey.”

**Attachments**

- Resolution 43 - Series 2024
- Tatanka Historical Associates, Inc. Proposal