

Minturn Planning Department
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Minturn Planning Commission
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To: Minturn Planning Commission
From: Scot Hunn, Planning Director
Date: November 3, 2023
Re: Minturn Forward - Stakeholder Interview Summary Report

As part of the first steps in the Minturn Forward Code Update Project to update and amend Chapter 16 - Zoning, and Chapter 17 - Subdivisions, of the Minturn Municipal Code (MMC), staff and the Town's consultant, Matt Farrar, Western Slope Consulting, LLC., conducted a series of interviews with several members of the design, construction, and real estate community on September 28, 2023. The Planning Commission also held a discussion at their regularly scheduled meeting of September 27th to provide staff and Mr. Farrar input on the code update project and, specifically, aspects of the code that staff should focus on; ideal outcomes of the code update; and concerns that should be addressed and/or kept at the forefront as staff and Mr. Farrar complete a code assessment - the next step in the project.

The attached stakeholder summary by Mr. Farrar explains the purpose of the interviews; provides notes from the Commission's discussion on September 27th as well as notes from each of the six separate interview sessions conducted on September 28th; and provides a summary of the overarching themes that emerged from our discussions with the Commission and stakeholders.

Last, as requested by the Commission at their meeting on September 27th, with the permission of the interviewees, staff recorded - either voice recording, or video recording - each of the interviews. One interview was saved incorrectly and staff is working to retrieve the audio from that recording. However, the recordings that are available have been posted to the Town's Planning & Zoning/Minturn Forward: Land Use and Subdivision Regulation Update Project page, [here](#).