



Village Council Regular Meeting

November 13, 2025 at 7:00 PM

2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Camara, Koss, Martin, Paessun, Grant, Pinter

ALSO IN ATTENDANCE: Mayor Southard, Fiscal Officer Wilcheck, Law Director Shamp, Planner Fischer

Pledge of Allegiance

Minutes

MOTION TO APPROVE 10/23/25 Committee as a Whole Minutes

Motion made by Koss, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 10/23/25 Council Meeting Minutes

Motion made by Koss, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 10/30/25 Special Council Meeting Minutes

Motion made by Koss, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 11/6/25 Council Work Session Minutes

Motion made by Paessun, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Village Official Reports

Police - Chief Matt Delp: Report in Packet

Fiscal Officer - Jeffrey Wilcheck

October Financials have been sent; concerns about income tax collection (down slightly); Miller Landscaping is recommended for 2026 service based on their response to the RFP.

Engineer - Mike Flickinger

Sewer issue on MLR in construction area has been corrected-light at the end of the tunnel is visible for this project; all permitting complete for maintenance garage-more site work is being done; Valley Rd Project has been moved to Fall 2026 to coincide with Pool Building Construction; North Lake Ct/Kerrwood Water Project being engineered; Erosion Control near dam and tunnel being engineered.

Legal - Jesse Shamp

Nothing new to report-thanks were given to Jesse for his work on the recent Charter Presentation

Village Planning - Eric Fischer

Working on documents for LinkUS grant; projects using this funding are being researched.

Zoning Officer - John Canty: Report in Packet

Planning & Zoning - Tommy Grant

November 19 meeting has been cancelled-December meeting is still on calendar but will be cancelled unless a hearing is scheduled; working on development plan for Cleveland Ave. commercial area to better align with Columbus' recent rezoning efforts.

MPCA - Jason Camara

Met 11/12: Treasurer and Vice-President positions are up for election; Trolley Rides/Party 12/13 6-9 PM; Kids Holiday Party 12/14 3-5 PM; 2 Festival of Frights winners were selected-to be announced soon; 140 current members-would LOVE to see this number increase.

Committee as a Whole Report

Finance-Tony Pinter

Finances for the Police Department, Pool and Concessions were discussed-this is a work in progress.

Legislation- Tommy Grant

Brief review of legislation on the agenda.

Safety - Cathy Paessun

Reminder to wear lighted/reflective gear when walking/riding during evening/night/early morning hours; residents are reminded to avoid parking in front of leaves that have been raked to the street (the truck cannot get to them); also included were reminders about parking during any snow emergency, and staying off the lakes as they usually do not completely freeze.

Mayor's Report

Residents are sharing concerns about Income Tax collections-continuing work with legal; 2025 Roadway Project nearing completion.

Citizen Comments: None

Legislation

ORDINANCE 2025-19 Annual Compensation for 2026

AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK (2nd reading)

ORDINANCE 2025-20 Health Care for 2026

AN ORDINANCE ESTABLISHING HEALTH CARE BENEFITS FOR EMPLOYEES AND THE MAYOR AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACTS FOR MAJOR MEDICAL AND OTHER INSURANCES FOR VILLAGE EMPLOYEES (2nd reading)

ORDINANCE 2025-22 Annual Appropriations for 2026

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENDITURES/EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026 (1st reading)

RESOLUTION 2025-25 Annual Contracts for 2026

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO VARIOUS RECURRING CONTRACTS NECESSARY FOR THE CONTINUOUS OPERATION OF THE VILLAGE (2nd reading)

RESOLUTION 2025-26 Rules of Council for 2026

A RESOLUTION ADOPTING THE RULES OF COUNCIL FOR THE COUNCIL OF THE VILLAGE OF MINERVA PARK FOR 2026 (2nd reading)

RESOLUTION 2025-27 Pool Fees for 2026

A RESOLUTION ESTABLISHING FEES FOR MEMBERSHIP FOR THE MINERVA PARK POOL FOR THE 2026 SUMMER SEASON AND DECLARING AN EMERGENCY (2nd reading)

RESOLUTION 2025-29 Property Tax Advances for 2026

A RESOLUTION REQUESTING THE COUNTY TREASURER TO PROVIDE ADVANCE PAYMENTS OF TAXES AND OTHER SOURCES PAYABLE TO THE VILLAGE AS THEY BECOME AVAILABLE DURING 2026 (1st reading)

RESOLUTION 2025-31 3.2 Mill Levy Estimate Request

A RESOLUTION AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF MINERVA PARK TO REQUEST A CERTIFICATION AND ESTIMATE OF REVENUE FROM THE FRANKLIN COUNTY AUDITOR'S OFFICE FOR A THREE POINT TWO (3.2) MILL 5-YEAR RENEWAL TAX LEVY (1st reading)

RESOLUTION 2025-32 LinkUS Agreement

A RESOLUTION AUTHORIZING THE MAYOR EXECUTE A GRANT AGREEMENT WITH THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE LINKUS TRANSIT SUPPORTIVE INFRASTRUCTURE PROGRAM AND DECLARING AN EMERGENCY (1st reading-intent to pass as an emergency on 3rd reading)

Old Business

Pool Maintenance Building Roadway Project
These projects were discussed during the engineer report.

New Business

Brief discussion on status of hydrants on Cleveland Ave.

ENTERTAIN A MOTION FOR EXECUTIVE SESSION UNDER R.C. 121.22 (G)(1) TO CONSIDER THE INVESTIGATION OF CHARGES OR COMPLAINTS AGAINST A PUBLIC EMPLOYEE (requires 2nd and roll call vote-council may invite whoever they would like to attend the executive session)

Motion made by Martin, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Adjourn

Motion made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Meeting adjourned at 9:27 PM.

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor