

RESOLUTION 2025-22

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR DESIGN, BID DOCUMENTS AND CONSTRUCTION OVERSIGHT FOR THE POOL BATH HOUSE PROJECT AND DECLARING IT AN EMERGENCY

WHEREAS, the Village of Minerva Park owns and operates the municipal pool and related facilities; and

WHEREAS, the Village has determined that the bath house at the pool needs to be replaced; and

WHEREAS, the Village published a Request for Proposals on Constructioncontract.com and emailed the same to several architectural firms; and

WHEREAS, proposals were received August 22, 2025, and reviewed by Village Staff and Council; and

WHEREAS, based on the recommendation of Village Staff and comments from Village Council, Brandstetter Carroll, Inc. is deemed to be the best and most experienced responder, as set forth in their response dated August 22, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. Council hereby awards a contract to Brandstetter Carroll, Inc for the design, preparation of the bid document for construction and oversight of construction and authorizes the Mayor and Fiscal Officer to enter into contract on behalf of the Village for the purpose of completing the above-mentioned project.

Section 2. The Cost for such services shall not exceed \$76,500, plus reimbursable fees.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to immediately begin the project in order to remain on schedule for construction and meet the desired opening date for the bath house. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: September 11, 2025
Second Reading: September 25, 2025
Third Reading: Waived
Passed: September 25, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor