



Village Council Regular Meeting

November 20, 2025 at 7:00 PM

2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Martin, Paessun, Grant, Pinter, Camara ABSENT Councilperson Koss

ALSO IN ATTENDANCE: Mayor Southard, Chief Delp, Attorney Shamp, Fiscal Officer Wilcheck

Motion to excuse Councilperson Koss made by Council President Camara, 2nd by Paessun.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

Pledge of Allegiance

Pete DiSalvo - Resident Survey Presentation

Mr. DiSalvo presented the results of the 2025 Resident Survey. The presentation may be found at www.minervapark.gov/village-council/meeting/village-council-regular-meeting-28.

Minutes

MOTION TO APPROVE 11/13/25 Committee as a Whole Minutes

Motion made by Pinter, Seconded by Paessun.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 11/13/25 Council Meeting Minutes

Motion made by Paessun, Seconded by Pinter.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 11/17/25 Pool House Work Session Minutes

Motion made by Pinter, Seconded by Paessun.

Voting Yea: Council President Camara, Paessun, Pinter

Voting Abstaining: Martin, Grant

Committee as a Whole Report

Streets - Stacey Koss

Paving to take place Fri or Mon on MLR-final stages of project; updates are being provided as they are received.

Services - J.P. Martin

Confirming status of MLR paving for continuation of Leaf Pick-Up; La Baia Italian Food Truck Fri 11/21.

Recreation & Parks - Jason Camara

Discussion of pool fees - Res 2025-27 will be amended to include residency verification for memberships; 11/17 was the initial concept review for the new Pool House to be built Fall 2026-next meeting will be Wed. 12/17 7:00 PM.

Citizen Comment: None

Legislation

MOTION TO APPROVE ORDINANCE 2025-19 Annual Compensation for 2026

AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK (3rd Reading)

Motion to postpone Ordinance 2025-19 made by Martin, 2nd by Council President Camara.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE ORDINANCE 2025-20 Health Care for 2026

AN ORDINANCE ESTABLISHING HEALTH CARE BENEFITS FOR EMPLOYEES AND THE MAYOR AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACTS FOR MAJOR MEDICAL AND OTHER INSURANCES FOR VILLAGE EMPLOYEES (3rd Reading)

Motion made by Council President Camara, Seconded by Pinter.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

ORDINANCE 2025-22 Annual Appropriations

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENDITURES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026 (2nd Reading)

MOTION TO APPROVE RESOLUTION 2025-25 Annual Contracts

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO VARIOUS RECURRING CONTRACTS NECESSARY FOR THE CONTINUOUS OPERATION OF THE VILLAGE (3rd Reading)

Motion made by Council President Camara, Seconded by Paessun.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2025-26 Rules of Council

A RESOLUTION ADOPTING THE RULES OF COUNCIL FOR THE COUNCIL OF THE VILLAGE OF MINERVA PARK FOR 2026 (3rd Reading)

Motion made by Council President Camara, Seconded by Pinter.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2025-27 Pool Fees

A RESOLUTION ESTABLISHING FEES FOR MEMBERSHIP FOR THE MINERVA PARK POOL FOR THE 2026 SUMMER SEASON (3rd Reading)

Motion made by Council President Camara, Seconded by Grant to amend Resolution 2025-27 to include in section 2: "residency to be proven with provision of ID" and to include on the table of fees an asterisk stating "proof of residency required for all members."

Motion made by Council President Camara, Seconded by Paessun.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

RESOLUTION 2025-29 Property Tax Advances for 2026

A RESOLUTION REQUESTING THE COUNTY TREASURER TO PROVIDE ADVANCE PAYMENTS OF TAXES AND OTHER SOURCES PAYABLE TO THE VILLAGE AS THEY BECOME AVAILABLE DURING 2026 (2nd Reading)

2nd Reading.

Legislation(continued)

RESOLUTION 2025-31 3.2 Mill Levy Estimate Request

A RESOLUTION AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF MINERVA PARK TO REQUEST A CERTIFICATION AND ESTIMATE OF REVENUE FROM THE FRANKLIN COUNTY AUDITOR'S OFFICE FOR THREE POINT TWO (3.2) MILL 5-YEAR RENEWAL TAX LEVY AND TO DECLARE AN EMERGENCY (2nd Reading-intent to pass as an emergency upon 3rd Reading)

RESOLUTION 2025-32 LinkUS Agreement

A RESOLUTION AUTHORIZING THE MAYOR EXECUTE A GRANT AGREEMENT WITH THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE LINKUS TRANSIT SUPPORTIVE INFRASTRUCTURE PROGRAM AND DECLARING AN EMERGENCY (2nd Reading-intent to pass as an emergency on the 3rd Reading)

MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS FOR RES 2025-33

Motion made by Council President Camara, Seconded by Pinter.
Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2025-33 Bigler Reappointment

A RESOLUTION AFFIRMING THE REAPPOINTMENT OF CLIFFORD BIGLER AS A FULL- TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (1st Reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Motion made by Council President Camara, Seconded by Pinter.
Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for RES 2025-34

Motion made by Pinter, Seconded by Paessun.
Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2025-34 Blackburn Termination

A RESOLUTION AFFIRMING THE TERMINATION OF AMBER BLACKBURN AS A FULL- TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (1st Reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Paessun.
Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

RESOLUTION 2025-35 Pool Renovations

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR DESIGN, BID DOCUMENTS AND CONSTRUCTION OVERSIGHT FOR THE POOL RENOVATION/IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY (1st Reading-intent to pass as emergency upon 3rd Reading)

RESOLUTION 2025-36 Police Officer Appointments

A RESOLUTION ESTABLISHING VILLAGE COUNCIL OVERSIGHT REQUIREMENTS FOR POLICE DEPARTMENT HIRING AND PERSONNEL DECISIONS IN THE VILLAGE OF MINERVA PARK (1st Reading)

Old Business

Pool Concession discussions in progress, Pool House discussed earlier in meeting; Footer has been poured for Maintenance Building; MLR project discussed earlier in meeting Valley Rd. Project to be pushed to 2026 to align with Pool House construction; E. Shore/Kerrwood/N. Lake Ct. Project set for 2026 (waterline, associated road construction); MLR Phase to engineering to begin in 2027; street assessment to be performed in 2026.

New Business

Annual Donation Drive has begun-collecting items for our 3 schools-visit minervapark.gov to learn more; Holiday Party/Light Tours 12/23 - sign ups now available; Brief discussion of grading/issues at west end of MLR project-under review with engineer/contractor.

Adjourn

Motion made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

Meeting adjourned 8:14 PM

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor