

**RESOLUTION 2025-35**  
**A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR DESIGN, BID DOCUMENTS AND CONSTRUCTION OVERSIGHT FOR THE POOL RENOVATION/IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY**

**WHEREAS**, the Village of Minerva Park owns and operates the municipal pool which is in need of renovation and improvements; and

**WHEREAS**, the Village has contracted with Brandstetter Carroll, Inc for architectural and engineering work for the replacement of the bathhouse and the Village desires to contract with Brandstetter Carroll, Inc. for architectural and engineering work related to the pool renovations and improvements; and

**WHEREAS**, Brandstetter Carroll, Inc. is deemed to be the best and most experienced firm for the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:**

**Section 1.** Council hereby awards a contract to Brandstetter Carroll, Inc for the design, preparation of bid document for construction and oversight of construction and authorizes the Mayor and Fiscal Officer to enter into contract on behalf of the Village for the purpose of completing the above-mentioned project.

**Section 2.** The Cost for such services shall not exceed \$259,000, plus reimbursable fees.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to immediately begin the project in order to remain on schedule for construction and meet the desired opening date for the pool. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

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Tiffany Southard, Mayor

First Reading: November 20, 2025  
Second Reading: December 11, 2025  
Third Reading: February 12, 2026  
Passed: February 12, 2026

**ATTEST**

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Jeffrey Wilcheck, Fiscal Officer

**APPROVED AS TO FORM**

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Jesse Shamp, Solicitor