

Executive Summary: Minerva Park Council Special Meeting July 16, 2026 7:22 p.m

Attendance: Councilpersons Camara, Martin, Paessun, Pinter, Grant, Koss; Mayor Southard, Chief Delp, Attorney Shamp, Planner Fischer

A quorum was present, and the meeting commenced at. with roll call, followed by the Pledge of Allegiance.

Meeting Overview

The July 16, 2026 Special Council Meeting focused primarily on advancing the Minerva Park Community Pool House project, addressing administrative updates, reviewing legislation, and discussing upcoming community maintenance initiatives and events.

Approval of Previous Meeting Minutes

Council approved the following July 9, 2026 meeting minutes:

- Tax Budget Hearing Minutes: Motion by Pinter; 2nd by Martin-unanimous aye vote
 - Committee as a Whole Minutes: Motion by Grant; 2nd by Pinter-unanimous aye vote
 - Council Meeting Minutes: Motion by Martin; 2nd by Paessun-unanimous aye vote
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Administrative Updates

Several operational updates were shared before public comments:

- Clover treatment at the community pool was completed in response to resident concerns.
 - The **July 23 Council meeting and work session were officially canceled**, with the next scheduled work session set for **August 6**.
 - Village Planner Eric Fisher reported that the remaining work involving the utility box on Minerva Lake Road was expected to be completed immediately, allowing the sidewalk project to reach completion.
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Citizen Comments

Resident Tony Benendetti addressed Council regarding the role of the Planning and Zoning Commission.

His comments centered on:

- His interpretation of the Ohio Revised Code requiring Planning and Zoning review of all public projects.
- Concerns that a previously adopted ordinance improperly removed responsibilities from the Planning and Zoning Commission.
- The importance of maintaining Planning and Zoning's intended advisory and approval role before Council action.
- Ongoing Charter Commission discussions regarding governmental structure.

Pool House Design Approval

The principal item of business involved authorization to proceed with architectural bid documents for the proposed **Minerva Park Community Pool House**.

Council reviewed the preferred design, which includes:

- A breezeway configuration
- Alternate bid options for:
 - Office and concession stand layout
 - Metal roof versus asphalt shingles
 - Three-compartment sink with adjacent hand-washing station
 - Five-foot versus six-foot breezeway width

Council members noted that:

- Public feedback from the recent Village Forum had been carefully reviewed.
- Numerous resident suggestions resulted in modifications to the proposed design.
- The final proposal represents a balance between community preferences and project budget limitations.

Discussion followed, with a request for a motion to approved the plan with the breeze way with several alternates included. Motion by Koss; 2nd by Paessun

Voting Aye: Grant, Koss, Martin, Paessun, Pinter

Voting Nay: Camara

The approved action authorizes the architect to prepare bid documents. Once completed, legal review and final Council consideration will occur before construction contracts are awarded.

Legislation

Resolution 2026-15

A RESOLUTION TO AUTHORIZE AND ADVANCE TO THE SIDEWALKS AND PATHWAYS FUND AND TO DECLARE AN EMERGENCY (2nd reading - intent to pass as an emergency on the 3rd reading)

Resolution 2026-16

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE, AND TO DECLARE AN EMERGENCY (2nd reading - intent to pass as an emergency on the 3rd reading)

Old Business

Lake Maintenance

Council discussed long-term maintenance planning for the village lake, including:

- Conducting a fall lake cleanup-including lowering the lake
- Coordinating cleanup timing with contractor bids and community events.
- Waiting for responses to the current stormwater improvement bid process before final scheduling.

Members generally favored planning the cleanup for September, subject to scheduling considerations.

Community Events

First Responders Night

- Tentatively confirmed for **September 8**
- Planned at **Minerva Park Middle School**: expected to include food trucks, public safety agencies, demonstrations, and family activities.

Community Yard Sale

- Scheduled for the third weekend of September.

Leaf Pickup

- A three-year Request for Proposals (RFP) will be issued to interested contractors.

Community Activities

Council also promoted several upcoming events, including:

- Schmidt's Food Truck visit
- Sip and Dip
- Family Fun Night (July 25), featuring a taco bar

Additional discussion included monitoring weather conditions and continued exploration of future business opportunities within the village.

Meeting Adjournment

Following completion of old and new business, Council approved a motion to adjourn the meeting. Motion to adjourn made by Camara; end by Koss. Meeting adjourned at 7:40 PM.

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor