

Executive Summary: Village Work Session – July 16, 2026

The Village Council Work Session focused primarily on advancing plans for the proposed pool bathhouse/concession building, while also addressing several operational matters including public tree maintenance, relief bid procurement, upcoming legislation, and village maintenance updates. The discussion centered on reaching consensus on the bathhouse design so engineering and bid preparation can proceed without additional delays.

Key Decisions & Outcomes

1. July 23 Work Session Cancellation

Council agreed to cancel the July 23 work session because no police hiring decisions will be ready for consideration. However, members left open the possibility of reconvening if additional bathhouse decisions become necessary before the August meeting.

2. Tree Maintenance Policy & Resident Communication

A significant portion of the meeting addressed recurring resident complaints regarding trees located within village right-of-way.

Primary Issues

Multiple residents contacted the Village regarding:

- Fallen trees blocking sidewalks or roads
- Responsibility for removal
- Village assistance with cleanup
- Trees located within public right-of-way

Council members reiterated their understanding that:

- Property owners are responsible for maintaining trees adjacent to their property.
- Homeowners are responsible for trimming, removing, and disposing of fallen trees unless the tree or debris is located on Village property.
- Police may assist in making roads passable during emergencies but are not responsible for cleanup.

Need for Clear Policy

Council expressed frustration that residents continue questioning responsibilities because the policy is not easily found within Village Code.

Action items include:

- Confirm existing code language regarding tree ownership and maintenance.
- Request legal review if necessary.
- Develop standardized language for newsletters and resident communications.
- Ensure staff have consistent guidance when responding to complaints.

Council also reviewed Ordinance 2025-13 governing trimming requirements for trees fronting public streets, including required clearances above sidewalks and roadways.

3. Village Tree Maintenance Concerns

Additional discussion included:

- Poison ivy climbing Village trees near the pond.
- Potential costs for outside contractors to remove invasive ivy.
- Whether spending Village funds to preserve affected trees is appropriate.
- Cleanup responsibilities for storm-damaged limbs located on Village-owned property versus private property.

Council generally agreed responsibility depends upon where debris ultimately comes to rest, although several situations remain fact-specific.

4. Leaf Bid Request for Proposals

Staff reported:

- Leaf bid packages are nearly complete.
 - Four interested companies will receive RFPs.
 - Bid responses are targeted for the end of August.
 - Selection is anticipated during September.
 - New contracts would begin in October.
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Bathhouse / Pool House Project

The majority of the meeting focused on refining the preferred bathhouse design before directing the architect to prepare final bid documents.

Overall Direction

Council generally reached consensus to proceed with the design that includes:

- A breezeway
- Modern restroom facilities
- Office space
- Concession area
- Future flexibility for community use

The emphasis shifted from choosing among concepts to identifying final modifications before design completion.

Breezeway

The strongest consensus during the meeting centered on retaining the breezeway.

Reasons included:

- Improved circulation between pool and parking areas

- Additional covered storage
- Better functionality
- Long-term flexibility

Although some members noted storage could alternatively be handled with a portable storage pod, the majority preferred maintaining the breezeway in the permanent structure.

Concession Stand & Office Layout

Council extensively discussed relocating internal spaces.

The preferred concept would:

- Keep the breezeway.
- Move the concession window to a side-facing location.
- Reverse the office and concession layout.
- Preserve visibility and accessibility.
- Improve future patio/event functionality.

Members acknowledged the architect will ultimately determine whether the requested changes affect structural design or project cost.

Pool Visibility & Safety

Discussion included concerns raised by the Pool Manager regarding maintaining visibility into the pool area.

Council recognized:

- Complete pool visibility from the office is not realistically achievable under any design.
 - Lifeguards—not the office—provide primary supervision.
 - Design should prioritize practical operations while considering manager preferences.
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Future Event Space

Several members discussed maximizing flexibility by:

- Incorporating serving windows
 - Creating overflow gathering space
 - Improving connections between concessions and future patio areas
 - Designing the building to support future community events
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Requested Pricing Options

Rather than immediately approving every enhancement, Council requested pricing for several optional features, including:

- Six-foot breezeway versus five-foot width
- Three-compartment commercial sink
- Installation costs

- Separate hand-washing station
- Exterior color options
- Potential metal roof upgrade

The intent is to understand incremental costs before making final budget decisions.

Roof Discussion

Council discussed advantages and disadvantages of:

- Asphalt shingles
- Metal roofing

Topics included:

- Long-term durability
- Maintenance
- Village architectural consistency
- Initial construction costs

No final decision was made, although members requested pricing comparisons.

Schedule

Staff committed to:

- Preparing summary notes immediately.
- Forwarding requested revisions to the architect.
- Requesting expedited turnaround.
- Continuing preparation of bid documents once revisions are incorporated.

Council emphasized the importance of avoiding further project delays while still evaluating reasonable design alternatives.

Additional Business

New Employee

Council welcomed the Village's newest maintenance employee, who completed his first day of work despite extreme heat.

Members also publicly recognized Brian for his extensive work maintaining Village property during challenging weather conditions and expressed appreciation for his continued efforts.

Pending Legislation

Council agreed to postpone discussion of:

- Good Neighbor legislation
- Noise ordinance revisions
- Patio-related legislation

These items will be revisited during the August 6 work session, allowing members additional time for review and comment.

Sidewalk & Pathway Fund

Council confirmed there were no concerns regarding advancing legislation related to the Sidewalks and Pathways Fund.

Staff indicated:

- Survey work continues.
- No invoices are currently pending.
- Existing timelines remain appropriate.

Fee Schedule

Members confirmed understanding of proposed fee schedule revisions that will be considered at a future meeting.

Recycling Bins

Council discussed resident questions regarding Local Waste recycling carts.

Members noted inconsistent information regarding rental fees versus previously announced free service for Village residents.

Staff agreed to verify the program details with the provider and clarify communications for residents.

Overall Assessment

The work session successfully moved the bathhouse project closer to final design by establishing broad consensus on maintaining the breezeway, refining the office and concession layout, and requesting targeted pricing for optional enhancements rather than reopening major design decisions. Council emphasized balancing fiscal responsibility with long-term functionality and maintaining project momentum toward construction.

Outside of the bathhouse discussion, members addressed recurring resident concerns over tree maintenance responsibilities, advanced procurement for relief staffing, deferred several legislative discussions to August, and recognized the efforts of Village maintenance staff during an exceptionally demanding summer season.

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor