



Village Council Regular Meeting

July 31, 2025 at 7:00 PM

2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Koss, Martin, Paessun, Grant, Pinter, and Camara

Also in attendance: Police Chief Delp, Fiscal Officer Wilcheck, Planner Fischer

Pledge of Allegiance

Minutes

MOTION TO APPROVE 7/17/25 Committee as a Whole Minutes

Motion made by Koss, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 7/17/25 Council Meeting Minutes

Motion made by Koss, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Committee as a Whole Report

Streets - Stacey Koss: Minerva Lake Road Project beginning soon-updates shared when available; Water leak on Valley Rd. Village has reported-repair pending; Drainage issues continue on Park Lane Court-staff will investigate

Services - J.P. Martin: Queen's Table Food Truck 8/1 5-7 PM

Recreation & Parks - Jason Camara: RFP for Pool Bathhouse is out until late August-2 site visits have been held; request for more proactive maintenance at the pool-brief discussion held

Citizen Comments

None

Legislation

MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for ORDINANCE 2025-13

Motion made by Paessun, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE ORDINANCE 2025-13 Tree Trimming Height Code Amendment
AN ORDINANCE AMENDING SECTION 665.02 OF THE CODIFIED ORDINANCES
OF THE VILLAGE OF MINERVA PARK. (1st reading-intent to suspend the rules that
require 3 readings and pass as an emergency)

Motion made by Koss, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for ORDINANCE
2025-14

Motion made by Grant, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE ORDINANCE 2025-14 Annual Compensation for 2025
AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER
OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK AND
DECLARING AN EMERGENCY (1st reading-intent to suspend the rules that require 3
readings and pass as an emergency)

Motion made by Grant, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for ORDINANCE
2025-15

Motion made by Grant, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE ORDINANCE 2025-15 Supplemental Appropriations
AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE
CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR
2025 (1st reading-intent to suspend the rules that require 3 readings)

Motion made by Grant, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2025-17 Revising Fee Schedule

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE
AND TO DECLARE AN EMERGENCY (3rd reading-intent to pass as an emergency)

Motion to TABLE RESOLUTION 2025-17 made by Grant, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Resolution tabled so that staff may have time to prepare procedures; intent to remove
from table and approve 8/14.

Old Business

Pool-refer to Rec & Parks Committee Report

Maintenance Building-Meeting held on site recently; expect work to begin soon

Road Projects-2025 project to begin mid August; Valley Road set for reconstruction

Spring 2026

New Business

Planner Fischer reports that a business will be coming to the 8/20 Planning & Zoning

Commission meeting for a Conditional Use Hearing for a new business at 5474

Cleveland Ave. Brief question/answer session regarding the business was held.

Adjourn

Motion to adjourn made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Meeting adjourned at 7:37 PM