



Village Council Regular Meeting

March 13, 2025 at 7:00 PM

2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

APPOINTMENT BY MAYOR OF 2 NEW MEMBERS TO THE PLANNING & ZONING COMMISSION

Council approved Mayor's appointment of Brandon Cooper as a voting member and Kaleigh Brown as a non-voting member of the Planning & Zoning Commission.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Minutes

MOTION TO APPROVE 2.13.25 Committee as a Whole Minutes

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

MOTION TO APPROVE 2.13.25 Council Meeting Minutes

Motion made by Koss, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

MOTION TO APPROVE 3.6.25 Council Work Session Minutes

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

Voting Abstaining: Koss

Village Official Reports

Police - Chief Matt Delp

Reported by Acting Chief Phillips-nothing to add to report in packet

Fiscal Officer - Jeffrey Wilcheck

Not in attendance-see Finance Committee Report

Engineer - Mike Flickinger

Report in Packet: Task orders related to Minerva Lake Rd. Project; Maintenance Bldg.; Lake Remediation; Northland Plaza Dr. Project

Legal - Jesse Shamp

excused

Village Planning - Eric Fischer

Expected Lake Funding is part of federal continuing resolution-may be held up until Sept.; MORPC & COTA working on funding for pathways;

Zoning Officer - John Canty

no report this month-Officer was out in Feb.

Planning & Zoning - Tommy Grant

Will meet 3/19; welcome to new members Brown and Cooper!

MPCA - Jason Camara

Met 3/12: Oscar Party cancelled due to lack of ticket sales; 4/26 is Spring Fling; working on annual MPCA Scholarship; 3/22- cohosting "Starch Madness" with Minerva Park Food Club; 3/22 & 29 MinervaFlora will remove invasive and plant new trees in greenspaces; Newsletter deadline is 3/21

MOTION TO DONATE \$500 to Green Columbus for the purchase of trees to be planted in our greenspaces

Motion made by Council President Camara, Seconded by McNamara.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Village Committee Reports

Finance - Tommy Grant

2024 Annual Report was reviewed; income tax revenue has increased; RITA filing concerns continue

Streets - Stacey Koss

Nothing new to report; refer to Engineer's Report for update on Road Improvement Projects

Services - J.P. Martin

Apology received from Elevated Pizza for missing their 3/7 date; research to begin on leaf pickup for fall 2025.

Recreation & Parks - Jason Camara

Pool memberships still available; 5 seasons will begin landscaping service this month; playground mulch has been delivered & spread; hope to get entrances lit and planted

Safety - Cathy Paessun

3 openings on MPPD-interviews underway; residents are encouraged to wear reflective clothing when out in the morning/evening.

Legislation - David McNamara

Quick review of legislation on agenda-see below

Mayor's Report

Working on Tree Survey Quotes, adding 2 new members to planning & Zoning

Citizen Comments

None

Legislation

20. ORDINANCE 01-2025 Amending Village Code Chapter 12 - P & Z

AN ORDINANCE AMENDING CHAPTER 1202.04(d) OF THE VILLAGE OF MINERVA PARK CODIFIED ORDINANCES (2nd reading)

21. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for
ORDINANCE 2025-02

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

22. MOTION TO APPROVE ORDINANCE 2025-02 SRTS Grant Assistance
AN ORDINANCE AUTHORIZING THE MAYOR OR HER DESIGNEE TO PREPARE
AND EXECUTE AN APPLICATION FOR SRTS SCHOOL TRAVEL PLAN
DEVELOPMENT ASSISTANCE AND DECLARING AN EMERGENCY (1st reading -
intent to suspend the rules that require 3 meetings and pass as an emergency)

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

23. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for
ORDINANCE 2025-23

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

Voting Abstaining: Koss

24. MOTION TO APPROVE ORDINANCE 2025-03 Amending Compensation
AN ORDINANCE AMENDING THE WAGE AND SALARY RANGES SECTION 1 OF
ORDINANCE 32-2024 FOR THE VILLAGE OF MINERVA PARK AND DECLARING
AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and
pass as an emergency)

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

Voting Abstaining: Koss

25. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for
ORDINANCE 2025-04

Motion made by McNamara, Seconded by Grant.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

26. MOTION TO APPROVE ORDINANCE 2025-04 Supplemental Appropriations
AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE
CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR
2025

Motion made by McNamara, Seconded by Grant.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

27. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for
ORDINANCE 2025-05

Motion made by McNamara, Seconded by Grant.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

28. MOTION TO APPROVE ORDINANCE 2025-05 Employee Handbook Revision

AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE EMPLOYEE HANDBOOK AND DECLARING AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Motion made by McNamara, Seconded by Grant.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

29. MOTION TO APPROVE RESOLUTION 2025-04

A RESOLUTION APPOINTING CATHY PAESSUN AND BARBARA SUTTON AS THE VILLAGE DESIGNEES FOR THE TAX INCENTIVE REVIEW COUNCIL AND COMMUNITY REINVESTMENT AUTHORITIES (3rd reading)

Motion made by McNamara, Seconded by Council President Camara.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

30. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for RESOLUTION 2025-07

Motion made by McNamara, Seconded by Grant.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

31. MOTION TO APPROVE RESOLUTION 2025-07 Amended 4.0 Mill Levy Estimate
A RESOLUTION AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF MINERVA PARK TO REQUEST A CERTIFICATION AND ESTIMATE OF REVENUE FROM THE FRANKLIN COUNTY AUDITOR'S OFFICE FOR A FOUR POINT ZERO (4.0) MILL 5-YEAR RENEWAL TAX LEVY AND TO DECLARE AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Motion made by McNamara, Seconded by Council President Camara.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Old Business

None

New Business

None

Adjourn

Motion made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Meeting Adjourned at 7:54 PM

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor