



# Council Work Session

November 7, 2024 at 6:30 PM  
2829 Minerva Lake Rd.

## Minutes

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### Present:

Councilpersons Camara, Paessun, McNamara, Koss, Martin, Grant  
Mayor Tiffany Southard, Fiscal Officer Jeffrey Wilcheck, Attorney Jesse Shamp, Planner Eric Fischer

### **MAYOR UPDATES:** 00:01:40 of Audio Recording

- 🌳 Five Seasons will be trimming Village Street Trees next week; will update as more info is available
- 🌳 Meeting with MORPC next week re application for "Safe Routes to School" grant
- 🌳 Cattails and trees have been removed from ponds by AquaDoc; they will treat in spring; Issue reported with Black Sycamore Fountain-blowing circuit-they will be coming to remove for the winter and will reinstall in the spring
- 🌳 Holiday Drive approaching-Nov 18 – Dec 13: Details to be announced.

### **FINANCE:** 00:05:20

- 🌳 A Resolution will be on 11/14 agenda authorizing Fiscal Officer to sign a document by Fiscal ensuring that the Village Portion of the money for the first part of the Pool Renovations; expect emergency language so it may be processed on time.
- 🌳 Capital Projects: Priorities are Lakes, Maintenance Facility, Minerva Lake Rd and Pool Improvements. Other projects include streets, and disc golf, but are behind the other 4 on the priority list.
- 🌳 Several funds were discussed: Ordinance creating equipment replacement fund will be on 11/14 agenda (will include almost everything except cruisers-staff working on inventory and lifespan of current equipment)
- 🌳 General Fund: summary handed out to council and reviewed
- 🌳 Discussion was held regarding the budget for the pool; lifeguard pay and fees for 2025 were discussed: recommendation to keep fees at 2024 levels
- 🌳 Mayor's Office line item: some discussion held regarding POSSIBILITY of "Village Administrator/Manager:" this could be a full-time position handling the many projects, contractors, etc. that are currently being done by the part-time Mayor (mayor's salary would significantly decrease); the work load can no longer be handled by a part-time person.
- 🌳 Street fund was reviewed including discussion of Valley Rd, Minerva Lake Rd, Northland Plaza Dr, and crack sealing
- 🌳 Water/Sewer funds: one project is set for 2025 (2 different sections of the village)-All sewers are CCTV'd once every 5 years, and most serious addressed; project upcoming re water lines near Ponderosa/Kerwood
- 🌳 Legislation: several pieces of end-of-year legislation will be on 11/14 agenda including salaries, health care, annual appropriations, and establishment of new funds

Meeting adjourned at 8:23 PM