



Village Council Regular Meeting

April 10, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Camara, McNamara, Martin, Paessun, Grant

ABSENT: Councilperson Koss

ALSO IN ATTENDANCE: Mayor Southard, Chief Delp, Planner Fischer, Fiscal Officer Wilcheck

Motion to approve above absence made by Paessun, Seconded by Martin.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

Pledge of Allegiance

Minutes

1. **MOTION TO APPROVE** 3/27/25 Committee as a Whole Minutes
Motion made by Council President Camara, Seconded by Paessun.
Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant
2. **MOTION TO APPROVE** 3/27/25 Council Meeting Minutes
Motion made by Paessun, Seconded by McNamara.
Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant
3. **MOTION TO APPROVE** 4/3/25 Council Work Session Minutes
Motion made by Paessun, Seconded by Council President Camara.
Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

Village Official Reports

4. **Police** - Chief Matt Delp
Report in Packet-nothing to add
5. **Fiscal Officer** - Jeffrey Wilcheck
March Financial report has been sent; brief update given on tax revenue; brief review of finance legislation on the agenda;
Grants received: \$345,000 for Pool Building Renovations; \$1,000,000 grant and \$100,000 loan received for Minerva Lake Rd. Project
6. **Engineer** - Mike Flickinger
Report in Packet: updates regarding Minerva Lake Road and Northland Plaza Drive Projects, Maintenance Building, Lakes, and Storm Sewer Project
7. **Legal** - Jesse Shamp-Excused

8. Village Planning - Eric Fischer

Update on recent plumbing/sewer project on Alder Vista: Homeowner had plumbing repair done-contractor realized issues with Village-owned sewer pipes and did repairs for which homeowner paid. Request to consider reimbursement to homeowner for portion of repair bill that was for Village Sewers. Fiscal will review and report back to Council.

Brief review of zoning legislation on the agenda

9. Zoning Officer - John Canty

Report in Packet

10. Planning & Zoning - Tommy Grant

Met in March to discuss bat houses, disc golf, and to welcome 2 new members; next meeting is 4/16 at Black Sycamore Pond.

11. MPCA - Jason Camara

Met 4/9; upcoming events: 4/26 Spring Fling, 6/7 Arts in the Park, 3 Sip & Dips, 7/26 Family Fun Night; "Starch Madness" was successful-intent to do more events like this; Newsletter deadline 4/23-will include scholarship & graduation announcements; MinervaFlora will be planting recently purchased trees this weekend, and will continue invasive removal on weekends through May; a presentation by Westerville City Schools will be held 4/23 at 6PM in the Municipal Building; request made for large pots to be placed outside of municipal building for children to plant and observe seeds.

Committee as a Whole Report

12. Finance - Tommy Grant

March Financial report is posted; brief summary given of tax revenues and grants received.

13. Safety - Cathy Paessun

Councilpersons Paessun and Grant met with Chief Delp: radar speed signs were discussed-purchase of 2 mobile radar signs and accompanying accessories/software was approved. Chief Delp has been appointed by Governor Mike DeWine to the Ohio AMBER Alert Advisory Committee.

14. Legislation - David McNamara

Brief review of legislation on the agenda.

Mayor's Report

Admin has been in contact with contractor about potholes-they will be filled as soon as weather permits; Vendor who installed crosswalk striping will be coming out to check on chipping paint; 75 pool memberships as of today.

Citizen Comments – None

Legislation

15. ORDINANCE 2025-07 Lot Width Amendment

AN ORDINANCE AMENDING SECTION 1246.03 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK (1st reading)

16. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for
ORDINANCE 2025-08

Motion made by McNamara, Seconded by Grant.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

17. MOTION TO APPROVE ORDINANCE 2025-08 Supplemental Appropriations
AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE
CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR
2025 (1st reading-intent to suspend the rules that require 3 readings)

Motion made by McNamara, Seconded by Council President Camara.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

18. RESOLUTION 2025-09 Transferring of Funds
A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS (1st reading-intent to
pass as an emergency-NO REQUEST TO WAIVE READINGS)

19. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for
RESOLUTION 2025-10

Motion made by McNamara, Seconded by Grant.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

20. MOTION TO APPROVE RESOLUTION 2025-10

A RESOLUTION SUBMITTING THE QUESTION OF A RENEWAL TAX LEVY FOR
PURPOSES OF PROVIDING FOR THE CURRENT EXPENSES OF THE GENERAL
FUND OF THE VILLAGE OF MINERVA PARK TO THE FRANKLIN COUNTY BOARD
OF ELECTIONS AND TO DECLARE AN EMERGENCY (1st reading-intent to suspend
the rules that require 3 readings and pass as an emergency)

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

Old Business

Council President Camara asked for updates:

- ⦿ Electricity at entrance (Farview & 161)-planner Fischer is working with Westerville Schools to determine next steps
- ⦿ Ivy on Oak Tree-the ivy is not on the Ohio list of noxious weeds-Code Enforcement will work on need to prune the tree

New Business

- ⦿ Creation of a Survey Subcommittee
 - Motion to create Survey Subcommittee made by Council President Camara, Seconded by Grant.
Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

☉ Chair of Survey Subcommittee

- Motion to appoint Councilperson Paessun as chair of Survey Subcommittee made by Council President Camara, Seconded by Grant.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

☉ Councilperson McNamara was recognized for his 5+ years of service to the Village. He was presented with a certificate and a Tulip Poplar tree which will be planted in the Village.

Adjourn

Motion made by McNamara, Seconded by Council President Camara.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

Meeting Adjourned at 7:42 PM

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor