

**RESOLUTION 2025-22**

**A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR DESIGN, BID DOCUMENTS AND CONSTRUCTION OVERSIGHT FOR THE POOL BATH HOUSE PROJECT AND DECLARING IT AN EMERGENCY**

**WHEREAS**, the Village of Minerva Park owns and operates the municipal pool and related facilities; and

**WHEREAS**, the Village has determined that the bath house at the pool needs to be replaced; and

**WHEREAS**, the Village published a Request for Proposals on Constructioncontract.com and emailed the same to several architectural firms; and

**WHEREAS**, proposals were received August 22, 2025, and reviewed by Village Staff and Council; and

**WHEREAS**, based on the recommendation of Village Staff and comments from Village Council, \_\_\_\_\_, Inc. is deemed to be the best and most experienced responder, as set forth in their response dated August 22, 2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:**

**Section 1.** Council hereby awards a contract to \_\_\_\_\_, Inc for the design, preparation of the bid document for construction and oversight of construction and authorizes the Mayor and Fiscal Officer to enter into contract on behalf of the Village for the purpose of completing the above-mentioned project.

**Section 2.** The Cost for such services shall not exceed \$76,500.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to immediately begin the project in order to remain on schedule for construction and meet the desired opening date for the bath house. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

\_\_\_\_\_  
Tiffany Southard, Mayor

First Reading: September 18, 2025  
Second Reading: September 25, 2025  
Third Reading: Waived  
Passed: September 25, 2025

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Jeffrey Wilcheck, Fiscal Officer

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Jesse Shamp, Solicitor