



Village Council Regular Meeting

October 10, 2024 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

The meeting was called to order by Mayor Tiffany Southard at 7:06 PM

PRESENT

Council President Jason Camara, Councilpersons David McNamara, Stacey Koss, JP Martin, Cathy Paessun, and Tommy Grant

Also present: Chief Matt Delp, Fiscal Officer Jeffrey Wilcheck, Legal Counsel Jesse Shamp, and Planner Eric Fischer

Pledge of Allegiance

Minutes 00:00:51 of Video Recording

1. MOTION TO APPROVE 9.26.24 Committee as a Whole Minutes

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

2. MOTION TO APPROVE 9.26.24 Council Meeting Minutes

Motion made by Paessun, Seconded by McNamara.

Voting Yea: Council President Camara, McNamara, Martin, Paessun, Grant

Voting Abstaining: Koss

Village Official Reports 00:01:42 of Video

3. Police - Chief Matt Delp

Report in packet- report received that a check was altered and cashed; Mayor Southard reports that requested street painting at MLR & SR 3/Farview North of MLR has been approved-all will be notified when painting is to occur.

4. Fiscal Officer - Jeffrey Wilcheck

September Financials have been sent out and posted; Fiscal requests a Resolution regarding tax payments from Franklin County be added to the agenda as it is due; budget conversations to begin at 10/24 meeting.

5. Engineer - Mike Flickinger

Report in packet: Maplewood project essentially complete; MLR project ; Maintenance Building bids opened 9/20; Lakes-preparing for permitting; CCTV found only 1 segment with problems

6. Legal - Jesse Shamp

Updated Noise Ordinance will be ready for 1st reading 10/24.

7. Village Planning - Eric Fischer

Report received from CFD that several fire hydrants are missing. Working with contractor to coordinate solution. Councilperson asked if Planner Fischer could look into malfunctioning turn lane lights at Ponderosa & 161.

8. Zoning Officer - John Canty

Report in Packet; update coming out regarding maintenance of sidewalks and tree lawn trees-these are the responsibility of the homeowner

9. Planning & Zoning - Tommy Grant

Meeting to be held 10/16.

10. MPCA - Jason Camara

Met 10/9: Garage Sale Recap-74 Homes, \$1600 raised for MPCA; Elections were held-congrats to President Carrie Jarka and Secretary James Akers; 10/19 is Fall Festival 11-2 at Municipal Building; Minerva France Trunk or Treat 10/17, November Newsletter deadline is 10/22; Trolley rides 12/14 (MPCA Members ONLY); Kids Holiday Party 10/15

Village Committee Reports 00:18:00 of Video Recording

11. Finance - Tommy Grant

Following up on Subpoena Program for Income Tax; reviewed pool & concession financial report; Budget conversations to begin soon!

12. Safety - Cathy Paessun

Residents are encouraged to wear reflective clothing/items when out walking/running/cycling.

13. Legislation - David McNamara

Brief review of legislation on the agenda: recommend waive readings and pass RES 2024-30 as an emergency; will move to amend agenda for this and to include RES 2024-31 from Fiscal as mentioned above.

Mayor's Report 00:20:35 of Video Recording

Received estimate from AquaDoc to remove cattails and invasive trees from ponds in the MI section. Project expected to be completed before the ponds freeze.

Citizen Comments 00:22:26 of Video Recording

Rani Conger of Black Sycamore spoke to share her appreciation for increased police presence at Minerva Park Middle School during pick up times.

Legislation 00:23:07 of Video Recording

Councilperson McNamara moved to amend the agenda to include Resolution 2024-31 after 2024-30 with intent to suspend the rules that require 3 readings and pass as an emergency.

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Motion made by McNamara, Seconded by Grant to suspend the rules that require 3 readings for Resolution 2024-31

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Motion made by McNamara, Seconded by Grant to pass Resolution 2024-31 as an emergency

Motion made by McNamara, Seconded by Camara.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

14. MOTION TO APPROVE RESOLUTION 2024-26

A RESOLUTION ESTABLISHING A 360 DAY MORATORIUM ON THE CULTIVATION, PROCESSING, AND RETAIL DISPENSING OF ADULT-USE AND MEDICAL MARIJUANA IN THE VILLAGE OF MINERVA PARK (3rd Reading)

Motion made by McNamara, Seconded by Paessun.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

15. RESOLUTION 2024-28

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER OT ENTER INTO VARIOUS RECURRING CONTRACTS NECESSARY FOR THE CONTINUOUS OPERATON OF THE VILLAGE AND TO DECLARE AN EMERGENCY (2nd reading)

16. RESOLUTION 2024-29

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR THE MAINTENANCE GARAGE PROJECT AND DECLARING IT AN EMERGENCY (2nd reading)

17. RESOLUTION 2024-30

A RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE VIA THE LAND AND WATER CONSERVATION FUND FOR FUNDING OF IMPROVEMENTS TO THE MINERVA PARK MUNICIPAL POOL (1st reading)

Motion made by McNamara to revise the agenda regarding Resolution 2024-30.

Motion made by McNamara, Seconded by Council President Camara.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Motion made by McNamara to suspend the rules that require 3 readings for Resolution 2024-30.

Motion made by McNamara, Seconded by Council President Camara.
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Motion made by McNamara to pass Resolution 2024-30 as an emergency.

Motion made by McNamara, Seconded by Paessun
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Old Business 00:30:14 of Video Recording

Councilperson Martin announced that leaf pick up will begin the week of October 14, and reminds residents to keep gutters and storm drains clear of leaves.

Schmidt's Food Truck is in the Village 10/11 from 4:30 - 8PM

New Business 00:30:29 of Video Recording

Councilperson Grant mentioned an email that Council received regarding a proposal from MinervaFlora to work on removal of invasive species in the Village; this has been referred to legal

A couple of rental scooters have been found lying about in the Village; should this be addressed?

Early voting has started! Council encourages all residents to get out and vote!

Adjourn

Meeting adjourned at 7:40 PM

Motion made by Grant, Seconded by Koss.

Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant