



Village Council Regular Meeting

January 15, 2026 at 7:00 PM

2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Camara, Koss, Martin, Paessun, Grant, Pinter

ALSO IN ATTENDANCE: Mayor Southard, Fiscal Officer Wilcheck, Law Director Shamp, Planner Fischer, Chief Delp

Pledge of Allegiance

Council Organizational Session

Election of Council President; committee assignment review

Nomination for Jason Camara to serve as Council President for 2026 made by Martin, Seconded by Koss.

Voting Yea: Camara, Koss, Martin, Paessun, Grant, Pinter

Committee assignments will remain as they were in 2025.

Minutes

MOTION TO APPROVE 12/11/25 Committee as a Whole Minutes

Motion made by Council President Camara, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 12/11/25 Council Meeting Minutes

Motion made by Paessun, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 12/17/25 Council Pool House Work Session Minutes

Motion made by Koss, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE 1/8/26 Council Work Session Minutes

Motion made by Martin, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Village Official Reports

Police - Chief Matt Delp: Report in Packet: responded to a resident in need this evening; citations were issued during last snow event; Councilperson Koss reported an increase in police presence; concerns remain about exiting Jordan Rd. onto Cleveland Ave. "Do Not Block Intersection" to be purchased and posted near this intersection. Councilperson Camara requests a study to see if this area has increased in traffic over the past year.

Village Official Reports (continued)

Fiscal Officer - Jeffrey Wilcheck: Closing out 2025; annual report should be finished by the end of January; audit is scheduled for Mid-February; subpoenas to be sent out to Income Tax Non-Filers.

Engineer - Mike Flickinger: Mayor reviewed Task Orders regarding the Maintenance Building, Road Project, Erosion and Valley Rd. projects.

Legal - Jesse Shamp: Frost, Brown, Todd has merged with Gibbons; email should be going through (report any problems).

Village Planning - Eric Fischer: Met with Toole Engineers re sidewalks.

Zoning Officer - John Canty : Report in Packet.

Planning & Zoning - Tommy Grant: 1st meeting of 2026 to be held 1/12/26 @ 7PM.

MPCA - Jason Camara: January meeting was cancelled.

Committee as a Whole Report

Local Waste reports that they will be monitoring recycling pick-up-particularly in the Jordan Rd. area.

Mayor's Report

Several Meetings are coming up (Pool House Work Session, Planning & Zoning, Rec & Parks); lots in the works for 2026!

Citizen Comments

Jean Rickly of Minerva Lake Rd. shared her concerns regarding a sewer leak at her home in November. Based on correspondence shared, the family believes that Strawser Paving (and ultimately the Village) are responsible for the leak, and therefore should reimburse them for costs they incurred because of the leak.

Council and legal are reviewing provided documents.

Legislation

ORDINANCE 2025-23 Charter Commission

AN ORDINANCE PURSUANT TO ARTICLE XVIII §8 OF THE OHIO CONSTITUTION SUBMITTING TO THE ELECTORS OF THE VILLAGE OF MINERVA PARK THE QUESTIONS OF WHETHER A COMMISSION SHALL BE CHOSEN TO FRAME A MUNICIPAL CHARTER AND WHO SHALL BE THE COMMISSION MEMBERS FOR THE VILLAGE OF MINERVA PARK (2nd Reading)

Motion to amend ORD 2025-23 to include emergency language made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Motion to suspend the rules that require 3 readings for ORD 2025-23 made by Grant, seconded by Koss

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Legislation (continued)

Motion to approve ORD 2025-23 as amended made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2025-35 Pool Renovations

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR DESIGN, BID DOCUMENTS AND CONSTRUCTION OVERSIGHT FOR THE POOL RENOVATION/IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY (3rd Reading)

Motion to Postpone RES 2025-35 until 1/29/26 made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2025-36 Council Hiring Oversight

A RESOLUTION ESTABLISHING VILLAGE COUNCIL OVERSIGHT REQUIREMENTS FOR POLICE DEPARTMENT HIRING AND PERSONNEL DECISIONS IN THE VILLAGE OF MINERVA PARK (3rd reading)

Motion to Postpone RES 2025-36 until 2/12/26 made by Martin, Seconded by Council President Camara.

Voting Yea: Council President Camara, Martin, Paessun, Grant, Pinter

Voting Nay: Koss

RESOLUTION 2026-01 Sale of Police Cruiser

A RESOLUTION DECLARING A DECOMMISSIONED POLICE CRUISER AS SURPLUS PROPERTY AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO DISPOSE OF THE PROPERTY BY SALE, AND DECLARING AN EMERGENCY (1st reading-intent to suspend the rules requiring 3 readings and pass as an emergency upon the 2nd reading)

MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for RES 2026-02

Reason for suspension/emergency language: Filing deadlines with the Franklin County Board of Elections

Motion made by Grant, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2026-02 Certifying 3.2 Tax Renewal to BOE

A RESOLUTION SUBMITTING THE QUESTION OF A RENEWAL TAX LEVY FOR PURPOSES OF PROVIDING FOR THE CURRENT EXPENSES OF THE GENERAL FUND OF THE VILLAGE OF MINERVA PARK TO THE FRANKLIN COUNTY BOARD OF ELECTIONS AND TO DECLARE AN EMERGENCY (1st reading-intent to suspend the rules requiring 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Old Business

Council President Camara continued discussion regarding bridges on the pathways. He notes that some other parks use laminated wood bridges, and suggests that the Village investigate this as a cost saving measure.

New Business

Councilperson Koss brought up the desire that Council has for the Village to have a Charter. The question of the charter and who would serve on the commission will be on the May ballot. Residents are strongly encouraged to get involved (packets are available at the Board of Elections Office, and are due February 19). A community meeting is being planned to share more information.

Adjourn

Motion made by Council President Camara, Seconded by Koss.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor