



Village Council Regular Meeting

March 12, 2026 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Camara, Grant, Koss, Martin, Paessun, Pinter

ALSO IN ATTENDANCE: Mayor Southard, Chief Delp, Planner Fischer, Attorney Joe Bachelor (for Jesse Shamp)

Pledge of Allegiance

Minutes

MOTION TO APPROVE 2/26/26 Committee as a Whole Minutes

Motion made by Camara, Seconded by Pinter.

Voting Yea: Martin, Paessun, Pinter, Camara, Grant, Koss

MOTION TO APPROVE 2/26/26 Council Meeting Minutes

Motion made by Camara, Seconded by Koss.

Voting Yea: Paessun, Pinter, Camara, Grant, Koss, Martin

MOTION TO APPROVE 3.5.26 Council Work Session Minutes

Motion made by Koss, Seconded by Pinter.

Voting Yea: Pinter, Grant, Koss, Martin, Paessun

Voting Abstaining: Camara

Village Official Reports

Police - Chief Matt Delp

Report in Packet-nothing to add

Fiscal Officer - Jeffrey Wilcheck

Discussion held during CAW meeting regarding annual report, capital projects

Engineer - Mike Flickinger

Mayor Southard reviewed Task Orders regarding the Maintenance Building, Minerva Lake Rd., Kilbourne Run Erosion and Valley Rd. reconstruction

Legal - Jesse Shamp (Joe Bachelor)

Working on Noise Ordinance, will begin research on street parking and commercial vehicles.

Village Planning - Eric Fischer

Preparing RFQ for engineering firm to help with possible pathway/sidewalk projects.

Zoning Officer - John Canty has been out for the month of February.

Working on permits remotely.

Planning & Zoning - Tommy Grant

Will meet 3/18-topics to include ADU's and possible rezoning of Cleveland Ave. commercial area.

MPCA - Jason Camara

Membership up to 130; MinervaFlora will resume invasive removal this spring-they requested that the Village purchase mulch for the Mary Yost Garden (procedure from previous years to be used); Spring Fling 4/11; Arts in the Park 6/6.

Committee as a Whole Report

Finance-Tony Pinter Safety-Cathy Paessun Legislation-Tommy Grant

Finance held a meeting 3/10: review of annual report and capital projects.

Safety-concerns shared about street parking.

Legislation-review of agenda items.

Other Committee as a Whole Items

Working with Engineer to speed up progress on Kerwood/N. Lake Ct. water line issues, and other projects.

Miller Landscaping has begun work for 2026-looks great so far!

Pool memberships are now available! Last day for discounts is April 30; pool meetings re opening & procedures to be scheduled.

Mayor's Report

An MS4 audit (re stormwater) was recently held-a requirement to include and update residents on village projects. Mayor Southard encourages keeping grass clippings out of the streets, and picking up after pets.

Mayor Southard encourages residents to wear reflective gear when walking between dusk and dawn.

Citizen Comments - None

Legislation

MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS FOR ORD 2026-02

Motion made by Grant, Seconded by Camara.

Voting Yea: Koss, Martin, Paessun, Grant, Pinter, Camara

MOTION TO APPROVE ORDINANCE 2026-02 Supplemental Appropriations

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026 (1st reading - intent to suspend the rules requiring 3 readings)

Motion made by Grant, Seconded by Camara.

Voting Yea: Koss, Martin, Paessun, Grant, Pinter, Camara, Grant

MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS FOR ORD 2026-03

Motion made by Grant, Seconded by Camara.

Voting Yea: Martin, Paessun, Grant, Pinter, Camara, Koss

MOTION TO APPROVE ORDINANCE 2026-03 Establishment of Sidewalk/Pathway Fund

AN ORDINANCE TO ESTABLISH THE SIDEWALKS AND PATHWAYS FUND AND TO DECLARE AN EMERGENCY (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Pinter.

Voting Yea: Paessun, Pinter, Camara, Grant, Koss, Martin

MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS FOR RES 2026-04

Motion made by Grant, Seconded by Camara.

Voting Yea: Pinter, Camara, Koss, Martin, Paessun, Grant

MOTION TO APPROVE RESOLUTION 2026-04 Grant Acceptance

A RESOLUTION AUTHORIZING THE MAYOR EXECUTE A GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE CAPITAL IMPROVEMENT COMMUNITY PARK, RECREATION/ CONSERVATION PROJECT AND DECLARING AN EMERGENCY (1st Reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Koss.

Voting Yea: Camara, Grant, Koss, Martin, Paessun, Pinter

MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS FOR RES 2026-05

Motion made by Grant, Seconded by Camara.

Voting Yea: Grant, Koss, Martin, Paessun, Pinter, Camara

MOTION TO APPROVE RESOLUTION 2026-05 Transfer of Funds

A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS AND DECLARING AN EMERGENCY (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Camara.

Voting Yea: Koss, Martin, Paessun, Pinter, Camara, Grant

Old Business

Maintenance Building Update

Gas lines are in, working to confirm availability of 220 service for power tools.

New Business

Street Parking

Discussed earlier in the meeting.

Pool Survey

A resident survey regarding the pool has been developed by Councilperson Paessun and Pete DiSalvo. A copy will be sent to council for review and comment. Upon approval, the hope is to get it sent out in April.

Council President Camara expressed his thanks to Councilperson Grant for his work on behalf of the residents at 3219 Minerva Lake Rd. Councilperson Grant then thanked Roto Rooter for doing the right thing by these residents.

Adjourn

Motion made by Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter