



# Village Council Regular Meeting

November 21, 2024 at 7:15 PM

2829 Minerva Lake Rd.

## Minutes

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### Roll Call/Vote to Excuse any Absent Member

Motion to excuse Councilperson McNamara made by Council President Camara, Seconded by Koss. Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

### Pledge of Allegiance

### Minutes 00:01:00 of Video Recording

- 1. MOTION TO APPROVE** 11/14/24 Committee as a Whole Minutes  
Motion made by Council President Camara, Seconded by Paessun.  
Voting Yea: Council President Camara, Martin, Paessun, Grant  
Voting Abstaining: Koss
- 2. MOTION TO APPROVE** 11/14/24 Council Meeting Minutes  
Motion made by Council President Camara, Seconded by Grant  
Voting Yea: Council President Camara, Martin, Paessun, Koss  
Voting Abstaining: Koss

### Village Committee Reports 00:01:43

3. Streets - Stacey Koss  
Nothing new to report
4. Services - J.P. Martin  
Reminder to rake leaves to (NOT INTO) the street, and to remove debris from leaf piles; final leaf pick-up will be week of December 9 (exact date to be determined)
5. Recreation & Parks - Jason Camara  
Discussion held re pool fees for 2025-fee table being finalized with intent to start membership sales in January 2025; Northland Pool will not open in 2025-proposal being considered to offer discount to all NSC members who "renew" membership with our pool.

### Citizen Comments 00:06:10

None

- 6. MOTION TO APPROVE** ORDINANCE 26-2024 - Updates to Traffic Code  
AN ORDINANCE AMENDING THE VILLAGE OF MINERVA PARK CODIFIED ORDINANCES TO PROVIDE UPDATES TO SECTIONS 402.01, 434.10, 436.14, 452.05 OF THE VILLAGE CODE, TO PROVIDE FOR PENALTIES, TO PROVIDE FOR CODIFICATION, TO PROVIDE FOR SEVERABILITY, AND TO REPEAL CONFLICTING ORDINANCES (3rd reading)

Motion made by Grant, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

- 7. MOTION TO APPROVE** ORDINANCE 27-2024 - Updates to General Offenses Code  
AN ORDINANCE AMENDING THE VILLAGE OF MINERVA PARK CODIFIED ORDINANCES TO PROVIDE UPDATES TO SECTIONS 608.09, 624.01, 666.02, 666.03, 678.14, AND 698.05 OF THE VILLAGE CODE, TO PROVIDE FOR PENALTIES, TO PROVIDE FOR CODIFICATION, TO PROVIDE FOR SEVERABILITY, AND TO REPEAL CONFLICTING ORDINANCES (3rd reading)

Motion Made by Grant, Seconded by Koss

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

- 8. MOTION TO APPROVE** ORDINANCE 28-2024 - Noise Ordinance as amended  
AN ORDINANCE ADOPTING CHAPTER 348.12 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK AS A GENERAL NOISE CODE INTENDED TO PROTECT THE PUBLIC SAFETY AND WELFARE (3rd reading)

Motion Made by Grant, Seconded by Council President Camara

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

- 9. ORDINANCE 29-2024** - Canine Policy  
AN ORDINANCE ADOPTING AN OFFICIAL CANINE UNIT POLICY AND INCLUDING THE POLICY IN THE POLICE DEPARTMENT GENERAL MANUAL (POLICIES AND PROCEDURES) (2nd reading)

- 10. ORDINANCE 30-2024** - Health Care  
AN ORDINANCE ESTABLISHING HEALTH CARE BENEFITS FOR EMPLOYEES AND THE MAYOR AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACTS FOR MAJOR MEDICAL AND OTHER INSURANCES FOR VILLAGE EMPLOYEES AND DECLARING AN EMERGENCY (2nd reading)

- 11. ORDINANCE 31-2024** - Street Improvement/Equipment Replacement Funds  
AN ORDINANCE APPROVING STREET IMPROVEMENT FUND AND EQUIPMENT REPLACEMENT AND DECLARING AN EMERGENCY (2nd reading)

- 12. ORDINANCE 32-2024** - Annual Compensation  
AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK AND DECLARING AN EMERGENCY (2nd reading)

- 13. ORDINANCE 34-2024** - Equipment Replacement  
AN ORDINANCE AUTHORIZING THE ALLOCATION OF INCOME TAX REVENUES FOR EQUIPMENT REPLACEMENT (2nd reading)
- 14. ORDINANCE 35-2024** - Annual Appropriations  
AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2025 (2nd reading)
- 15. ORDINANCE 36-2024** - Employee Handbook  
AN ORDINANCE UPDATING THE EMPLOYEE HANDBOOK (2nd reading)
- 16. ORDINANCE 37-2024** - Bonus  
AN ORDINANCE AUTHORIZING A ONE-TIME BONUS TO ALL VILLAGE EMPLOYEES IN RECOGNITION OF SERVICE (2nd reading)
- 17. RESOLUTION 2024-32** - Pool Fees  
A RESOLUTION ESTABLISHING FEES FOR MEMBERSHIP FOR THE MINERVA PARK POOL FOR THE 2025 SUMMER SEASON (2nd reading)
- 18. RESOLUTION 2024-33** - Funds Transfer  
A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS AND DECLARING AN EMERGENCY (2nd reading)
- 19. RESOLUTION 2024-35** - Rules of Council  
A RESOLUTION ADOPTING THE RULES OF COUNCIL FOR THE COUNCIL FOR THE VILLAGE OF MINERVA PARK FOR 2025 (2nd reading)

**Old Business** 00:15:41

None

**New Business** 00:15:46

Latest draft of Employee Handbook will be out for review - to be discussed at 12/5 Work Session; Paypal has offered free upgrade that could reduce fees - will discuss with Fiscal Team

**Adjourn**

Motion made by Grant, Seconded by Martin.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

Meeting adjourned at 7:34 PM

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Jeffrey Wilcheck, Fiscal Officer

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Tiffany Southard, Mayor