



# Village Council Regular Meeting

May 08, 2025 at 7:00 PM

2829 Minerva Lake Rd.

## Minutes

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### Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Camara, Koss, Martin, Paessun, Grant

ALSO IN ATTENDANCE: Mayor Southard, Chief Delp, Attorney Shamp, Planner Fischer

### Pledge of Allegiance

### COUNCIL VACANCY INTERVIEWS/SELECTION

BRIEF REVIEW OF PROCEDURE FOR SELECTING A MEMBER TO FILL THE OPEN COUNCIL SEAT

CANDIDATES FOR OPEN COUNCIL SEAT MAY CHOOSE AT THIS TIME TO SPEAK BEFORE COUNCIL BEFORE UPCOMING EXECUTIVE SESSION (3 minute limit)

Council candidates Hannah Botkin Doty, Eddie Bell, Tony Pinter, And Evan Harker each shared briefly their backgrounds, and interest in serving on Council.

### Minutes

**2. MOTION TO APPROVE 4/24/25 Committee as a Whole Minutes**

Motion made by Council President Camara, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**3. MOTION TO APPROVE 4/24/25 Council Meeting Minutes**

Motion made by Council President Camara, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**4. MOTION TO APPROVE 5/1/25 Work Session Minutes**

Motion made by Koss, Seconded by Grant.

Voting Yea: Council President Camara, Martin, Paessun, Grant

Voting Abstaining: Koss

### Village Official Reports

**5. Police - Chief Matt Delp**

Report in packet; new radar sign has been installed on Maplewood Dr.; working to fill open positions

**6. Fiscal Officer - Jeffrey Wilcheck - excused**

**7. Engineer - Mike Flickinger**

Mayor reviewed report sent by Engineer Flickinger: Task Orders reviewed include Minerva Lake Road and Northland Plaza Drive Road Improvements, Maintenance Building, Lakes, and Storm Sewers

**8. Legal - Jesse Shamp - nothing new to report**

9. **Village Planning** - Eric Fischer

- 1) Electricity at the Amphitheater should be operational by the end of May
- 2) Funding that had previously been awarded for the lake project has been suspended; the Village has had to reapply
- 3) Getting a quote to reinstall/repair electricity at Farview entrance (was cut during Middle School construction)
- 4) Linkus-working on agreements regarding pathways

10. **Zoning Officer** - John Canty - Report in packet

11. **Planning & Zoning** - Tommy Grant

Met in April at Elementary School Disc Golf Course to review possibility of adding 2 holes; next meeting 5/21.

12. **MPCA** - Jason Camara

Meeting will be held 5/21 at 7PM.

**Village Committee Reports**

13. **Finance** - Tommy Grant

Fiscal Officer Wilcheck reviewed income tax collections and finance legislation on the agenda.

14. **Safety** - Cathy Paessun

15. **Legislation** - no report

**Mayor's Report**

- 1) Parking: don't park covering sidewalks! parking is permitted on one side of street only.
- 2) Grass: Do not blow grass into the street-this can damage storm sewers; do not dump grass into the reserves; landscaping the reserves is prohibited without express permission from the Village
- 3) Tree Survey: all trees within 10 feet of lake shore will be surveyed; notice will be posted and affected residents will be noticed directly.

**Citizen Comments**

Pam Park-Curry of Lakewood Drive shared her concern about traffic on Cleveland Ave. and Jordan Rd. She requests that council take steps to have a data driven conversation with Phantom Fireworks when the time comes to review the impact they have on traffic in the area.

**Legislation**

**16. ORDINANCE 2025-09** Council Salary

AN ORDINANCE TO INCREASE THE SALARY OF THE COUNCIL MEMBERS OF THE VILLAGE OF MINERVA PARK (2nd reading)

Motion to table Ordinance 2025-09 made by Martin, Seconded by Grant.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**17. MOTION TO APPROVE** RESOLUTION 2025-09 Transfer of Funds  
A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS (3rd reading)

Motion made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**18. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** FOR  
RESOLUTION 2025-11

Motion made by Council President Camara, Seconded by Grant.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**19. MOTION TO APPROVE RESOLUTION 2025-11** Amended 4.0 Mill Levy Estimate  
A RESOLUTION AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF  
MINERVA PARK TO REQUEST A CERTIFICATION AND ESTIMATE OF REVENUE  
FROM THE FRANKLIN COUNTY AUDITOR'S OFFICE FOR A FOUR POINT ZERO  
(4.0) MILL 5-YEAR RENEWAL TAX LEVY AND TO DECLARE AN EMERGENCY (1st  
reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Motion made by Council President Camara, Seconded by Grant.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**20. RESOLUTION 2025-12** Certifying Tax Renewal  
A RESOLUTION SUBMITTING THE QUESTION OF A RENEWAL TAX LEVY FOR  
PURPOSES OF PROVIDING FOR THE CURRENT EXPENSES OF THE GENERAL  
FUND OF THE VILLAGE OF MINERVA PARK TO THE FRANKLIN COUNTY BOARD  
OF ELECTIONS AND TO DECLARE AN EMERGENCY (1st reading-intent to waive the  
3rd reading and pass as an emergency)

**21. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** for RESOLUTION  
2025-13

Motion made by Council President Camara, Seconded by Grant.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**22. MOTION TO APPROVE** RESOLUTION 2025-13  
A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PAY T&J EXCAVATING  
FOR WORK COMPLETED AND DECLARING AN EMERGENCY (1st reading-intent to  
suspend the rules that require 3 readings and pass as an emergency)

Motion made by Council President Camara, Seconded by Grant.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**Old Business**

1) Still waiting for response regarding 5 seasons regarding adding the Green Line beds to their program; next time courts are worked on, request is to remove the islands.

2) project for sewer at North Shore Ct. at Kerrwood being developed

**New Business**

- 1) Signs at the strip malls on Cleveland Ave. to be discussed starting May 21 in Planning & Zoning.

**MOTION TO ENTER EXECUTIVE SESSION**

COUNCIL WILL ENTER EXECUTIVE SESSION UNDER OHIO REVISED CODE 121.22 (G)(1) TO CONSIDER THE APPOINTMENT OF A PUBLIC OFFICIAL (requires 2nd and roll call vote-council may invite whoever they would like to attend the executive session)

Motion to enter executive session under Ohio revised code 121.22 (G)(1) to consider the appointment of a public official made by Paessun, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**UPON RETURN FROM EXECUTIVE SESSION:**

Motion to appoint Tony Pinter to the open seat on the Council of the Village of Minerva Park made by Camara, Seconded by Paessun

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

**Adjourn**

Motion made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

Meeting Adjourned at 9:28 PM

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Jeffrey Wilcheck, Fiscal Officer

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Tiffany Southard, Mayor