



MINERAL PLANNING COMMISSION Minutes

August 22, 2024 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

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CALL TO ORDER

ROLL CALL

Present:

Edward Kube, Chairman

Nikki Dye

Teresa Newton

Absent:

Tony Williams

Lauren Ball

Lisa Wade

Others Present:

Dave Hempstead, Council Liaison

[Nicole Washington](#), Zoning Administrator

[Kelly Singletary](#), Town Treasurer

There were not enough members present for a quorum, therefore no motions were made and no votes were taken. The Chairman stated without a quorum present that the MPC meeting is canceled. Chairman further noted two new members present and he would like to take a half hour to introduce the new members.

PLEDGE OF ALLEGIANCE

All in attendance stood for the Pledge of Allegiance.

Introduction

Nikki Dye introduced herself as a local school teacher with children in the school system. She lives in Town and is deeply invested in the well being of the Town. She walks the Town frequently with her dog.

All present welcomed Ms. Dye to MPC.

Teresa Newton introduced herself, saying she recently moved to Mineral from Alexandria. She said she was previously on the Town Council for a small town in Alabama. She looks forward to serving on MPC.

All present welcomed Ms. Newton to MPC.

The Chairman explained we have one vacancy for the Planning Commission. The Chairman expresses that he supports public posting of MPC and Town Council vacancies. He said citizens that write in are more likely to appear and participate.

The Chairman provided some background on the Comprehensive Plan that took place and how the Commission is working to amend several ordinances. He advised the Commission will continue to work in the future to review the code.

The Chairman introduced the Town Clerk, Stephanie Dorman.

Dave Hempstead advised that he and Chairman Kube have been working on making sure that the federal Sunshine Law is not ignored and everything the two Board's do is transparent.

Nicole Washington, Zoning Administrator, asked to provide an update. No action was taken. PUD site plan could not be reviewed at this time due to the water system and infrastructure. The plan she is putting in place is construction of three or more houses that will need to come in front of the Commission as well as performing an ARC review. A few site plans have been submitted for review. She is focused on Capital Improvements and what that looks like for the Town. Virginia Rural Water Association are walking the streets looking for leaks and determining the size. When the association started the Town was at a 50% loss, the Town is now down to a 37% loss. A large leak on Third Street and Walton park has been fixed.

The Chairman mentioned that the Town needs to have a Capital Improvement Plan. The Commission is responsible for producing and providing this to Council.

Ms. Washington explained the 78 acre PUD to the new members and that there are guidelines around developing this area. She further explained once the development on the PUD is completed, the area would have to be rezoned.

The Chairman ended the informal discussion and thanked those for coming. He further advised that items from tonight's agenda will be continued to the 9/22/2024 meeting.

DRAFT