



# Town Council

## REPORT SUMMARY

Meeting Date: April 14, 2025

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**TO: Town of Mineral Council**

**FROM: Nicole Washington, Town Manager**

**SUBJECT: Manager Report**

### Finance

- 1- FY22 Audit – The auditor is hoping to have the FY22 audit by end of April 2025

### Park Update

1. Luck Field bathrooms – Draft Policy/Procedure
2. 74 Louisa Ave (Ole School Property) – The Town closed on this property on March 31, 2025.
  - a. Reno Cutright and the Maintenance staff assisted Mr. Morgan with the clean up at the property. Reno volunteered a lot of time in helping clean and get rid of the items that were trash/destroyed. I did have complaints from citizens regarding the trash around the property and the process. I also had a Louisa County resident make a few comments: They ask where volunteers were to assist with the clean-up, everyone complains, but no one will show up.

As the Manager I take all complaints seriously and plan to do more community involvement and hope that we can get the town back on track to be a part of community environment.

3. Community clean up event around the parks happened April 12, 2025 from 2pm - 5pm.
4. Whitlock Family Park signs will be installed the week of April 21, 2025
5. Lights for the park – working to another quote

### Water

- 1- The town received a letter from VDH regarding our permits related to LCWA and the Town's own source water. The letter has found that the Town is not permitted to purchase water from LCWA for 100% consumption, that LCWA is there for supplemental water use. The letter stated that the Town shall not extend new water lines or new connections, unless already approved, until the source water is established. There is an established timeline to address source water concerns, it will take about 2 years. The Town is expecting that a cleaning of one well will address some source water issue, if so it should shorten the timeline. The Town will look into drilling another well, but this will depend on what the hydrogeologist tells us.
- 2- Submitting grants to help with source water in the Town (our wells) and hoping to revitalize well in hopes that they will produce more water. Each grant is \$45,000.00, a total of \$90,000.00. I need a motion to move forward with the grant process. The following items explain the grants:



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**First Grant Project:** This project will look into the viability of our existing wells. The Town will work with a hydrogeologist/well driller. This project scope will use a camera and pressure recordings for the investigations around the existing wells to show what is needed to, if anything for the well.

**Second Grant Project:** This project will look into the viability of our existing wells. The Town will work with a hydrogeologist/well driller. This project scope will use a camera and pressure recordings for the investigations around the existing wells to show what is needed to, if anything for the well.

### MuniCode

- 1- Contract was signed on the Town's side and we are currently awaiting a countersigned agreement. We should receive this in the upcoming weeks.
- 2- We have been connected to the home office team, who will initiate our project. MuniCode has advised us that the codification teams are experiencing high work volume and asks for our patience.

### Audio/ Video quotes

- 1- American AV (\$5,804.04)
  - a. quote attached
- 2- Avia LLC (\$11,101.48)
  - a. quote attached
  - b. itemized breakdown attached.