



MINERAL COUNCIL MEETING MINUTES

September 08, 2025 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townclerk@townofmineral.net

A. CALL TO ORDER

Meeting was called to order at 6:33pm by Acting Mayor Michelle Covert.

B. ROLL CALL

PRESENT

Michelle Covert

Bernice Kube

Olivia Barrow

Rebecca McGehee

David Hempstead

ABSENT

Ronald Chapman

Blair Nipper

C. PLEDGE OF ALLEGIANCE

D. ADOPTION OF AGENDA

E. PUBLIC COMMENT

Debbie Moon spoke about signs and ads on the agenda.

JoAnna Von Arb spoke in favor of either dissolving the charter or allowing business owners to run for Town Council seats.

Karla with Active Medicare Solutions was the business spotlight for September. Active Medicare Solutions is a free service for those 65 years of age and older.

F. APPROVAL OF MINUTES

1. 8.11.25 Council Minutes - Approval or Amendments to Minutes

G. ACCOUNTS PAID

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1. Accounts Paid 8.31.25

H. OLD BUSINESS

1. Well #4 Update

We are waiting on the pump for well #4. Once it has been received, it will be installed and we should be able to move forward with approval from VDH.

2. Update on trees and abandon houses

Staff is following up with VDOT on removal of trees in front of 623 Mineral Ave. to allow access to either renovate or demolish the structure. There is an underground leak at that location that the trees are potentially making worse. Town Council will consider a time line for the Building Official to inspect this and other abandoned houses to determine if they are able to be renovated or need to be demolished.

I. NEW BUSINESS

1. Maintenance and Tracking

Lewis Keller with the fire department has requested the Town's help/approval to test fire hydrants and make a plan to repair or replace them and for continued maintenance on them.

2. Ads around Town.

This pertains to ads or signs that are staked into the ground for events or businesses. Council will discuss where/what can be placed at next meeting.

J. REPORTS

1. Town Manager
2. Treasurer's Report
3. DMV Report
4. Committee Reports

Cemetery - discussion regarding private columbarium for customer and landscaping for cemetery. Discussion tabled until next month's meeting.

K. REPORTS

1. Schedule a Town Hall

No Town Hall meeting was scheduled

COUNCIL COMMENTS

No Council comments

L. BACK IN SESSION

M. ADJOURN

Meeting adjourned at 7:42pm

Mayor Ronald Chapman - Vice Mayor Michelle Covert

Council Members: Michelle Covert, Bernice Kube, Olivia McCarthy, Rebecca McGehee, Dave Hempstead, Blair Nipper

Nicole Washington, Town Manager, Vacant, Town Clerk, Kelly Singletary, Town Treasurer, Robert Sproul, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m.

Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.