

**CLOSED MEETING MOTIONS**

**PERSONNEL** - In accordance with Section 2.2-3711(A)(1) of the Code of Virginia, I move that Town Council convene in Closed Meeting to consider a personnel matter involving the  
(Choose from list below):

- 1. appointment of individuals to Boards and Commissions (Name Board or Commission)
- 2. interview of a prospective candidate for employment  
(or the)
- 3. Employment       6. Promotion       9. Salary
- 4. Assignment       7. Performance       10. Discipline
- 5. Appointment       8. Demotion       11. Resignation

of a specific public officer/appointee/employee (At times it may be appropriate to name the position discussed \_\_\_\_\_)

**PUBLIC PROPERTY** - In accordance with Section 2.2-3711(A)(3) of the Code of Virginia, I move that Town Council convene in Closed Meeting regarding real property proposed or used for a public purpose, specifically pertaining to (choose one of the following):

- 1. the acquisition of real property for a public purpose \_\_\_\_\_
- 2. the disposition of (name publicly held real property involved) \_\_\_\_\_

where discussion in open meeting would adversely affect the Town's bargaining position or negotiating strategy.

**PROTECTION OF PRIVACY OF INDIVIDUALS** - In accordance with Section 2.2-3711(A)(4) of the Code of Virginia, I move that Town Council convene in Closed Meeting to discuss a personal matter not related to public business in order to protect the privacy of the individuals.

**PROSPECTIVE BUSINESS OR INDUSTRY OR EXPANSIONS OF EXISTING BUSINESS OR INDUSTRY** - In accordance with Section 2.2-3711(A)(5) of the Code of Virginia, I move that Town Council convene in Closed Meeting to discuss a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the Town.

**INVESTING OF PUBLIC FUNDS** - In accordance with Section 2.2-3711(A)(6) of the Code of Virginia, I move that Town Council convene in Closed Meeting to discuss the investing of public funds where competition or bargaining is involved because initial disclosure at this time would adversely affect the Town's financial interest.

**LEGAL MATTERS** - In accordance with Section 2.2-3711(A)(7) of the Code of Virginia, I move that Town Council convene in Closed Meeting to (choose one of the following):

- 1. consult with legal counsel, consultants, and/or staff on a matter of actual litigation in which the Town is involved, namely \_\_\_\_\_
- 2. consult with legal counsel, consultants, and/or staff on a matter of probable litigation related to \_\_\_\_\_ in which the Town may become involved.

**CONSULT WITH LEGAL COUNSEL** – In accordance with Section 2.2-3711(A)(8) I move that Town Council convene in Closed Meeting to consult with legal counsel on a specific legal matter regarding \_\_\_\_\_, requiring the provision of legal advice by counsel.

**OTHER** – In accordance with Section 2.2-3711(A)(\_\_\_\_) I move that Town Council convene in Closed Meeting to discuss \_\_\_\_\_

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MOTION: \_\_\_\_\_, 2024  
\_\_\_\_\_ Session

SECOND:

RE: CERTIFICATION OF CLOSED MEETING

ACTION: APPROVED: Ayes: \_\_; Nays: \_\_

The Town Council of the Town of Mineral has this day adjourned into Closed Meeting in accordance with a formal vote of the Council, and in accordance with the provisions of the Virginia Freedom of Information Act; and

The Freedom of Information Act requires the Council to reconvene in open session and to certify that such Closed Meeting was conducted in conformity with the law;

Therefore, the Town Council resolves that:

- only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discuss in the Closed Meeting to which this certification applies:
- only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed or considered by the Council.

-Adjourned into Closed Meeting at \_\_\_\_\_ p.m.

-Adjourned out from Closed Meeting at \_\_\_\_\_ p.m.

Votes:

Edwin Jarvis	___Aye	___Nay	___Absent	___Abstain
Ron Chapman	___Aye	___Nay	___Absent	___Abstain
Michelle Covert	___Aye	___Nay	___Absent	___Abstain
Bernice Kube	___Aye	___Nay	___Absent	___Abstain
Olivia McCarthy	___Aye	___Nay	___Absent	___Abstain
Rebecca McGehee	___Aye	___Nay	___Absent	___Abstain

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***Clerk's Certificate***

I certify that I am Clerk of Council of the Town of Mineral and that the foregoing is a true copy of the Certification of Closed Meeting, adopted at a meeting of the Town Council held \_\_\_\_\_, 2024 at which a quorum was present and voted.