



MINERAL COUNCIL SPECIAL BUDGET MEETING MINUTES

May 18, 2026 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townofmineral.net

A. CALL TO ORDER

Mayor Harlowe called the meeting to order at 6:30pm.

B. ROLL CALL

PRESENT

Council Member Michelle Covert - left at 7:14pm
Council Member David Hempstead
Council Member Rebecca McGehee - left at 7:14pm
Council Member Bob Spedden - left at 7:30pm
Council Member Afton Von Tye
Mayor Pamela Harlowe

ABSENT

Vice Mayor Bernice Kube

STAFF PRESENT

Kelly Singletary - Town Treasurer
Teri Burns - Town Clerk

C. PLEDGE OF ALLEGIANCE

All in attendance stood for the Pledge of Allegiance.

D. ADOPTION OF AGENDA

A motion was made to adopt the agenda as presented.
Motion made by Council Member Hempstead, Seconded by Council Member Von Tye.
Voting Yea: Council Member Covert, Council Member Hempstead, Council Member McGehee, Council Member Spedden, Council Member Von Tye
Motion Passed: 5-0-0

E. NEW BUSINESS

1. Discussion of the proposed FY27 budget.

Council Members debate the appropriate salary range for a new Town Manager, emphasizing the need to balance the town's limited population and budget with the competitive market for qualified leadership.

There is a significant discussion regarding current town staff and DMV employees. Council Members debate against potential salary cuts, highlighting that current staff members are performing crucial roles and should be treated as the town's greatest asset.

The proposed budget for legal fees was discussed in depth with some Council Members suggesting the funds should be reallocated toward infrastructure or capital improvements.

A primary objective is securing funds for a water well study to reduce dependency on Louisa County. The council explores ways to prioritize this in the budget, including potential cost saving measures in other areas.

Council Members Covert and McGehee left the meeting.

Council Members reviewed expenses related to web-based services, software subscriptions and IT support. In addition, the council briefly discussed re-evaluating long term contracts for internet and waste management services to potentially lower operational costs.

Council Member Spedden left the meeting. At this point a quorum was not present.

There is a call for greater efficiency in financial processes, with suggestions that the treasurer should handle routine bill payments without requiring individual council approval for every standard or recurring expenses.

F. ADJOURN

A motion was made to adjourn the meeting.

Motion made by Council Member Hempstead, Seconded by Council Member Von Tye.

Voting Yea: Council Member Hempstead, Council Member Von Tye

The meeting adjourned at 7:46pm.

Mayor Pamela Harlowe - Vice Mayor Bernice Kube

Council Members: Michelle Covert, Bob Spedden, Rebecca McGehee, Afton Von Tye, Dave Hempstead

Pamela Harlowe - Interim Town Manager/Clerk of Council, Teri Burns - Town Clerk, Kelly Singletary - Town Treasurer, Vacant - Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.